



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL

TANGGAPANG PANSANGAY NG MGA PAARALAN SA CATANDUANES

29 July, 2025

DIVISION MEMORANDUM
NO. 666 S. 2025

**CONDUCT OF DIVISION SEARCH FOR SCHOOL- BASED
MANAGEMENT (SBM) SUCCESS STORIES**

TO : OIC Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School heads
All others Concerned

1. In reference to Regional Memorandum No. 00744, s. 2025, regarding the *6th Regional Assembly of the School-Based Management (SBM) Practitioners*, this Office encourages all elementary schools to submit their School Governing Council (SGC) success stories and achievements to be showcased during the said assembly. The date and venue of the assembly will be announced through a separate advisory.

2. This activity aims to:

A. Highlight SGC success stories and achievements from various elementary schools in the region to inspire and motivate participants toward excellence in their respective educational settings;

B. Strengthen partnerships among schools, communities, government agencies, and other stakeholders to ensure the sustainability and effectiveness of SBM initiatives and programs; and

C. Promote networking and collaboration among school leaders, administrators, teachers, and stakeholders to further enhance the quality of education and student outcomes in the region.

3. The chosen success story will serve as the official entry of the Schools Division Office during the regional assembly and will be presented during the plenary session.

4. Attached to this memorandum are the following documents to serve as reference and guide in the preparation of entries:

A. Criteria for determining SGC success stories

B. Format for a 5- to 7-minute video presentation



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5. All entries must be submitted to the School Governance and Operations Division (SGOD) through the SMME Unit, attention to Ma. Rita Sr. Tablate or email at mariarita.tablate@deped.ov.ph **on or before August 22, 2025.**
6. Expenses related to the conduct of this activity shall be charged against school MOOE/local funds, subject to the usual accounting and auditing rules and regulations.
7. For your information, guidance, and compliance.

MA. JEANY T. ABAYON

Assistant Schools Division Superintendent

Officer- In- Charge

Office of the Schools Division Superintendent



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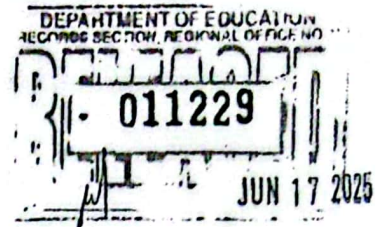
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11 June 2025

REGIONAL MEMORANDUM
No. 00744, s. 2025

**6th REGIONAL ASSEMBLY OF THE SCHOOL-BASED MANAGEMENT
(SBM) PRACTITIONERS**

To: Schools Division Superintendents
All Concerned

1. The Department of Education (DepEd) Region V, through the Field Technical Assistance Division (FTAD) shall conduct ***the 6th Regional Assembly of School-Based Management (SBM) Practitioners with the theme "Achieving Excellence: Fostering Strong Collaborative School Community"***, in a venue and date to be announced later.
2. This activity aims to:
 - a. Showcase success stories and achievements of SGC from various elementary schools within the region to inspire and motivate participants to strive for excellence in their educational contexts;
 - b. Strengthen partnerships between schools, communities, government agencies, and other stakeholders to ensure the sustainability and effectiveness of school-based management initiatives and programs, and
 - c. Encourage networking and collaboration among the school leaders, administrators, teachers, and other stakeholders to enhance the quality of education and student outcomes in the region.
3. The participants in this activity are the SGC Designated and Elected Co-Chairs, School Heads, Division SBM Coordinators, Schools Division Superintendents or their representatives, SGOD or CID Chiefs, Regional Technical Working Group/Committee members, and Regional Top Management.
4. The Schools Division Office (SDO) shall determine the attendees in their respective offices with a maximum number of 6 participants.
5. Schools Division Offices, through their SBM coordinators, shall select one (1) Public Elementary School in their respective division, with SGC Success Stories to be submitted to the regional office as their official entry in the plenary presentation.
6. In determining the SGC success stories, the Schools Division Offices shall follow



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SGC COORDINATORS
SGOD OFFICE
RECEIVED

Date: 6/17/25
Time: 2:28

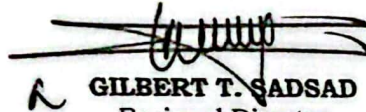


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the suggested measures attached to this memorandum as Enclosure No. 2.

7. The presentation shall be limited to a 5 to 7-minute presentation based on the suggested format attached as enclosure No. 3.
8. Plaques of Commendation and Appreciation shall be awarded to the School Head and the School Governance Council. Additionally, this Office shall confer a Plaque of Commendation to the Division SBM Coordinator and a Plaque of Recognition to the Schools Division Offices that achieve a 100% Elementary Schools SGC Functionality Rate following the results of the second SGC Functionality Assessment Tool (FAT) Roll-out, scheduled from June 27, 2025, to September 15, 2025.
9. Enclosed in this Memorandum are the following:

Enclosure No. 1 – Timetable of activities
Enclosure No. 2 – Criteria for determining SGC success stories
Enclosure No. 3 – Format for a 5 to 7-minute video presentation
10. Expenses to be incurred in this activity, such as meals, supplies/materials, and venue shall be charged against the Regional Funds, while travel and other incidental expenses of the participants shall be charged to their respective local funds, subject to the usual accounting rules and regulations.
11. For inquiries, please get in touch with Casiano B. Perdigones, Jr., Officer-In-Charge, or Lida R. Alcantara/Joy C. Chavez, Education Program Supervisors, Field Technical Assistance Division (FTAD) at ftad.rov@deped.gov.ph.
12. For dissemination, guidance, and compliance.


GILBERT T. SADSAD
Regional Director

FTAD/lra
6/11/2025



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Enclosure No. 1 to Regional Memorandum No. 666, s. 2025

TIMETABLE OF ACTIVITIES

ACTIVITIES	DATE
1. SBM Coordinators Meeting	June 26, 2025
2. Selection of School's success stories/best practices	June 26, 2025 – August 28, 2025
3. Online submission of the school's success stories/best practices to the Regional Office via this link:	August 29, 2025
4. 6 th Regional Assembly of SBM Practitioners	September 20, 2025



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Enclosure No. 2 to Regional Memorandum No. 066, s. 2025

CRITERIA OF THE SELECTION OF SGC SUCCESS STORIES

Criteria		Percentage
1. Impact	Success stories that have made a tangible difference in the school's governance, student outcomes, or overall performance. This could include improvement in academic achievement, increased parent and community engagement, or enhancements in school culture and climate	20%
2. Innovation and creativity	Stories that showcase innovative approaches to school governance and management. These could involve unique strategies for decision-making, collaboration, resource allocation, or problem-solving that have yielded significant resources.	20%
3. Sustainability	Sustainability of the initiatives or practices highlighted in the success stories. Pieces of evidence should show that the improvements achieved are likely to endure over time and withstand potential challenges or changes in leadership and resources.	20%
4. Collaboration and Stakeholders' involvement	Stories demonstrate effective collaboration and engagement among various stakeholders, including school leaders, teachers, parents, students, and community members. Highlighting successful partnerships can inspire others to foster similar relationships in their own school communities.	20%
5. Data	Success stories that are supported by data and evidence of impact. This could include quantitative measures such as test scores, graduation rates, or attendance rates, as well as qualitative indicators such as testimonials, surveys, or case studies.	20%
TOTAL		100%

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Enclosure No. 3 to Regional Memorandum No. 066, s. 2025

FORMAT FOR A 5-7 MINUTE VIDEO PRESENTATION

Introduction:

- Briefly introduce the school governance council and its role within the school community.
- Mention the goal or initiative that led to the success story.

Background:

- Provide context about the issue or challenge the council aimed to address.
- Outline any relevant information about the school's demographics, challenges faced, or specific needs identified.

Action Taken:

- Describe the specific actions the governance council took to address the challenge.
- Highlight any partnership or collaboration involved in implementing the initiative.

Key Achievements:

- List the measurable outcomes or achievements resulting from the initiative.
- Include data points, statistics, or qualitative feedback that demonstrate success.
- Mention any awards, recognitions, or positive impacts on stakeholders (students, teachers, parents, community).

Lessons Learned:

- Reflect on challenges encountered during the process.
- Discuss effective strategies and areas for improvement.
- Share insights that could benefit other governance councils or schools facing similar issues.

Conclusion:

- Summarize the overall impact of the initiative on the school community.
- Reinforce the importance of collaborative governance and community involvement.
- Express gratitude to stakeholders, partners, and council members involved.
- Include testimonials.



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