



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

7 July, 2025

DIVISION MEMORANDUM

No: 558, s. 2025

SUBMISSION OF GENDER AND DEVELOPMENT (GAD) DOCUMENTARY EVIDENCES AS MEANS OF VERIFICATION OF IT'S IMPLEMENTATION IN SCHOOLS AND IN THE SDO

TO: Assistan Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Principals
GAD Focal Persons
All Others Concern

1. In reference to Regional Memorandum No. 00555 s. 2025, regarding the submission of Gender and Development (GAD) Institutional Audit, this office requests all elementary and secondary schools to submit to this office c/o SGOD on or before July 15, 2025 the documentary evidences (Means of Verification) for GAD PAPs implemented in schools from January -June 2025.
2. Documentary evidences will form basis for determining the level of GAD implementation in schools and in the SDO. Attached to this is the list of documentary evidences that will support your GAD implementation.
3. Likewise, **Secondary School Heads of Implementing Units (IUs)** are reminded to submit their re-calibrated and approved School GAD Plan and Budget for SY 2025-2026 on or **before July 11, 2025** based on the agreements and discussions during the Gender Sensitivity Training. This document shall be submitted along with the SDO GPB for CY 2025, in one batch, to the Regional Office as required in the May 8, 2025 submission, duly endorsed by the SDS (GFPS Chairperson) .
4. Compliance with this memorandum is desired.

By Authority of the OIC-Schools Division Superintendent

DELFIN A. BONDAD

Public Schools District Supervisor
Officer-In-Charge

Office of the Assistant Schools Division Superintendent



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