



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

July 28, 2025

DIVISION MEMORANDUM
No. 662 s. 2025

**CIVIL SERVICE COMMISSION MEMORANDUM CIRCULAR NO. 06, S. 2025 – 125TH
PHILIPPINE CIVIL SERVICE ANNIVERSARY AND CALENDAR OF ACTIVITIES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Elementary and Secondary School Heads
All Others Concerned

1. Attached herewith is Civil Service Commission (CSC) Memorandum Circular No. 06, s. 2025, regarding the celebration of the 125th Philippine Civil Service Anniversary (PCSA) with the theme:
“Bawat Kawani, Lingkod-Bayani: Puso, Dangal, at Galing Para sa Bayan”
2. For guidance and information.

MA. JEANY T. ABAYON
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



MC No. 06, s. 2025

MEMORANDUM CIRCULAR

FOR: HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; HEADS OF MINISTRIES IN THE BARMM; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; STATE UNIVERSITIES AND COLLEGES, AND LOCAL WATER DISTRICTS

SUBJECT: 125th Philippine Civil Service Anniversary and Calendar of Activities

The Civil Service Commission (CSC) spearheads the celebration of the Philippine Civil Service Anniversary (PCSA) in commemoration of the establishment of the Philippine Civil Service by virtue of Public Law No. 5 (*An Act for the Establishment and Maintenance of an Efficient and Honest Civil Service in the Philippine Islands*) on 19 September 1900.

Pursuant to this, Presidential Proclamation No. 1050, series of 1997 declares the month of September as the Civil Service Month. The Proclamation enjoins government agencies, offices, and instrumentalities to implement the programs set by the CSC and to actively participate in its initiatives, as well as to ensure the active involvement of officials and employees in activities deemed essential by the Commission for a meaningful and successful Civil Service Month celebration.

As this year marks a milestone celebration, the 125th PCSA, with the theme, "**Bawat Kawani, Lingkod-Bayani: Puso, Dangal, at Galing Para sa Bayan**" spotlights the contributions of the country's public sector workforce in bringing into fruition, the aspirations of a Bagong Pilipinas through the display of patriotism, excellence, and integrity in the performance of their duties, especially in public service delivery.

The 2025 PCSA activities are anchored on the CSC's core purpose of Gawing Lingkod Bayani ang Bawat Kawani and looks ahead to the realization of AmBisyon Natin 2040, a life that is stable, peaceful, and comfortable - a Bagong Pilipinas. It also supports the directive given by President Ferdinand R. Marcos Jr. during the Bagong Pilipinas Kickoff Rally, for every kawani to deliver services that do not discriminate and fast, projects completed on time, deadlines met, and distress responded to without delay.

The 2025 PCSA calendar of activities is designed to guide all government agencies, partners, stakeholders, and participants in joining the nationwide activities, and in conducting their own anniversary activities. The activities may be conducted both on site,

Bawat Kawani, Lingkod Bayani

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online, or in hybrid mode.

Government agencies are encouraged to promote the month-long 125th PCSA celebration by posting the official streamer/banner, as well as other promotional materials, on their respective websites and other physical and digital information channels.

All PCSA-related guidelines, issuances, announcements, mechanics and promotional materials shall be available via the CSC Website, PCSA microsite, www.csc.gov.ph/pcsa2025, and the CSC's official social media accounts.

125th PCSA Calendar of Activities

The lineup of activities for 2025 (Please see Annex A) has been identified to guide the CSC Regional and Field Offices in planning and conducting parallel activities within the jurisdictions, and the other government agencies in crafting their respective PCSA calendar.

Compensatory Overtime Credits (COC) Entitlement

In alignment with the provisions of CSC-DBM Joint Circular No. 2, Series of 2004 as amended, heads of offices are authorized to issue directives granting one-day Compensatory Overtime Credit (COC) to employees participating in CSC-organized PCSA activities occurring on non-working days.

The authority to grant such COCs is vested in the heads of offices, who are responsible for determining the necessity and validity of overtime services rendered in accordance with the guidelines set forth in the joint circular. It is imperative to note that COCs may accrue up to a maximum of 40 hours per month, with an overall cap of 120 hours within a calendar year. These 120 hours represent the total allowable COCs that an employee can accumulate annually.

Further, it should be clearly understood that the PCSA-related activities eligible for COCs are exclusively those organized by the Civil Service Commission.

PCSA Promotions and Media Engagement

1. All government agencies are encouraged to post printed PCSA promotional materials in their offices, or digital versions on their billboards, website, or social media accounts in solidarity with the anniversary celebration. The design templates and specifications for PCSA collaterals will be made available on the CSC website and Facebook Page.

2. PCSA on social media

The official hashtags for the PCSA are #PCSA2025 and #pcsa125.

For official news and information, please refer to the following:


CSC website	: www.csc.gov.ph
PCSA webpage	: www.csc.gov.ph/pcsa2025
CSC Facebook Page	: www.facebook.com/civilservicegovph
CSC Instagram	: www.instagram.com/civilservicegovph
CSC Tiktok	: www.tiktok.com/@civilservicegovph
YouTube channel	: www.youtube.com/@civilservicegovph

Members of the media as well as the public may send emails to paio.pmr@gmail.com for requests for interview or queries.

For regional events or activities, interested parties may directly coordinate with the CSC Regional or Field Office concerned. The complete directory of CSC offices may be found at www.csc.gov.ph.

The CSC shall also issue announcements in cases where any PCSA-related event shall be postponed, cancelled, or modified, as deemed necessary/appropriate by the organizers.

Further announcements may be issued for any modification of the abovementioned PCSA-related activities.


ATTY. MARILYN B. YAP
Chairperson

14 July 2025