



Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

11 November 2024


DIVISION MEMORANDUM
No. 245, s. 2024

DATA PROFILING OF SCHOOL HEADS, MASTER TEACHERS, AND TEACHERS FOR TRAINING OF FACILITATORS FOR EFFECTIVE LEARNING FACILITATION

To : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Secondary/Elementary Head Teachers
All Others Concerned

1. This office will conduct a Division Training Workshop on Empowering Facilitators for Effective Learning Facilitation on **December 12 - 14, 2024**, at Rhaj Inn, Gogon Virac, Catanduanes.
2. The objectives of the activity are the following:
 - a. Establish the structure, systems and procedures for the institutionalization of SDO-Catanduanes CPD Qualified Learning Facilitators (LF).
 - b. Select qualified CPD Learning Facilitators (LF)
 - c. Enhance LF's skills in Facilitation and writing session guides.
3. In line with this, a profiling of school heads, master teachers, and teachers is necessary, to be able to select who will be the participants in this workshop. All interested school heads, master teachers, and teachers are enjoined to fill out the link provided: **<https://bit.ly/Pool-LF-Profile>**.
4. Likewise, the Public Schools District Supervisors/In-Charge of the Districts are requested to inform/invite/monitor the pre-work activity. Accomplishing the link will be until **November 13, 2024**.
5. For your information and guidance of all concerned.

By Authority of the OIC- Assistant Schools Division Superintendent:


EVA S. TOLENTINO
Administrative Officer
Officer-In-Charge