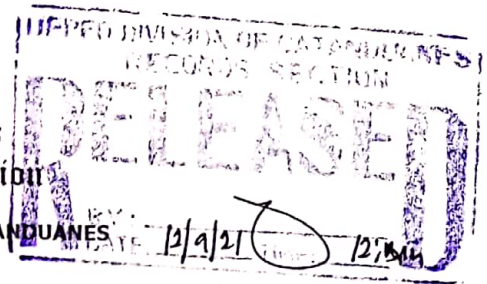




Republic of the Philippines  
Department of Education  
Region V – Bicol  
SCHOOLS DIVISION OFFICE OF CATANDUANES



2 Dec 2021

**DIVISION MEMORANDUM**  
NO. 50, S. 2021

**DIVISION TRAINING-WORKSHOP ON MULTI MEDIA PRODUCTION  
FOR TELEVISION AND VIDEO-BASED INSTRUCTION  
for ALS TEACHERS**

**TO:** Asst. Schools Division Superintendent  
Chief Education Supervisors – CID/SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
ALS Teachers  
Community ALS Implementors  
ALL Others Concerned

1. The Department is set to implement a blended learning approach as face-to-face classes are still prohibited, with TV and radio-based instruction being one of the three main set-ups with modular and online learning as the other two options and is being indicated in the Basic Learning Continuity Plan.
2. Undersecretary for Administration Alain Del Pascua stated in a press release dated July 2, 2020 that the “The Department is determined to strengthen education delivery through television, whether it is through commercial broadcast TV networks, free channels, government-owned TV stations, and even cable TV networks”.
3. In response to this call and to capacitate ALS teacher’s needs in time of pandemic, the DepEd Schools Division Office of Catanduanes through the Curriculum Implementation Division Alternative Learning System (ALS) in collaboration with the Learning Resource Management Division System (LRMDS) initiates to conduct Division Training-Workshop on Multi-Media Production for Television and Video-Based Instruction for Alternative Learning System (ALS).
4. This activity aims to:
  - a) ensure mastery of the basics of operating video field equipment (camera, audio, lighting) on the part of the participants;
  - b) capacitate teacher-participants in using digital and multiple video elements together (images, sound, interview, music, etc) to achieve learning objectives in a lesson;



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- c) ensure confidence of participants in the basics of creating and overseeing a field production (pre-production, production and direction).
5. Enclosed are the following:
    - a. Training matrix
    - b. Core/ Training Team
    - c. List of Participants
  6. Division Staff Orientation Workshop will be on December 6, 2021.
  7. Minimum health protocol will be strictly observed all throughout the training.
  8. No registration fee will be collected. Meals (lunch and AM/PM snacks) for the duration of the training shall be charged to ALS HRTD Fund. All other incidental and travelling expenses shall be charged to local funds/MOOE subject to the usual accounting and auditing rules and regulations.
  9. Immediate dissemination of this memorandum is earnestly desired.

**SUSAN S. COLLANO**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

jtt-als/DM Division Memorandum No. \_\_, s. 2021 (Division Training – Workshop on Multi-Media Production for Television and Video-Based Instruction for ALS Teachers)  
006/December 2, 2021



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**TRAINING MATRIX**

Time	Day 0	Day 1	Day 2 Break-Out Sessions			Day 3	Day 4	Day 5
			Grp 1 (Teacher Broadcasters)	Grp 2 (Directors)	Grp 3 (DOP, Editors)			
7:30-8:00	Arrival of Participants	Opening Program/Orientation of activities	Topic 1: To Write and to Hold: How to Turn Lessons into Video Scripts (Emmanuel T. Barrameda/ Hazel Grace T. Vargas/ Dennis T. Tulalian)	Topic 1: Creating Storyboard (Myrin Javil-Aguilar)	Topic 1: Equipment and Studio Set-Up (Jessie James Tanael/ Orlando M. Alejandro)	Production of Video Learning Lesson	Post-Production	Filming of Impressions
8:00-9:00								Curing of Videos
9:00-10:00		Learning Continuity in the Pandemic: Using television in the Delivery of Quality Education (Dr. Jesslyn T. Taway)	Topic 2; Workshop in Scriptwriting (Emmanuel T. Barrameda/ Hazel Grace T. Vargas)	Topic 2: Workshop on Storyboard (Myrin Javil-Aguilar)	Topic 2: Filming Learning Episodes (Donald Karl T. Sorral/ Orlando T. Alejandro/ Jessie James Tanael/ John Michael Sarte)			
10:00-11:00		Knowing about Copyright Laws (Peachie Roshele Chavez/ Jogene Alily San Juan)						
11:00-12:00								
12:00-1:00	LUNCH BREAK							
1:00-2:00		Gender Sensitivity, Contextualization and Thematic Approach in Scriptwriting and Delivery of Video Lessons (Emmanuel T. Barrameda/ Hazel Grace T. Vargas)	Topic 2; Workshop in Scriptwriting (Emmanuel T. Barrameda/ Hazel Grace T. Vargas)	Topic 2: Workshop on Storyboard (Myrin Javil-Aguilar)	Topic 3: Post-Production (Picture Editing, Visual Effects, Colour Grading/ Correction, Graphics/ Sound Effects)	Production of Video Learning Lesson	Post-Production	Presentation of Video Lessons



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	Barrameda/ Hazel Grace T. Vargas)		(Donald Karl T. Sorral/ Jessie James Tanael/ John Michael Sarte/ Dennies T. Tulalian)		
2:00-3:00		Topic 5: Building Confidence in Front of the Camera (Hazel Grace T. Vargas)			
3:00-4:00	Use of Props, Materials, and Showing Hands-On Activities in a Video Lesson (Dennis Tulalian/ John Michael Sarte)	Topic 4: How to Look Good in Front of the Camera: Basic Hair & Make-Up Tips (Alvin B. Biñas)			Closing Program
4:00-5:00	Set Design (Donald Carl T. Sorral/ Jessie James Tanael)	Topic 3: Basic Acting and Directing (Hazel Grace T. Vargas/ Myrin Javil-Aguilar/ Orlando M. Alejandro)			Critiquing of Video Learning
Documenter/ Facilitator	Oralndo Alejandro/ Myrin Aguilar	Jessie James Tanael/ John Michael Sarte	Donald Karl Sorral/ Orlando Alejandro	Allan T. Sumalde	Maricris T. Tumpang
Expected Output					



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**CORE / TRAINING TEAM**

NAME	SCHOOL/UNIT	District
Hazel Grace T. Vargas	Catanduanes National HS	Virac North
Donald Karl Sorral	Catanduanes National HS	Virac North
Nathalee Turado	Calatagan HS	Virac North
Alvin B. Binas	Tubli NHS	Caramoran North
Emmanuel T. Barrameda	Catanduanes National HS	Virac North
Jessie James S. Tanael	San Andres VS	San Andres East
John Michael P. Sarte	San Andres VS	San Andres East
Dennis T. Tulalian	San Vicente ES	Viga West
Myrin J. Aguilar	Virac Pilot ES	Virac North
Orlando M. Alejandro	Mayngaway NHS	San Andres East
Nurse on Duty	SGOD	SDO Catanduanes
Peachie Roshele T. Chavez	CID - LRMDS	SDO Catanduanes
Jogene Alily C. San Juan	CID - LRMDS	SDO Catanduanes
Jesslyn T. Taway	CID - LRMDS	SDO Catanduanes
María Rita SR. Tablate	CID - ALS	SDO Catanduanes
Jane T. Tuplano	CID - ALS	SDO Catanduanes
Amelia B. Cabrera	CID -ALS	SDO Catanduanes

Support Staff: Allan T. Sumalde, San Andres East  
Maricris T. Tumpang, San Andres East  
Maricon Monjardin  
Ranelyn Francisco



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**List of Participants**

No.	Name of ALS Implementer	DISTRICT	No.	Name of ALS	DISTRICT
1	Raul V. Villacorta	Bagamanoc North	16	Judy Mae L. De Mesa	Virac South
2	Emelyn T. Valenzuela	Baras North	17	Alona G. Tio	Virac South
3	Aljay T. Terrazola	Baras South	18	Charisse T. Dela Rosa	Virac South
4	Erlinda T. Tolin	Viga East	19	Marilou T. Sarmiento	Bato East
5	Dominic G. Olonan	Viga West	20	Caroline G. Mendoza	Bato West
6	Richard M. Guerrero	Virac North	21	Sarlyn Malibago	San Miguel North
7	Jan Michael T. Villacorta	Bagamanoc North	22	Joana Buendia	San Miguel North
8	Rolly V. Valatero	Bagamanoc South	23	Marilou T. Bernal	San Miguel South
9	Franz Albert A. Soledad	Baras South	24	Marites Boseo	San Miguel South
10	Donald Azel A. Tenerife	Baras South	25	Raul Eustaquio	San Andres West
11	Cesar M. Trasmano	Gigmoto	26	Levy Calingo	San Andres West
12	Abraham T. De La Cruz	Panganiban	27	Jenny Marie Belayo	Caramoran North
13	Ronel A. Villafuerte	Panganiban	28	Lea Balmaceda	Caramoran South
14	Charles T. Perez Jr.	Virac North	29	Alma Bernardino	Pandan East
15	Jeddy T. Tanael	Virac North	30	Richard Japson	Pandan West



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