





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE ASSISTANT SECRETARY  
FOR GOVERNANCE AND FIELD OPERATIONS

OASGFO No. 2022-064

**MEMORANDUM**

TO : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

FROM :   
**Atty. REVSEE A. ESCOBEDO**  
*Undersecretary*  
Governance and Field Operations

  
**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary*  
Governance and Field Operations

SUBJECT : **Opening of the Applications for the 2023 DOST-SEI Undergraduate Scholarship Program and Facilitation of the Issuance of Forms 137 or 138**

DATE : **November 3, 2022**

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This Office respectfully endorses the attached letter from Dr. Renato U. Solidum, Jr., Secretary, Department of Science and Technology (DOST), dated September 15, 2022, which was received by this Office on November 2, 2022, regarding the opening of the applications for the 2023 DOST-SEI Undergraduate Scholarship Program.

As stated in the letter, the scholarship program is open to all graduating Grade 12 STEM students and to all graduating Grade 12 Non-STEM students who are among the upper 5% of the class based on their Grade 11 standing. Moreover, the application period will be open from September 19, 2022 until December 2, 2022. Online applications are accepted through <https://dost.gov.ph/scholarship.php>. Furthermore, the qualifying examination will be held on March 11-12, 2023.

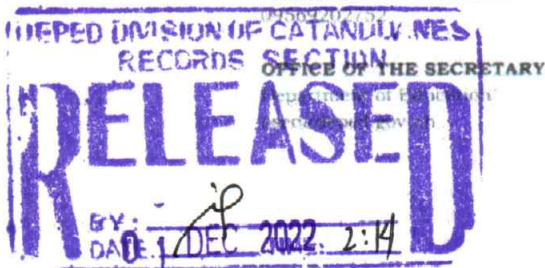
For queries and concerns, kindly contact Ms. Ma. Nerissa M. Nicolas at 09569202752 or email at [mnicolaso@sci-dost.gov.ph](mailto:mnicolaso@sci-dost.gov.ph). Likewise, kindly see attached file for further information.

In view of the **above**mentioned, this Office respectfully requests for the **immediate facilitation and issuance of the Forms 137 or 138 of all scholarship applicants.**

For immediate compliance and wide dissemination.

**Copy Furnished:**  
**RENATO U. SOLIDUM JR.**  
*Secretary*  
Department of Science and Technology

**MA. NERISSA M. NICOLAS**  
*Senior Science Research Specialist*  
Department of Science and Technology  
Science and Technology Scholarships Division  
[mnicolaso@sci-dost.gov.ph](mailto:mnicolaso@sci-dost.gov.ph)




28 NOV 2022

DIVISION MEMORANDUM  
No. JEV s. 2022

**OPENING OF THE APPLICATIONS FOR THE 2023 DOST-SEI UNDERGRADUATE SCHOLARSHIP PROGRAM AND FACILITATION OF THE ISSUANCE OF FORMS 137 OR 138**

TO: Secondary Schools Heads

For information, guidance, and compliance of all concerned.

  
**SUSAN S. COLLANO**  
Schools Division Superintendent



Department of Science and Technology  
Regional Office V  
SCIENCE EDUCATION INSTITUTE

# E-APPLICATION TO THE 2023 DOST-SEI

## UNDERGRADUATE

### SCHOLARSHIPS IS NOW OPEN!

Interested applicants may visit this link:

<https://www.science-scholarships.ph>

or Scan:



Deadline of Application:  
**02 DECEMBER 2022**

Schedule of Qualifying Examination:  
**11 & 12 MARCH 2022**

*Apply now!*  
and be a  
**DOST-SEI SCHOLAR**

### S&T UNDERGRADUATE SCHOLARSHIPS

Aims to stimulate and entice talented Filipino youths to pursue lifetime productive careers in science and technology and ensure a steady and secure supply of qualified S&T human resources which can steer the country towards the requisite supply of qualified graduates. Qualifiers must be enrolled in a course that is listed under the List of Program Covered by the DOST-SEI Undergraduate Scholarships and in study placements.

#### TYPES OF SCHOLARSHIP

- **MENTA** – formerly known as the NSDE or NSTA Scholarship under RA No. 2067, is awarded to students with high aptitude in science and mathematics and are willing to pursue careers in the fields of science and technology.
- **RA 7887 – Republic Act No. 7887**, also known as the “Science and Technology Scholarship Act of 1994”, provides for scholarships to talented and deserving students whose families’ socio-economic status does not exceed the set cut-off values of certain indicators. Qualifiers must pursue priority fields of study in the basic sciences, engineering, other applied sciences, and science and technology in mathematics teaching.

### PROGRAMS COVERED BY THE DOST-SEI UNDERGRADUATE SCHOLARSHIPS

- Bachelor in Mathematics Education
- Bachelor in Technology and Livelihood Education with Specialization in Information and Communications
- Bachelor of Library and Information Science
- BS Aeronautical Engineering
- BS Aerospace Engineering
- BS Agribusiness Management
- BS Agribusiness Management and Entrepreneurship
- BS Agricultural and Biosystems Engineering
- BS Agricultural Biotechnology(\*)
- BS Agricultural Chemistry
- BS Agricultural Economics
- BS Agricultural Engineering
- BS Agricultural Technology
- BS Agriculture
- BS Animal Husbandry
- BS Animal Science
- BS Applied Mathematics
- BS Applied Mathematics major in Mathematical Finance(\*2)
- BS Applied Physics
- BS Applied Physics with Applied Computer System
- BS Applied Physics with Materials Science and Engineering(\*2)
- BS Applied Statistics
- BS Architecture
- BS Astronomy
- BS Astronomy Technology
- BS Basic Medical Sciences(\*6)
- BS Biochemistry
- BS Biology
- BS Biology for Teachers
- BS Biotechnology
- BS Ceramics Engineering
- BS Chemical Engineering
- BS Chemistry
- BS Chemistry Major in Business(\*3)
- BS Chemistry for Teachers
- BS Chemistry with Applied Computer Systems
- BS Chemistry with Materials Science and Engineering(\*2)
- BS Civil Engineering
- BS Clothing Technology
- BS Community Nutrition
- BS Computer Engineering
- BS Computer Science
- BS Electrical Engineering
- BS Electronics and Communications Engineering
- BS Environmental Engineering
- BS Environmental Science
- BS Fine Arts Major in Industrial Design
- BS Fisheries
- BS Food Science and Technology
- BS Food Technology
- BS Forestry
- BS Geodetic Engineering
- BS Geography
- BS Geology
- BS Geothermal Engineering
- BS Health Science
- BS Human Biology(\*5)
- BS Industrial Design
- BS Industrial Engineering
- BS Industrial Management Engineering-Information Technology(\*3)
- BS Industrial Pharmacy
- BS Information and Communications Technology
- BS Information System
- BS Information Technology
- BS Instrumentation Technology Systems
- BS Instrumentation and Control Engineering
- BS Life Sciences
- BS Management Information Systems(\*2)
- BS Manufacturing Engineering-Management-Biomedical Engineering(\*3)
- BS Manufacturing Engineering-Management-Mechatronics and Robotics(\*3)
- BS Marine Biology
- BS Marine Science
- BS Materials Engineering
- BS Mathematics
- BS Mathematics and Science Teaching
- BS Mathematics for Teachers
- BS Mechanical Engineering
- BS Mechatronics Engineering
- BS Medical Laboratory Science
- BS Medical Technology
- BS Metallurgical Engineering
- BS Meteorology
- BS Microbiology
- BS Mining Engineering
- BS Molecular Biology and Biotechnology
- BS Nutrition and Diabetics
- BS Packaging Engineering
- BS Petroleum Engineering
- BS Pharmaceutical Sciences
- BS Pharmacy (4-year program)
- BS Pharmacy (5-year program) in Clinical Pharmacy
- BS Physics
- BS Physics for Teachers
- BS Psychology
- BS Public Health
- BS Speech Pathology
- BS Statistics
- BSE Biological Sciences
- BSE Biology
- BSE Biology-Chemistry4
- BSE Chemistry
- BSE General Sciences
- BSE Mathematics
- BSE Physical Sciences
- BSE Physics
- BSE Physics-Chemistry4
- BSE Physics-Mathematics4
- BSE Science
- Doctor of Veterinary Medicine

### STUDY PLACEMENTS

- University of the Philippines
- State Universities and Colleges
- Private Institutions that are recognized by CHED as Centers of Excellence or Centers of Development or has FAAP Level III accreditation (PAASTU, PACUCOA) for the priority S&T programs of study

### SCHOLARSHIP PRIVILEGES

- TUITION FEE SUBSIDY **₱40,000**
- GROUND PREMIUM **₱1,000**
- CLOTHING ALLOWANCE **₱1,000**
- MONTHLY LIVING ALLOWANCE **₱7,000**
- LEARNING/CONNECTIVITY ALLOWANCE **₱10,000**
- TRANSPORTATION ALLOWANCE **₱1,000**
- THESIS ALLOWANCE **₱10,000**
- GRADUATION ALLOWANCE **₱1,000**

(1) UP System only  
(2) UP System only  
(3) DLSU-Material only  
(4) Atys, USC only  
(5) Atys, DLSU-Material only  
(6) 4 Yrs. UPN only

## WHO CAN APPLY?

- 1.1 Graduating Grade 12 male and female students in SY 2022-2023:
  - a. STEM STRAND: All students belonging to the STEM class
  - b. NON-STEM STRAND: Must be in the top 5% of the graduating class, if belonging to the Non-STEM strand
- 1.2 Graduate of Grade 12 before SY 2022-2023 and did not enroll in college yet:
  - a. STEM STRAND: All students belonging to the STEM class
  - b. NON-STEM STRAND: Must be in the top 5% of the graduating class, if belonging to the Non-STEM strand
- 1.3 Graduate of high school before the K-12 Program. Must belong to the top 5% of the graduating class.
2. Must have grades in Grades 9, 10, and 11.
- 2.1 The scores in the Philippine Education Placement Test Certificate of Rating is acceptable if you skip a grade.
3. Must be natural-born Filipino citizen.
4. Must be of good moral character and in good health.
5. May have taken the DOST-SEI Undergraduate Scholarship Examination but did not qualify for the scholarship. OR may have qualified for the DOST-SEI Undergraduate Scholarship but did not avail of the award.
6. Must NOT have earned any post-secondary (college or vocational) units.

## WHEN TO APPLY?

- START OF ONLINE APPLICATION PERIOD: **19 SEPTEMBER 2022**
- LAST DAY OF ONLINE APPLICATION AND UPLOADING OF REQUIREMENTS: **02 DECEMBER 2022**
- SCHEDULE OF QUALIFYING EXAMINATION: **11 - 12 MARCH 2023**

## WHAT YOU NEED FOR THE E-APPLICATION?

- ✉ A VALID AND SECURED EMAIL ADDRESS
- 📱 AN ACTIVE MOBILE NUMBER
- 📶 A STABLE INTERNET CONNECTION

### IMPORTANT:

- DO NOT create multiple accounts to avoid delays
- Keep your access credentials (Application ID/ other personal data) SECURE

## DOCUMENTS TO PREPARE PRIOR TO FILING YOUR E-APPLICATION

Forms (10) are downloadable at the Application System

FORM	DOCUMENT
1	CERTIFICATE OF GOOD MORAL CHARACTER
2	CERTIFICATE OF GOOD HEALTH
3	APPLICANT WHO IS GRADE 12 GRADUATING/GRADUATED STUDENT IN THE STEM STRAND OF ADVANCED/GRADUATED STUDENT IN NON-STEM STRAND AND BELONGS TO THE UPPER 5% OF THE CLASS
4	APPLICANT WHO IS ATTENDING NON-SCHOOL APPLICANT WHO IS UNDER THE ALTERNATIVE LEARNING SYSTEM PROGRAM AND BELONGS TO THE UPPER 5% OF THE GRADUATING CLASS
5	CERTIFICATE OF RESIDENCY - APPLICANT HAS NO PENDING IMMIGRATION APPLICATION TO ANOTHER COUNTRY
6	DOST-SEI SCHOLARSHIP EXAMINATION/AWARD
7	APPLICANT'S CERTIFICATION OF NO POST-SECONDARY UNITS
8	SIGNED DECLARATION OF APPLICANT AND THE PARENT/LEGAL GUARDIAN CERTIFIED COPY OF PERMANENT STUDENT RECORD (FORM 137) OR REPORT CARD (FORM 138) FOR GRADES 9, 10 AND 11 OR PHILIPPINE EQUIVALENCY PLACEMENT TEST CERTIFICATE OF RATING OR RATING OR PRESENTATION PORTFOLIO ASSESSMENT TEST AND CERTIFICATE OF RATING OR PRESENTATION PORTFOLIO ASSESSMENT TEST AND CERTIFICATE OF RATING FOR GRADE 12: CERTIFICATE OF COMPLETION FROM ALT TEACHER
9	RECENT PICTURE, PASSPORT SIZE (4.5 CM X 3.5 CM OR 1.8 INCHES X 1.4 INCHES)
10	BIRTH CERTIFICATE
11	PARENT'S OR LEGAL GUARDIAN'S 2021 INCOME TAX RETURN / BIR FORM 1707, EMPLOYMENT CONTRACT FOR ORV / BIR CERTIFICATE OF EXEMPTION FROM FILING OF BIR CERTIFICATE OF INDIGENCY / CERTIFICATE OF EMPLOYMENT WITH COMPENSATION / PROOF OF PENSION NOTARIZED AFFIDAVIT OF GUARDIANSHIP
12	RECENT PICTURE, PASSPORT SIZE (4.5 CM X 3.5 CM OR 1.8 INCHES X 1.4 INCHES)
13	RECENT PICTURE, PASSPORT SIZE (4.5 CM X 3.5 CM OR 1.8 INCHES X 1.4 INCHES)

Forms and special instructions available here:

<https://www.science-scholarships.ph>

## WHAT INFORMATION SHOULD YOU KNOW BEFORE FILING YOUR E-APPLICATION?

1. Father's Annual Gross Income
2. Mother's Annual Gross Income
3. If Legal Guardian is supporting Applicant, Legal Guardian's Annual Gross Income
4. If family receives contribution from outside source: the giver, the amount of the contribution and the purpose of the contribution
5. If family owns agricultural land: how many hectares
6. If family owns vehicle: Type, Year and model
- Type: Ex. tricycle, passenger jeep, owner jeep, car, van
- Year and Model: Ex. 2020 Toyota Revo

## STEPS IN FILLING OUT THE DOST-SEI UNDERGRADUATE E-APPLICATION :

STEP 1	Register using a valid e-mail address. An email will be sent to you for verification.
STEP 2	Answer the questions in the Eligibility Module that can be accessed to the link provided in the email sent to you. <ul style="list-style-type: none"> <li>• If you are NOT ELIGIBLE to apply for the scholarship, you will receive a Notice of Disqualification in your email.</li> </ul>

If you are ELIGIBLE to apply for the scholarship, you can proceed to the next modules:

- Personal Data
- Contact Information
- Family Data
- Financial Contribution
- Household Information Questionnaire
- School and Grades
- Upload Documents

### STEP 3

- a. The system accepts .jpeg, .png, .bmp, and .pdf file types only
- b. The system accepts multiple files up to 5MB per upload.
- c. Ex. You took a photo of each of the 3 pages of your Form 137. As a result, you need to upload 3 different files for the same requirement. To upload it, you need to click the Upload File button and select all the files to be submitted.

d. After selecting the files, a preview is also available for you to see if you have selected the correct and complete files. Once you are sure that you have selected the correct and complete files, you may now click the Upload button.

e. You may press the Preview button to check the files you submitted after uploading it. If you have uploaded an incorrect file or incomplete files, you need to repeat the uploading process and upload the correct and complete files to overwrite the previously uploaded documents.

Make sure that you have accomplished all the modules completely with true information and correct spellings and uploaded all the required documents before you press the SUBMIT button. You can no longer make any change in the information you provided in your application once submitted.

### STEP 4

Selection of Test Center Location

Only the successful applicants will be able to select their test center location preference, whether it is near the permanent address, current address, or school address. This preference will be the basis on the location where you will be assigned to take the qualifying examination. You can no longer make changes in your test center location preference once submitted, so it is important that you really take into consideration your possible whereabouts on the date of the examination.

### STEP 5

## ISSUANCE OF TEST PERMIT

The pen and paper examination is scheduled on March 11-12, 2023. The qualified Applicant will be issued a Test Permit where his/her test center and test session and other pertinent information relative to the examination will be indicated. This will be sent to the Applicant's registered email address sometime on February 27 - March 3, 2023.

## ADMISSION OF EXAMINEES

The Examinee shall be required to present his/her vaccination card or negative antigen test result administered within 48 hours before the scheduled examination.

### IMPORTANT:

If and when the COVID 19 alert level will be heightened at around the time of the examination per advisory from Inter-Agency Task Force for the Management of Emerging Infectious Diseases, the conduct of the pen and paper examination may be cancelled. In this event, proper communication will be sent to the Applicant's registered email address.

## ANNOUNCEMENT OF SCHOLARSHIP QUALIFIERS

Check the SEI website: <https://seidost.gov.ph> for the announcements of the scholarship qualifiers tentatively on June 2023. If you qualify for the scholarship, you will be sent the Notice of Award through your registered email address.

For any concerns, kindly contact us:

### DOST-V Scholarship Unit

- ☎ 0949-371-6820 | 0956-163-3976
- 🌐 [www.seidost.gov.ph](http://www.seidost.gov.ph)
- 📧 [dost.v.scholarships@seidost.gov.ph](mailto:dost.v.scholarships@seidost.gov.ph)
- 📧 [dost.v.scholarships@gmail.com](mailto:dost.v.scholarships@gmail.com)
- 📧 [scholarship@os.seidost.gov.ph](mailto:scholarship@os.seidost.gov.ph)
- 📍 Regional Center Site, Rawis, Legazpi City 4500

