Republic of the Philippines
Department of Education
Region V(Bicol)
SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes
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RELEASED
Dep'ed, Division of Catanduanes
RECORDS SECTION
Date MAY 02 2017
Time: 10:35 AM
Initial/Signature:

April 28, 2017

DIVISION MEMORANDUM
No. 80, s. 2017

SUBMISSION OF EARLY LANGUAGE LITERACY AND NUMERACY PROGRAM (ELLNP) REPORT AND ATTENDANCE SHEET

To : Public Schools District Supervisors
Elementary School Heads

1. In line with the upcoming Conduct of the Early Language, Literacy and Numeracy (ELLN) Program Implementation Review for Luzon, Visayas and Mindanao Clusters pursuant to Unnumbered DepEd Memorandum dated April 21, 2017, please find attached template for submission of Directory of ELLN Key Players in hard and soft copies at the SDO, Curriculum Implementation Division attn. : Dr. Gina B. Pantino on or before **May 4, 2017** and e mail at ginahpantino@gmail.com.

2. Since same ELLN report was needed, only the last column for the " Number of Sessions Discussed,." shall be prioritized.

3. For those schools who have completed the ELLN sessions they are requested to send a copy (scanned) of the attendance sheet per session. The attendance sheet must contain the following information: Name, Signature, Session Number/Topic and date. These can be sent at x.decastro@actrc.org

4. For those who did not finish yet the 28 sessions, please indicate under remarks the reasons/justifications for the continuation of the sessions for the next school year. Attendance sheets should also be sent to ginahpantino@gmail.com for references and records purposes.

5. For information, guidance and compliance of all concerned.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

gbpantino/CID

Attendance Sheet for ELLN SLACs

Region:
Division:
School:
School Address:
School Phone Number:
School Email:

School Head:
Contact Number of School Head:
Email Address of School Head:

Topic:
Date and Time:
Venue:

Name Teacher	Teaching in Grade Level(s)	Contact Number Mobile/Landline	E-mail address	Session1 Signature	Session 2 Signature	Session 3 Signature	Session 4 Signature	Session 5 Signature
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Attendance Sheet for ELLN SLACs

Region:
Division:
School:
School Address:
School Phone Number:
School Email:

School Head:
Contact Number of School Head:
Email Address of School Head:

Topic:
Date and Time:
Venue:

Session 6 Signature	Session 7 Signature	Name Teacher	Teaching in Grade Level(s)	Contact Number Mobile/Landline	E-mail address	Session 8 Signature	Session 9 Signature	Session 10 Signature	Session 11 Signature
		1							
		2							
		3							
		4							
		5							
		6							
		7							
		8							
		9							
		10							
		11							
		12							
		13							
		14							
		15							

Attendance Sheet for ELLN SLACs

Region:
Division:
School:
School Address:
School Phone Number:
School Email:

School Head:
Contact Num
Email Addres

Topic:
Date and Time:
Venue:

Session 12 Signature	Session 13 Signature	Session 14 Signature	Name Teacher	Teaching in Grade Level(s)	Contact Number Mobile/Landline	E-mail address	Session 15 Signature	Session 16 Signature
			1					
			2					
			3					
			4					
			5					
			6					
			7					
			8					
			9					
			10					
			11					
			12					
			13					
			14					
			15					

Attendance S

ber of School Head:
s of School Head:

Region:
Division:
School:
School Address:
School Phone Number:
School Email:

Topic:
Date and Time:
Venue:

Session 17 Signature	Session 18 Signature	Session 19 Signature	Session 20 Signature	Session 21 Signature	Name Teacher	Teaching in Grade Level(s)	Contact Number Mobile/Landline	E-mail address
					1			
					2			
					3			
					4			
					5			
					6			
					7			
					8			
					9			
					10			
					11			
					12			
					13			
					14			
					15			

Sheet for ELLN SLACs

School Head:
Contact Number of School Head:
Email Address of School Head:

Session 22 Signature	Session 23 Signature	Session 24 Signature	Session 25 Signature	Session 26 Signature	Session 27 Signature	Session 28 Signature

Directory of ELLN Key Players

Region:
Division:

Division Supervisor

Area

District	District Supervisor	School	School Head	Key Teacher	Grade Level Taught by the Key Teacher	Trainings Received		Mentee	Grade Level Taught by the Mentee	No. of Sessions Discussed (SLAC)
						10 day	7 day			
TOTAL										

Directory of ELLN Key Players

Region:
Division:

Division Supervisor	Area

District	District Supervisor	School	School Head	Key Teacher	Grade Level Taught by the Key Teacher	Trainings Received		Mentee	Grade Level Taught by the Mentee	No. of Sessio[n] Discuss (SLAC
						10 day	7 day			
GRAND TOTAL										