

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

July 21, 2025

DIVISION MEMORANDUM

No. 635 s. 2025

**TECHNICAL ASSISTANCE TEAM IN THE ASSESSMENT OF
ADMINISTRATIVE OFFICER II POSITIONS**

TO: OIC-Assistant Schools Division Superintendent
CID & SGOD Chief and Personnel
OSDS Unit Heads and Personnel
Elementary and Secondary School Heads
All Others Concerned

1. Relative to Division Memorandum No. 517 s. 2025, titled "Acceptance of Applications and Assessment for Administrative Officer II Positions," the following are assigned as Technical Assistance Team in the assessment for Administrative Officer II positions:


Name	Position Title
1. Christine Louise T. De Leon	Administrative Officer II
2. Jonel A. Sarmiento	Administrative Officer II
3. Richelle A. Agapen	Administrative Officer II
4. Ernest John T. Soner	Administrative Officer II
5. Roselyn F. Bernardino	Administrative Officer II
6. Jessica T. Condeno	Administrative Officer II
7. Emelda Soneja	Administrative Officer II
8. April P. Samudio	Administrative Officer II
9. Jake Tablo	Administrative Officer II
10. Eugene Jimi Patrick Valeza	Administrative Officer II

2. Technical Assistance Team are advised to report to SDO-Terrace on July 22-23, 2025 (8:00AM-5:00PM) and bring laptop and extension wire.

3. Travel and other incidental expenses will be charged against local funds/school MOOE subject to the usual accounting and auditing rules and regulations.

4. For information, guidance and strict compliance.

By Authority of the OIC-Schools Division Superintendent


EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge



San Roque, Virac, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph