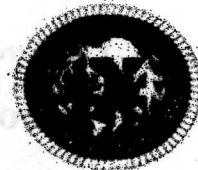




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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DIVISION MEMORANDUM

No. 70 s. 2018

RELEASED

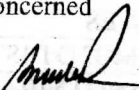
DepEd, Division of Catanduanes
RECORDS SECTION

Date MAR 13 2018

Time: 6:25 PM.

Initial/Signature: [Signature]

TO : Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All concerned

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject: **DIVISION STAFF ORIENTATION WORKSHOP (DSOW) ON MASS TRAINING IN MFAT**

DATE : March 14, 2018

1. In preparation for the conduct of Division Training of Grade I Teachers and PSDS on the Use of MFAT as per Regional Memorandum No. 173, s. 2017, a Division Staff Orientation Conference (DSOW) will be conducted on March 26-27, 2018. Venue will be announced later.
2. The workshop aims to:
 - orient trainers/facilitators on the processes/ activities to be conducted, and
 - prepare instructional materials and visual aids needed in the conduct of the roll-out of MFAT.
3. Participants are 19 grade one teachers/trainers and a public schools district supervisor that will serve as trainers and facilitators during the Division Mass Training of Grade One Teachers and PSDS on the Use of MFAT.
4. Enclosed is the list of participants and training matrix for reference and dissemination.
5. A registration fee of **six hundred pesos only (Php 600.00)** per participant shall be charged against HRTD to defray expenses for food, and hall accommodation while travel and other incidental expenses shall be charged to school MOOE fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is highly desired.

Enclosure No. 1 of Division Memo. Mo. 70 s. 2018

LIST OF PARTICIPANTS OF THE DIVISION STAFF ORIENTATION WORKSHOP
March 26-27, 2018

No.	NAME	SCHOOL/DISTRICT
1.	BELEN T. TAPAS	Public Schools District Supervisor
2.	MELANIE TELLERBA	T III, BAGAMANOC NORTH, Bugao Central ES
3.	JEANALINE LIZASO	T III, BARAS SOUTH, Baras Central Es
4.	MARY JANE SORIA	MT I, BARAS NORTH, Benticayan ES
5.	ANNIE T. PARAGAS	T II, BATO EAST, Batalay ES
6.	HEIDE T. TASSARA	T II, BATO WEST, Marinawa ES
7.	BABYLYN ISARNA	T III, CARAMORAN NORTH, Caramoran Central ES
8.	CHERRY SAPICO	T III, CARAMORAN SOUTH, Hitoma, Bulalacao ES
9.	TONIE ANGELA ABICHELA	T I, GIGMOTO DISTRICT, Sioron ES
10.	LIZA ROBLES	MT I, PANGANIBAN DISTRICT, Panganiban Central ES
11.	JUNALET A. NAZARENO	T III, SAN ANDRES EAST, San Andres Central ES
12.	ZYREL G. ARCILLA	T I, SAN ANDRES WEST, Mayngaway ES
13.	MYRA ANTOLIN	T III, SAN MIGUEL SOUTH, Boton Primary School
14.	ANALYN TABUZO	T II, SAN MIGUEL NORTH, Kilikilihan ES
15.	ARLENE TUDIO	MT I, VIGA WEST, Viga Central Es
16.	JANICE ODIAMAN	T III, VIGA WEST, San Roque ES
17.	OSITA LLENO	T III, VIRAC NORTH, Virac Pilot ES
18.	MARILYN TABIRAO	T II, VIRAC NORTH, JMAMES
19.	MARILYN JANET AGITO	MT I, VIRAC NORTH, Calatagan ES
20.	JOSETTE URBANO	T I, VIRAC SOUTH, Batag ES

TRAINING MATRIX

TIME	DAY 1	DAY 2
7:30-8:00	REGISTRATION/OPENING PROGRAM	
8:00-12:00	Orientation and discussion of the Training Matrix	Continuation of Preparation of IMs , visual aids and other needed materials
12:00-1:00		
1:00-5:00	Preparation of IMs , visual aids and other needed materials	Evaluation of prepared IMS. Visual aids and other needed materials