

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

July 17, 2025

DIVISION MEMORANDUM
NO. 620 s. 2025

DIVISION IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM FOR NUTRITIOUS FOOD PRODUCTS (SBFP-NFP) FOR SY 2025-2026

TO : OIC – Assistant Schools Division Superintendent
Chiefs, SGOD and CID
Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

1. The Department of Education (DepEd) through the Bureau of Learners-Support Services – School Health Division (BLSS-SHD), upholds its commitment to providing good nutrition to learners and the implementation of the School-Based Feeding Program to address hunger, encourage enrollment of learners, enhance nutritional well-being provide nourishment for their growth and development, help boost their immune system and improve their health and nutrition standards.
2. Anchored on the DepEd orders enumerated below, the “Operational Guidelines on the Implementation of the School-Based Feeding Program for Nutritious Food Products (SBFP-NFP) for School Year 2025-2026” is hereby issued.
 - a. DepEd Order No. 31, s. 2021, pertaining to the “Operational Guidelines on the Implementation of the School-Based Feeding Program”.
 - b. DepEd Order No. 38, s. 2025, which details the “Supplemental Guidelines No. 2 to DepEd Order No. 31, dated 2021”.
 - c. DepEd Order No. 10 s. 2022, presenting the “Supplemental Guidelines on DepEd Order No. 31, dated 2021”.
3. All public Elementary Schools in this Division are directed to adhere to the Operational Guidelines on the Implementation of the School-Based Feeding Program for Nutritious Food Products (SBFP-NFP) for School Year 2025-2026 as outlined in this memorandum under **Enclosure A**.
4. The allowable expenditures on the Operational Expenses for SBFP on Nutritious Food Products (3.00 pesos / beneficiary) to be downloaded to schools are listed in the **Enclosure B**.
5. For inquiries and clarification, you may reach out to the designated focal persons of the Division SBFP.
 - a. Ma. Theresa G. Abundo – Division SBFP (NFP) Focal Person / CP Number 09204833497
 - b. Jennifer S. Casallo – Division SBFP (Milk) Focal Person / CP Number 09201869533
8. For information, guidance and compliance of all concerned.

MA. JEANY T. ABAYON

Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent



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Enclosure A.

OPERATIONAL GUIDELINES ON THE IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM FOR NUTRITIOUS FOOD PRODUCTS (SBFP-NFP) FOR SCHOOL YEAR 2025-2026

A. Recipients Schools and Beneficiaries:

1. All 234 elementary schools of the SDO are covered by the program.
2. The beneficiaries are the Severely Wasted and Wasted Grade 1 to Grade 6 learners and all Kindergarten enrollees for SY 2025-2026 with a total number of 12,392.

B. Menu:

1. The 20 – Day Cycle Menu for 120 days of Nutritious Food Products (NFP) includes the following:
 - a. Enhanced Nutribun (Squash or Carrot flavor) is 80gms. each per pack.
 - b. Nutricookie (Banana flavor) is 60gms. per pack.
 - c. Rice-Mongo Curls (Cheese flavor) is 50gms. per pack.
 - d. Banana Chips (Any flavor) is 50gms. per pack.
 - e. High-Protein Crackers (Choco flavor) is 60gms. per pack.
 - f. Fruit Juice (Kalamansi Flavor) is 200ml per pack plus (+) Nutri-Cookie (Plain) 30gms. per. Pack.
 - g. Brown-Rice Nutty-Fruity Bar (Caramel Flavor) is 50gms. per pack.
 - h. Iron-Fortified Rice (IFR) (raw and uncooked) is 250gms. per pack.

C. Food Packaging:

1. Nutritious Food Products (NFP) should be individually packed in food grade pouches. The Packaging must clearly and readably indicates the Manufacturing Date and Expiration Date for each products.
 - a. Enhanced Nutribun – expiration date should be at least 5 days from the date of manufacturing.
 - b. Iron - Fortified Rice and other nutritious food products – expiration date should be at least 3 to 6 months from the date of delivery.
2. All Nutritious Food Products to be distributed / delivered to schools must be hygienically packed in an environment-friendly bag in accordance to its specifications as to serving size, quantity and quality and food packaging.
3. Any shortage of packs and any signs of damage on the Nutritious food Products during delivery must be reported to the delivery personnel for replacement on the next deliver schedule.

D. Schedule of Distribution / Delivery:

1. The delivery schedule will be once a week every Monday at 8:00am to 12noon. (Monday to Friday ration) to 234 schools as drop-off points.



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2. The Nutritious Food Products will be served to beneficiaries in school as snacks from Monday to Thursday while the Iron – Fortified Rice will be given to the beneficiaries to be cooked and eaten at home on Friday.

E. Implementation:

1. The implementation of the School-Based Feeding Program for Nutritious Food Products SY 2025-2026 will start on July 21, 2025 and will end on January 2, 2026.
2. Holidays will be include in the counting of feeding days. If the Holidays falls on a Monday, the delivery schedule would be on the following day, Tuesday. In case of class suspension due to weather inclement that falls on a Monday, the delivery will resume once cancellation of classes is lifted.

F. Terms of Reference:

1. School Personnel

- a. School Heads and School Inspection Team will receive the Nutritious Food Products.
- b. School Inspection Team will ensure that the delivered NFP is according to its specifications as to quality and quantity. They will accomplish the Acknowledgement Receipt Form (AR) and Inspection and Acceptance Report Form (IAR), as proof that the school received the specified quantity and quality of the Nutritious Food Products.
- c. The School Inspection Team has the right to demand delivery personnel to countercheck the food packs before signing the AR and IAR.

2. Division Program Coordinators

- a. Ma. Theresa G. Abundo – Division SBFP (NFP) Focal Person / CP Number 09204833497
- b. Jennifer S. Casallo – Division SBFP (Milk) Focal Person / CP Number 09201869533

3. Supplier

- a. The supplier will provide a copy of the Acknowledgement Receipt (AR) and Inspection and Acceptance Receipt (IAR) per school for signature of the Schools Inspection Team or School Head as proof for the week's completion of the delivery.
- b. The supplier will provide the schools contact number of the delivery personnel for queries or any concerns regarding delivery schedules.
- c. The suppliers packaging site must be clean, safe and pest-free. The personnel must adhere to food safety standards wearing of face masks, gloves, hairnet and good grooming.



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G. Reporting:

All beneficiary schools are required to prepare and submit SBFP Forms that will be accessed at <https://tinyurl.com/SBFP-Forms-FY2024>.

H. Penalty Clause:

- a. Any DepEd personnel who violate any provision of this Order shall be dealt with administrative action to DepEd Order No. 49 s, 2006 or the revised Rules of Procedure of the Department of Education on Administrative Cases.
- b. The ROs and SDOs shall likewise enforce administrative or disciplinary Actions for School Heads, feeding Coordinators, or any SBFP implementers proven to have violated the DepEd policies especially on fund management (DepEd Order No. 6, s. 2016, RA 92845).



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SCHOOL - BASED FEEDING PROGRAM (SBFP)
20 DAYS CYCLE MENU FOR NUTRITIOUS FOOD PRODUCTS (NFP) 8.Y 2025-2026

WEEK	MONDAY	CALORIC CONTENT	TUESDAY	CALORIC CONTENT	WEDNESDAY	CALORIC CONTENT	THURSDAY	CALORIC CONTENT	FRIDAY	CALORIC CONTENT	AVERAGE CALORIC CONTENT FOR THE WEEK
1	Enhanced Nutribun (Squash) 80gms. X 1 pc	250	Nutri Cook'ie (Banana flavor) 60gms. X 1 pack	260	Banana Chips (Any flavor) 50gms. X 1 pack	260	Fruit Juice (Kalamansi flavor) 200ml X 1 pack + Nutri Cookies (Plain) 30gms	320	Iron Fortified Rice (raw, uncooked) 250 gms.	800	378
2	Enhanced Nutribun (Carrot) 80gms. X 1 pc	250	Rice-Mongo Curls (Cheese Flavor) 50gms. X 1 pack	200	High-Protein Crackers (Chocolate flavor) 60 gms. X 1 pack	400	Brown Rice Nutty Fruity Bar (Caramel flavor) 50gms. X 1 pack	400	Iron Fortified Rice (raw, uncooked) 250 gms.	800	410
3	Enhanced Nutribun (Squash) 80gms. X 1 pack	250	Nutri Cook'ie (Banana flavor) 60gms. X 1 pack	260	Banana Chips (Any flavor) 50gms. X 1 pack	260	Fruit Juice (Kalamansi flavor) 200ml X 1 pack + Nutri Cookies (Plain) 30gms	320	Iron Fortified Rice (raw, uncooked) 250 gms.	800	378
4	Enhanced Nutribun (Carrot) 80gms. X 1 pack	250	Rice-Mongo Curls (Cheese Flavor) 50gms. X 1 pack	200	High-Protein Crackers (Chocolate flavor) 60gms. X 1 pack	400	Brown Rice Nutty Fruity Bar (Caramel flavor) 50gms. X 1 pack	400	Iron Fortified Rice (raw, uncooked) 250 gms.	800	410



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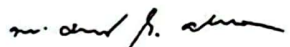
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Prepared by:


MA. THERESA G. ABUNDO
Nurse II
SBFP Focal (NFP)

Noted:


MARY JEAN S. ROMERO
SGOD, Chief

Approved:


CECILE C. FERRO, CESO VI
Assistant Schools Division Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure B

Allowable Expenditures on the Operational Expenses for SBFP:

1. Weigh-Beam-Eye-Level-Mechanical-Physician Weighing Scale
2. Common Office Supplies needed for the preparation of reports
3. Communication related expenses (for Non-School Head)
4. Drinking Glass for beneficiaries
5. Storage / Utility Box
6. Cooler Box (40-50L)
7. Multivitamins Syrup for the beneficiaries
8. Toothbrush/Toothpaste for beneficiaries
9. Soap for Handwashing
10. Water Container / Jug
11. Packaging materials (Sando plastic bag, packing tape)



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