

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BIKOL

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

21 July 2025

DIVISION MEMORANDUM

No. 047 s. 2025

**PARTICIPATION TO ONLINE MASTERCLASSES  
FOR SCHOOL LEADERS FOR FY 2025**

To : OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Other Concerned

1. In reference to **Regional Memorandum No. 00800 s. 2025**, titled "*Participation to Online Masterclasses for School Leaders for FY 2025*," this Office, through the **Schools Governance Operation Divisions –Human Resource Development Unit** hereby informs the field of the **endorsed participants** for the said Professional Development Program.
2. The identified and endorsed participants are respectfully advised to **refer to the Professional Development Program schedules and activity details** outlined in **DepEd Memorandum DM-OUHROD-2025-1653** for their **reference and guidance**.
3. Enclosed are the following for reference:
  - a. Regional Memorandum Number 00800 s. 2025.
  - b. DM-OUHROD-2025-1653
  - c. List of participants
4. For information, guidance, and compliance of all concerned.

  
**MA. JEANY T. ABAYON**

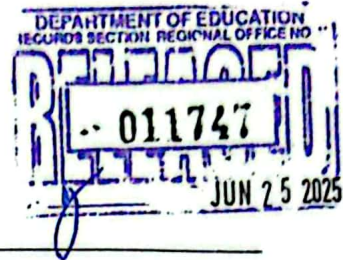
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Republic of the Philippines  
Department of Education  
REGION V - BICOL



25 June 2025

REGIONAL MEMORANDUM  
No. 0800, s. 2025

PARTICIPATION TO ONLINE MASTERCLASSES  
FOR SCHOOL LEADERS FOR FY 2025

To : Assistant Regional Director  
Schools Division Superintendents  
SDO NEAP Focal Persons  
All Others Concerned

1. The Department of Education Central Office shall hold an Online Masterclasses for School Leaders for FY 2025 based on DM-OUHROD-2025-1653 dated June 19, 2025.
2. This Office disseminates this information to enjoin full participation of the 13 Schools Division Offices.
3. NEAP Focal Person of the respective SDOs shall **submit the identified participants using the provided template in the attachment not later than July 4, 2025.**
4. Attached is the communication from DepEd Central Office for your reference.
5. Strict compliance to this Memorandum is desired.

  
GILBERT T. SADSAD  
Regional Director

Encl: As stated  
Reference:  
DM-OUHROD-2025-1653  
To be indicated in the Perpetual Index  
under the following subjects:  
LEARNING AND DEVELOPMENT

HRDD-NEAP R/rtb/jblc  
06/25/2025



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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2025-1653**

**TO :** Regional Directors  
Schools Division Superintendents  
School Governance and Operations Division Chiefs  
All Others Concerned

**FROM :** *Wilfredo E. Cabral*  
**WILFREDO E. CABRAL**  
Undersecretary  
Human Resource and Organizational Development

*Carmela C. Oracion*  
**CARMELA C. ORACION**  
Assistant Secretary  
Human Resource and Organizational Development  
(National Educators Academy of the Philippines)

**SUBJECT :** ONLINE MASTERCLASSES FOR SCHOOL LEADERS FOR FY 2025

**DATE :** 19 June 2025

1. The Department of Education, through the National Educators Academy of the Philippines (NEAP), will conduct the **Online Masterclasses for School Leaders for FY 2025**, with the following objectives:
  - a. Enhance the technical competencies of school leaders to effectively contribute to improved learning outcomes and overall school performance;
  - b. Strengthen instructional leadership and innovative capacity of school leaders to respond to the evolving needs of basic education; and
  - c. Provide Professional Regulation Commission (PRC)-accredited professional development programs for teachers, school heads, and supervisors.
2. The program has the following schedule and details:

Activity	Date	Expected Participants
Turning Assessment Data into Insight: Interpretation and Utilization via Technology-Based Tools	26 July 2025 9:00 a.m. – 12:00 p.m.	PSDS or Acting PSDS of SDOs
Ensuring School Success: A Masterclass for Public Schools District Supervisors (PSDS) on Effective Support Strategies	30 August 2025 9:00 a.m. – 12:00 p.m.	For Small SDOs: Any Learning Area Supervisor or School Head (SH) of a Big/Large School



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From Tension to Resolution: A Masterclass for School Heads on Conflict Management	<b>09 August 2025</b> 9:00 a.m. – 12:00 p.m.	Principals, Assistant Principals, Elementary Head Teachers, TICs, OICs
Leading with Impact: Advancing Instructional Leadership for School Heads	<b>06 September 2025</b> 9:00 a.m. – 12:00 p.m.	
From Standards to Practice: Guiding School Leaders in Advancing Teacher Competencies in Learning Areas Aligned with PPST Indicators (1.1.2, 1.4.2, 1.5.2, 2.3.2, 2.6.2)	<b>22 July 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (GMRC/ Values Education) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (EPP/TLE/ TVL Track)	<p>From each SDO:</p> <ul style="list-style-type: none"> <li>- Education Program Supervisor (EPS) or Acting EPS for the specific learning area</li> <li>- One (1) Secondary SH specializing in the learning area</li> <li>- One (1) Elementary SH specializing in the learning area</li> <li>- One (1) Secondary Head Teacher or Master Teacher specializing in the learning area</li> <li>- One (1) Elementary Master Teacher specializing in the learning area</li> </ul>
	<b>24 July 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (English) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Filipino)	
	<b>05 August 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (MAPEH) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Araling Panlipunan)	
	<b>16 August 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (Mathematics) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Science)	
	<b>19 August 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (GMRC/ Values Education) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (EPP/TLE/ TVL Track)	
	<b>20 August 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (English) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Filipino)	
From Standards to Practice: Guiding School Leaders in Advancing Teacher Competencies in Learning Areas Aligned with PPST Indicators (3.1.2, 4.1.2, 4.5.2, 5.1.2)	<b>02 September 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (MAPEH) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Araling Panlipunan)	
	<b>04 September 2025</b> <i>Morning Session:</i> 9:00 a.m. – 12:00 p.m. (Mathematics) <i>Afternoon Session:</i> 1:30 – 4:30 p.m. (Science)	

3. In this regard, all Schools Division Offices (SDOs), through their School Governance and Operations Division – Human Resource Development Sections (SGOD-HRDS), are advised to coordinate with their respective Curriculum Implementation Divisions (CID) to identify the participants for the program.



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4. Likewise, each SGOD-HRDS must submit the list of identified participants using the prescribed template (*Enclosure 1; editable file with instructions accessible through the link [bit.ly/EndorsementExcel](https://bit.ly/EndorsementExcel)*) through the link [bit.ly/JobGroupEndorsement](https://bit.ly/JobGroupEndorsement) on or before 04 July 2025.
5. All endorsed participants will receive an email notification five (5) days prior to the activity, confirming their slots/attendance and the link/credentials for the online masterclasses.
6. The Indicative Program of Activities (*Enclosure 2*) and the List of Program Management Team Members (*Enclosure 3*) are attached, for reference.
7. Should you have further questions or concerns, please coordinate with **Mr. Florentino Varron Jr.** or **Mr. Marvin Villafuerte**, NEAP Professional Development Division, through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.
8. For dissemination and appropriate action.

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**Copy furnished:**

**OFFICE OF THE SECRETARY**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

**OFFICE OF THE UNDERSECRETARY FOR OPERATIONS**



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DepEd Division Office - Marikina  
2023-07-04



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**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

**TEMPLATE FOR LIST OF SDO IDENTIFIED PARTICIPANTS**

Link of Downloadable Excel File: [bit.ly/EndorsementExcel](http://bit.ly/EndorsementExcel)

TOPIC FOR PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDS) Turning Assessment Data into Insight: Interpretation and Utilization via Technology Based Tools   Implementation Date: July 26, 2025 (9:00 am to 12:00 pm)					
NAME (Surname, Given Name, Middle Initial)	SEX	POSITION	DepEd EMAIL ADDRESS (i.e. joan.cruz@deped.gov.ph)	In this email provided (deped.gov.ph) registered to your DepEd PD LMS account (YES/NO)	CONTACT NUMBER
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Attached is the preview of the sheet for participants in the master classes for PSDSs from the attached file. Please download the file and edit it as instructed and upload it in this form: [bit.ly/JobGroupEndorsement](http://bit.ly/JobGroupEndorsement)

TOPIC FOR PRINCIPALS, ASSISTANT PRINCIPALS, OFFICER-IN-CHARGE (OICs) and TEACHER-IN-CHARGE (TICs) From Tension to Revolution: A Master Class for School Heads on Conflict Management   Implementation Date: August 30, 2025 (9:00 am to 12:00 pm)					
NAME (Surname, Given Name, Middle Initial)	SEX	POSITION	DepEd EMAIL ADDRESS (i.e. joan.cruz@deped.gov.ph)	In this email provided (deped.gov.ph) registered to your DepEd PD LMS account (YES/NO)	CONTACT NUMBER
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Attached is the preview of the sheet for participants in the master classes for School Heads from the attached file. Please download the file and edit it as instructed and upload it in this form: [bit.ly/JobGroupEndorsement](http://bit.ly/JobGroupEndorsement)

TOPIC 1 FOR SCHOOL LEADERS From Standards to Practice: Guiding School Leaders in Advancing Teacher Competencies Aligned with FPET Indicators: (1.1.2, 1.4.2, 1.5.2, 2.3.2, 2.4.2) July 22, 2025   Morning Session (9:00 AM to 12:00 PM) Good Manners and Right Conduct (GMRNC)/ Values Education/Edukasyon sa Pagpapakatao (EaP)					
NAME (Surname, Given Name, Middle Initial)	SEX	POSITION	DepEd EMAIL ADDRESS (i.e. joan.cruz@deped.gov.ph)	In this email provided (deped.gov.ph) registered to your DepEd PD LMS account (YES/NO)	CONTACT NUMBER
1		Education Program Supervisor			
2		Elementary School Head			
3		Secondary School Head			
4		Secondary Head Teacher or Master Teacher			
5		Elementary Master Teacher			

Attached is the preview of the sheet for participants in the master classes for school leaders from the attached file. Please input the five (5) requested participants in each learning area as stipulated: One (1) Education Program Supervisor (EPS) or Acting EPS for the specific learning area; One (1) selected Secondary School Head (SH) specializing in the learning area; One (1) selected Elementary School Head (SH) specializing in the learning area; One (1) Secondary Head Teacher (HT) or Master Teacher (MT) specializing in the learning area; One (1) Elementary Master Teacher (MT) specializing in the learning area. Upload the file in this form: [bit.ly/JobGroupEndorsement](http://bit.ly/JobGroupEndorsement)

To check the expected participants and schedule of online activities, please refer to the following link for your guidance: <https://tinyurl.com/yc2e58z>



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Enclosure 2

**INDICATIVE PROGRAM OF ACTIVITIES**

*Note: This training matrix shall be followed for all sessions, both in the morning and in the afternoon.*

Time		Activity	In-Charge
Morning Session	Afternoon Session		
8:30 AM - 9:00 AM	1:30 PM - 2:00 PM	Opening Program <ul style="list-style-type: none"><li>- Nationalistic Song</li><li>- Prayer</li><li>- Messages</li></ul>	Host
9:01 AM - 11:45 AM	2:01 PM - 4:45 PM	Training Proper <ul style="list-style-type: none"><li>- Discussion</li><li>- Workshop</li><li>- Completion of Additional Activities</li></ul>	Session's Resource Person
11:45 AM - 12:00 PM	4:45 PM - 5:00 PM	Q & A Portion	Session's Resource Person
12:00 PM	5:00 PM	Closing Program <ul style="list-style-type: none"><li>- Session Evaluation</li><li>- Messages</li></ul>	Host



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Enclosure 3

**PROGRAM MANAGEMENT TEAM**

NAME	POSITION	OFFICE/ STATION
Jennifer E. Lopez	Director IV	NEAP -DepEd Central Office
Marife T. Morcilla	Project Development Officer V	NEAP-PDD, DepEd Central Office
Alexander Simagala	Project Development Officer IV	NEAP-PDD, DepEd Central Office
Marvin DJ. Villafuerte	Senior Education Program Specialist	NEAP-PDD, DepEd Central Office
Florentino L. Varron Jr.	Senior Education Program Specialist	NEAP-PDD, DepEd Central Office
Billy Rei M. Pagba	Senior Education Program Specialist	NEAP-PDD, DepEd Central Office
Jessica Kristel C. Abeleda	Education Program Specialist II	NEAP-PDD, DepEd Central Office
Mathew M. Bofete	Project Development Officer II	NEAP-PDD, DepEd Central Office
Aizyl Ann E. Natanauan	Technical Assistant II	NEAP-PDD, DepEd Central Office
Roselle D. Cabiling	Technical Assistant II	NEAP-PDD, DepEd Central Office
Toni Rose H. Rosales	Technical Assistant II	NEAP-PDD, DepEd Central Office



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ONLINE MASTERCLASS FOR SCHOOL HEADS

TITLE	DATE	TARGET PAX	NAME OF PARTICIPANTS
Turning Assessment Data into Insight: Interpretation and Utilization Via Technology-Based Tools	July 26, 2025 9:00 AM-12:00 PM	PSDS or Acting PSDS of SDOs  For Small SDOs: Any Learning Area Supervisor of School Head (SH) of a Big/Large School	1. MARIVIC T. CAMACHO 2. MARISOL T. LIM
Ensuring School Success: A Masterclass for Public School District Supervisors (PSDS) on Effective Support Strategies	August 30, 2025 9:00 AM-12:00 PM		1. JOSELITO T. RUIZ 2. ARNOLD VALLEDOR 3. NIEVA DJ. TUIBEO 4. MIGUELITO RODRIGUEZ 5. BELEN TAPAS 6. RUTH SORRERA 7. JOSE T. ARCILLA, JR
From Tension to Resolution: A Masterclass for School Heads on Conflict Management	August 09, 2025 09:00 AM-12:00 PM	Principals, Assistant Principals, Elementary Head Teachers, TICs, OICs	1. RAQUEL C. ALFON 2. ADELEINE R. ARCILLA 3. JUPITER L. TORNIO 4. FELIX M. SORRA, JR. 5. JANE T. TUPLANO 6. JOWE T. TANIO 7. ALEX I. TORRES 8. RAMON T. TEMPLONUEVO 9. AVA DOREEN T. MAHILUM 10. CYNTHIA T. CAMANO 11. LILYBETH T. GUALBERTO 12. JASON C. YUTAN 13. MYLA B. CORDIAL 14. CYNTHIA D. SORRA 15. MARY JANE T. VALENZUELA 16. MARY JANE F. TUNO 17. ESTRELLA T. ROJAS, JRA 18. MARCK JOHN D. EUSTAQUIO 19. MARY LIZA T. IBAYAN 20. JOUIE R. SANCHEZ 21. ELIGIO B. SALES 22. DAISY V. CAMBONGA 23. DAVID B. SARMIENTO 24. ROSIEL P. IMPERIAL 25. MINNIE I. LOPEZ

Leading with Impact: Advancing Instructional Leadership for School Heads	September 06, 2025 09:00 AM-12:00 PM	Principals, Assistant Principals, Elementary Head Teachers, TICs, OICs	1. CHITO T. CARRANZA 2. JOHN BRYAN M. ARCILLA 3. MA. KAREN V. PAPANGO 4. AIZA J. TESORO 5. JANE C. TABOR 6. ROBERT V. TABLATE 7. AVA DOREEN T. MAHILUM 8. JANE T. TUPLANO 9. MARY JANE F. TUNO 10. LENY B. IGNACIO 11. DENMAR C. ROMERO 12. RAMIR R.DEL BARRIO 13. EDDIE T. CADAG 14. ARNEL T. DE QUIROS 15. CHERRY S. SAN JOSE 16. MARY LIZA T. IBAYAN 17. JENLE T. EVANGELISTA 18. DAKILA T. PINACATE 19. CLARISSA G. MAGDARAOG 20. JINKEE T. TORRENA 21. DAISY V. CAMBONGA 22. JOE, V. MASAGCA 23. ROLYN T. TRINIDAD 24. ROCELIA S. TRINIDAD 25. ANALILY DR. IDANAN 26. CATHELYN B. ARCILLA 27. JOAN T. TOLENTINO 28. LORENZO E. GANDO 29. SHERYL U. LITA 30. JHERAMIE B. TEOPE 31. ROMELA L. VISTA 32. AMOS T. TUPLANO 33. GENARO V. ROBLES 34. GENARO V. ROBLES 35. EMIL P. MASAGCA 36. FREDILYN O. SONER 37. MARIETTA A. BONGON
From Standards to Practice: Guiding School Leaders in Advancing Teacher Competencies in Learning Areas Aligned with PPST Indicators (1.1.2, 1.4.2, 1.5.2, 2.3.2, 2.6.2)	<b>July 22, 2025</b> Morning Session: 09:00 AM-12:00 PM (GMRC/Values Education) Afternoon Session: 01:20 PM-04:30 PM (EPP/TLE/TVL Track)	From Each SDO: EPS for the specific learning area  One (1) Secondary School Head specializing in the learning area  One (1) Elementary School Head specializing in the learning area  One (1) Secondary Head Teacher or Master Teacher specializing in the learning area  One (1) Elementary Master Teacher specializing in the learning area	GMRC 1. MARIETTA A. BONGON 2. MARY ANN T. TINDUGAN  EPP/TLE/TVL 1. JANE T. TUPLANO 2. JINCKYMAY F. FERNANDEZ 3. AVA DOREEN T. MAHILUM  ENGLISH 1.RODEL TAYO  FILIPINO 1. RAMON TEMPLONUEVO 2. LIZA T. BONAFA  MAPEH 1. DENMAR C. ROMERO  AP 1. ALEX I. TORRES



	<b>August 16, 2025</b> Morning Session: 09:00 AM-12:00 PM (Mathematics) Afternoon Session: 01:20 PM-04:30 PM (Science)		<b>MATHEMATICS</b> 1. MARY LIZA T. IBAYAN  <b>SCIENCE</b> 1. ELIGIO B. SALES
From Standards to Practice: Guiding School Leaders in Advancing Teacher Competencies in Learning Areas Aligned with PPST Indicators (2.4.2, 2.5.2, 3.3.2, 3.1.2, 3.4.2)	<b>August 19, 2025</b> Morning Session: 09:00 AM-12:00 PM (GMRC/Values Education) Afternoon Session: 01:20 PM-04:30 PM (EPP/TLE/TVL Track)	From Each SDO: EPS for the specific learning area  One (1) Secondary School Head specializing in the learning area	GMRC/VALUES ED 1. RAQUEL C. ALFON  EPP/TLE/TVL 1. ANALILY DR. IDANAN
	<b>August 20, 2025</b> Morning Session: 09:00 AM-12:00 PM (English) Afternoon Session: 01:20 PM-04:30 PM (Filipino)	One (1) Elementary School Head specializing in the learning area  One (1) Secondary Head Teacher or Master Teacher specializing in the learning area	<b>ENGLISH</b> 1. CHITO T. CARRANZA 2. RAMON T. TEMPLONUEVO  <b>FILIPINO</b> 1. DAKILA T. PINACATE
	<b>September 02, 2025</b> Morning Session: 09:00 AM-12:00 PM (MAPEH) Afternoon Session: 01:20 PM-04:30 PM (Araling Panlipunan)	One (1) Elementary Master Teacher specializing in the learning area	<b>MAPEH</b> NONE  <b>AP</b> 1. ALEX I. TORRES
	<b>September 04, 2025</b> Morning Session: 09:00 AM-12:00 PM (Mathematics) Afternoon Session: 01:20 PM-04:30 PM (Science)		<b>MATHEMATICS</b> NONE  <b>SCIENCE</b> 1. ROSIEL IMPERIAL