



DepEd - Division of Catanduanes
RECORDS SECTION

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Republic of the Philippines
Department of Education
Region V - Bicol

TANGGAPANG PANSANGAY NG CATANDUANES

November 25, 2024

DIVISION MEMORANDUM

No. 624 s. 2024

SDO CATANDUANES CALENDAR OF ACTIVITIES FOR DECEMBER 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All Others Concerned

1. In line with the operational plans of the Schools Division Office of Catanduanes, the Calendar of Activities for December 2024 is hereby released for guidance of all concerned.
2. For information and guidance.

[Signature]
CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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CALENDAR OF ACTIVITIES FOR DECEMBER 2024

Date	Day	Time	Activity	Venue	Responsible Unit/s	Participants
1	Sun					
2	Mon	8:00 - 5:00 Day 1	Writeshop on Bridging the GAP on L&D Processes	TBA	SGOD-HRD	School ICT Coordinators, PSDS/PSDS-in-Charge/or SH Representative, ALS MTs
		8:00-5:00	Altamidah Camp: A Talent Development Activity for the Regional Festival of Talent (RFOT)	TBA	CID/ALIVE	EPS Focal person, PSDS/In-Charge of the Districts, ALIVE learners
3	Tue	8:00 - 5:00 Day 2	Writeshop on Bridging the GAP on L&D Processes	TBA	SGOD-HRD	School ICT Coordinators, PSDS/PSDS-in-Charge/or SH Representatives
		8:00-5:00	Division Multigrade Training for Teachers & Instructional Leaders in MG Instructions and Management	TBA	CID	PSDSs, District In-Charge, selected MG School Heads & Teachers
4	Wed	8:00-5:00	Division Multigrade Training for Teachers & Instructional Leaders in MG Instructions and Management	TBA	CID	PSDSs, District In-Charge, selected MG School Heads & Teachers
5	Thu	8:00-5:00	Division Multigrade Training for Teachers & Instructional Leaders in MG Instructions and Management	TBA	CID	PSDSs, District In-Charge, selected MG School Heads & Teachers
6	Fri	8:00-5:00	Writeshop on the Alignment of DEDP to MATATAG Agenda	QMI	PRU	Selected Teachers, School Heads

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6	Fri	8:00-5:00	Division Multigrade Training for Teachers & Instructional Leaders in MG Instructions and Management	TBA	CID	PSDSs, District In-Charge, selected MG School Heads & Teachers
		8:00 – 5:00	Pre-Registration to the 2025 DSPC Delegates	Link	CID	Presidents-DASSPA & CAESPA, School Paper Advisers, Div. Campus Journalism Coordinator
7	Sat	8:00 – 5:00	Division Math Fair 2024 Contest	VPES	CID	Selected School Heads, Teachers & learners
		8:00-5:00	Gabay Alalay for Learners	Capitol Dome	SGOD-HRD	Selected Learners per District
		8:00-5:00	Writeshop on the Alignment of DEDP to MATATAG Agenda	QMI	PRU	Selected Teachers, School Heads
8	Sun	FEAST OF IMMACULATE CONCEPTION – Special Holiday				
		8:00 – 5:00	Division Math Fair 2024	VPES	CID	Selected School Heads, Teachers & learners
9	Mon	8:00 - 5:00	CPD Orientation for SDO Personnel	TBA	SGOD-HRD	CID and SGOD Program Owners
10	Tue	8:00 – 12:00	Monthly Meeting of DepEd NEU Catanduanes Chapter	TBA CID Office	NEU	NEU Officers and Municipal Coordinators
		8:00 – 12:00	CPD Orientation for SDO Personnel	TBA	SGOD-HRD	CID and SGOD Program Owners
		2:00 - 5:00	Gawad Parangal : 2024 Division Stakeholders Recognition and Awarding Ceremonies		SGOD-SOCMOBNET	LGU Officials, NGAs, NGOs, Other Stakeholders, Media and Identified SDO Participants

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11	Wed	8:00 - 5:00	Gabay Alalay for Teachers	TBA	SGOD-HRD	Selected Teachers per District
		8:00 - 5:00	Pre-Validation Conference for CY 2024 IPCRF of CID Personnel	CID Office	CID	Chief, EPS/PSDSs, and Other CID Personnel
12	Thu	8:00 - 5:00	Gabay Alalay for Teachers	TBA	SGOD-HRD	Selected Teachers per District
		8:00-5:00	Day 1 - Empowering Pool of Facilitators: Building Capacity for Effective Learning Facilitation Workshop	TBA	SGOD-HRD	Elementary and Secondary School Heads, Master Teacher I-III, SGOD Teaching Related
		8:00-5:00	Division Orientation on Career Guidance	Queen Maricel Inn	SGOD-YFD	Selected Teachers, School Heads
13	Fri	8:00-5:00	Day 2 - Empowering Pool of Facilitators: Building Capacity for Effective Learning Facilitation Workshop	TBA	SGOD-HRD	Elementary and Secondary School Heads, Master Teacher I-III, SGOD Teaching Related
		8:00 - 5:00	Coordination Meeting with the District ICT Coordinators related to DCP (4 th Quarter)	Raj Inn, Virac, Catanduanes	OSDS-ICTU	District ICT Coordinators, Selected ICT Coor and DCP Technical Team
14	Sat	8:00 - 5:00	2024 DepEd NEU Catanduanes Convention & Workshop	Provincial Capitol Dome	NEU	NEU Officers and Members
		8:00-5:00	Gabay Alalay for Learners		SGOD-HRD	Selected Learners per District
		8:00-5:00	Day 3 - Empowering Pool of Facilitators: Building Capacity for Effective Learning Facilitation Workshop	TBA	SGOD-HRD	School Heads, Master Teacher I-III, SGOD Teaching Related

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15	Sun					
16	Mon	8:00 - 5:00	Peace Tayo	Provincial Capitol Dome	CID	Values Restoration Officers, Secondary Schools SSLG Presidents and Advisers, Selected ALS Teachers, Asatidz, PSDSs
17	Tue	ACADEMIC QUARTER 2 EXAMINATION				
		8:00 - 5:00	MEP Coordination Meeting	VPES	CID	Chief, EPS-In-Charge, Asatidz, PSDSs/IODs
		1:00 - 5:00	National Reading Month Celebration	Provincial Capitol Dome	CID	Chief, PSDS/In-Charge of the Districts, EPS, School Reading Coordinator
18	Wed	ACADEMIC QUARTER 2 EXAMINATION				
19	Thu	8:00 - 5:00	Division Management Committee (ManCom) Meeting	TBA	OSDS	Division MANCOM Members
20	Fri	8:00-5:00	FY 2024 Program Implementation Review AM – By Functional Division PM – Whole SDO Proper	TBA	OSDS, SGOD and CID	All SDO Officials and Personnel
		8:00 – 5:00	Submission of School Paper	Google Drive Link	CID	Presidents-DASSPA & CAESPA, School Paper Advisers, Div. Campus Journalism Coordinator
21	Sat	START OF CHRISTMAS BREAK				
22	Sun					
23	Mon					
24	Tue	CHRISTMAS HOLIDAY				
25	Wed	CHRISTMAS HOLIDAY				





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26	Thu					
27	Fri	8:00 to 5:00	Last day of Coordination with the Planning Team for the Annual Accomplishment Report against Plans of the Schools Division	TBA	SGOD-PRU	Program Owners
28	Sat					
29	Sun					
30	Mon	RIZAL DAY HOLIDAY				
31	Tue	Last Day of the Year 2024				

Legend: Saturday, Sunday and Holiday CID SGOD OSDS NEU All


Prepared by:


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Approved:


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 Officer-In-Charge
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