




RELEASED
Dep. Ed. Division Office of Catanduanes
RECORDS SECTION
Date: AUG 25 2016
Time: 10:02 AM
By: [Signature]

DIVISION MEMORANDUM

No. 85 s. 2016

TO : Public Schools District Supervisors
Secondary School Heads
All concerned

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: **ORIENTATION - CONFERENCE FOR SENIOR HIGH SCHOOLS OFFERING TVL TRACK**

DATE : August 25, 2016

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1. Please be informed that there will be a one day **Orientation –Conference** for Senior High Schools offering TVL Track on **August 30, 2016** at the Schools Division Conference Hall A to start at 8:00 a.m.
 2. Expected to attend are the sixty-three (63) appointed TVL Senior High School Teachers and Principals/Head Teachers of schools offering TVL Track.
 3. Participants are requested to bring the following: Master Plan for TVL, Class program, and Report on utilization of Tools/equipment from the Provincial Government
 4. Travel and other incidental expenses of participants are chargeable against school's MOOE subject to the usual accounting and auditing rules and regulation.
 5. Immediate dissemination of this memorandum is highly desired.