



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



EASED

Division of Catanduanes

RECORDS SECTION

Date MAR 14 2019

Time: 8:30 PM

Initial/Signature: [Signature]

March 14, 2019

DIVISION MEMORANDUM

No. 78, s. 2019

SUBMISSION OF 2019 BRIGADA ESKWELA FORM 1 AND 2

TO : Public Schools District Supervisors
Elementary and Secondary School Heads
Schools Brigada Eskwela Coordinators

1. The Brigada Eskwela is an annual program of the Department of Education. The Preparation for its successful implementation should start as early as January.

2. In this regard, school heads are advised to organize and submit the Brigada Eskwela Steering Committee with the following committees;

- a. **Advocacy and Marketing Committee**
- b. **Resource Mobilization Committee**
- c. **Program Implementation Committee**
- d. **Administrative and Finance Committee; and**
- e. **Documentation Committee**

3. In Addition, school Brigada Eskwela Coordinators must accomplish and submit Form 1 and 2 to SGOD – Social Mobilization and Networking Unit, Division Brigada Eskwela Focal Person c/o Maria Imelda S. Abejo, cp number 09079504358 on or before March 20, 2019.

4. For your information and compliance.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region V (Bicol)

DIVISION OF CATANDUANES

Virac, Catanduanes

Email Add: CATANDUANES@DEPED.REGIONV.DLSUP.EDU.PH
Website: WWW.DEPEDCATANDUANES.REGIONV.DLSUP.EDU.PH
Tel No.: (082) 213-1413-565



BE Form 1.2

**PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM
FOR WATER AND SANITATION FACILITIES**

School: _____ School ID: _____ Barangay: _____ District: _____ Division: _____

Type of Facility (*must be based on NSBI Report)	Total Number	Building Components (write 1 if needs minor repair; 2 for major repair)							General Condition of the Classroom (Write 1 if Unsatisfactory)	Nature of Improvement			Proposed Budget (to attach detailed budgetary requirement)
		Roof covering and structure	Ceilings	Walls	Floors	Electricity	Toilet bowl	Door		Septic tank *For CR only	Write 1 if needs minor repair)	Write 1 if needs major replace ment)	
Eg. Three Seater Toilet Detached	3	1	1	1	1	1			1	1			
Handwashing Counter Detached Type 1													
TOTAL													

Instruction: Conduct ocular inspection of the school physical facilities listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. Use additional form if needed.

Prepared by: _____

Noted by: _____

Validated by: _____

School Physical Facilities Coordinator and School BE Coordinator

School Head

Division Engineer III

Republic of the Philippines
Department of Education

Region V (Bicol)

DIVISION OF CATANDUANES

Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph; catanduanes@deped.gov.ph
Website: www.deped.gov.ph; www.deped.gov.ph; Tel No. (052) 331-451-33



BRIGADA ESKWELA SCHOOL WORK PLAN

BE Form 2

School: _____

School ID: _____

Barangay: _____

District: _____

Division: _____

KRA	Activities	Timeline	Person's Responsible	Materials Needed
1. Advocacy and Marketing				
2. Resource Mobilization				
3. Implementation				
4. Monitoring and Evaluation				
5. Reporting and Documentation				

Prepared by: _____

Noted: _____

School Head

Public Schools District Supervisor



Republic of the Philippines
Department of Education
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DIVISION OFFICE - CATANDUANES
Virao, Catanduanes
Email Addr: catanduanes@deped.gov.ph
Website: www.deped.gov.ph Tel No.: (0532) 511-30, 83



**PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM
FOR CLASSROOMS**

DE Form 1.1

School: _____ School ID: _____ Barangay: _____ District: _____ Division: _____

Type of Building (*must be based on NSRI report, write the Building Number first then the Type of Building)	Total Number of Classrooms	Classroom Number (no need for total)	Building Components (Write 1 if needs minor repair, 2 for major repair)						General Condition of the Classroom (Write 1 if Unsatisfactory)	Nature of Improvement (for each classroom)				Proposed Budget (to attach detailed budgetary requirement)
			Roof covering and structure	Ceilings	Walls	Floors	Electricals	Doors and windows		Write 1 if needs minor repair only	(Write 1 if needs major repair)	(Write 1 if needs replacement)	(Write 1 if needs remodeling only)	
Eg. Marcos Type Building	3	1	1	1	1	1		1	1					
TOTAL														

Instructions: Conduct ocular inspection of the school physical facilities listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. Use additional form if needed.

Prepared by: _____ Noted by: _____ Validated by: _____
School Physical Facilities Coordinator and School BE Coordinator School Head Division Engineer III