



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**

REHIYON V (BIKOL)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

July 18, 2025

**DIVISION MEMORANDUM**

No. 627 s. 2025

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SCHOOLS  
DIVISION SUPERINTENDENT ON JULY 21, 2025**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
SGOD and CID Personnel  
OSDS Unit Heads  
School-Based Personnel  
All Others Concerned

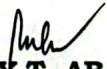
1. In view of the official travel of the OIC-SDS, all concerned are hereby informed that Ms. Eva S. Tolentino is designated to take charge of the Schools Division Office and act on all routine matters and urgent administrative and financial concerns on July 21, 2025.

For this purpose, she will sign on official documents, thus this should appear on documents for her signature:

By Authority of the OIC-Schools Division Superintendent:

**EVA S. TOLENTINO**  
Administrative Officer V

2. For information and guidance.

  
**MA. JEANY T. ABAYON**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



San Roque, Virac, Catanduanes  
052-8114036 / 09623505374  
catanduanes@deped.gov.ph  
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph