



Republic of the Philippines  
**Department of Education**  
Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

November 29, 2022

**DIVISION MEMORANDUM**

No. 158, s. 2022

**SUBMISSION OF SCHOOL FORM NO. 4: MONTHLY LEARNER'S MOVEMENT  
AND ATTENDANCE AND SCHOOL FORM NO. 7: SCHOOL PERSONNEL  
ASSIGNMENT LIST AND BASIC PROFILE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors/In-Charge of the District  
Public Secondary School Heads  
All Others Concerned

1. In relation to the DepEd Order No. 4, s. 2014 entitled Adoption of the Modified School Forms (SFs) for Public Elementary and Secondary Schools Effective End of School Year 2013-2014, and complemented by DepEd Order No. 58, s. 2017 entitled Adoption of New Forms for Kindergarten, Senior High School, Alternative Learning System, Health and Nutrition, and Permanent Records, this office reminds and reiterates the **monthly** submission of SF4 and SF7 for BOSY 2022-2023. In addition, SF7 shall be accomplished and submitted at the beginning of the school year. In case of movement of teachers and other personnel during the school year, an updated SF7 must be submitted to the SGOD Planning and Research Unit.
2. For private schools, the purpose of the submission is to have the inventory of learners or enrollment and teachers and school personnel for future referencs.
4. Attached is the list of schools that submitted, incomplete submissions and those that have not yet submitted school forms.
5. For information and strict compliance.

**SUSAN S. COLLANO**  
Schools Division Superintendent



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DepEd Tayo - Region V - Catanduanes

**Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)**  
As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
				0	0	0	0	
1	Bagamanoc North	113154	Bugao CES	1	0	1	1	
2	Bagamanoc North	113155	Cahan Barrio School	0	0	0	0	
3	Bagamanoc North	113156	Hinipaan Elementary School	1	1	1	1	
4	Bagamanoc North	113157	Mavil ES	1	1	1	1	
5	Bagamanoc North	113158	Sagrada ES	0	0	0	0	
6	Bagamanoc North	113159	San Vicente ES	1	1	1	0	
7	Bagamanoc North	302076	Bugao National High School	1	1	0	1	
8	Bagamanoc North	302100	San Vicente National High School	0	0	0	0	
9	Bagamanoc South	113160	Bacak Elementary School	0	0	0	0	
10	Bagamanoc South	113161	Bagamanoc CES	0	0	0	0	
11	Bagamanoc South	113162	Pangcayanan ES	1	1	1	1	
12	Bagamanoc South	113163	Quigaray Elementary School	1	0	1	0	
13	Bagamanoc South	113164	Salvacion ES	1	1	1	1	
14	Bagamanoc South	113165	Suchan ES	0	1	1	0	
15	Bagamanoc South	174001	San Rafael ES	1	1	0	1	
16	Bagamanoc South	302072	Bagamanoc Rural DHS	1	1	1	1	
17	Baras North	113166	Agban Central Elementary School	1	1	1	0	
18	Baras North	113167	Benticayan ES	0	0	0	0	
19	Baras North	113168	Genitligan ES	0	0	0	0	
20	Baras North	113169	Guinsaanan Elementary School	0	0	0	0	
21	Baras North	113170	Puraran Elementary School	1	1	1	0	
22	Baras North	113171	San Miguel Elementary School	1	1	0	1	
23	Baras North	302070	Agban NHS	0	0	0	0	
24	Baras South	113172	Abihao ES	1	1	1	0	
25	Baras South	113173	Baras CES	0	0	0	0	
26	Baras South	113174	Caragumihan ES	1	1	1	0	
27	Baras South	113175	Macutal Elementary School	0	0	0	0	
28	Baras South	113176	Moning ES	1	0	0	0	
29	Baras South	113177	Paniquihan ES	0	1	0	0	
30	Baras South	113178	Putsan-Danao ES	1	0	0	0	
31	Baras South	113179	Salvacion ES	0	0	0	0	
32	Baras South	113180	Tilod ES	0	0	0	0	
33	Baras South	174002	Sta. Maria ES	1	1	1	1	
34	Baras South	302073	Baras Rural DHS	1	1	1	1	
35	Bato East	113181	Batalay ES	0	0	0	0	
36	Bato East	113182	Bato Central Elementary School	1	1	0	0	
37	Bato East	113184	Buenavista ES	0	0	0	0	
38	Bato East	113185	Cagraray Elementary School	0	0	0	0	
39	Bato East	113186	Carorian ES	1	1	0	0	
40	Bato East	113187	Libjo ES	0	0	0	0	
41	Bato East	113188	Mintay Elementary School	0	0	0	0	
42	Bato East	113189	San Pedro ES	0	0	0	0	
43	Bato East	113190	San Roque ES	0	0	0	0	
44	Bato East	174003	Bagumbayan ES	0	0	0	0	
45	Bato East	174016	Pananaogan Elementary School	0	0	0	0	
46	Bato East	302074	Bato Rural Development High School	1	1	0	0	
47	Bato East	408040	Mindchamps Learning Center	0	0	0	0	
48	Bato East	434013	Marian Formation Center	1	1	1	0	
49	Bato East	500412	Bote IS	0	0	0	0	
50	Bato West	113192	Guinobatan ES	0	0	0	0	
51	Bato West	113193	Oguis ES	0	0	0	0	
52	Bato West	113194	Sibacungan ES	0	0	0	0	
53	Bato West	113195	Sipi ES	0	0	0	0	

0 - Not yet submitted/incomplete

1 - Submitted

### Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)

As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
54	Bato West	174004	Marinawa ES	0	0	0	0	
55	Bato West	434014	Marian Formation Center	0	0	0	0	
56	Bato West	500032	Cabugao IS	0	0	0	0	
57	Caramoran North	113196	Buenavista Elementary School	1	1	1	1	
58	Caramoran North	113197	Camburo ES	1	1	0	0	
59	Caramoran North	113198	Caramoran CES	1	1	0	0	
60	Caramoran North	113199	Dariao ES	0	0	0	0	
61	Caramoran North	113200	Mabini ES	1	1	0	0	
62	Caramoran North	113202	Panique ES	1	1	1	1	
63	Caramoran North	113203	San Jose ES	1	0	0	0	
64	Caramoran North	113204	Tubli ES	1	0	1	0	
65	Caramoran North	113205	Tucao-Maysuram ES	1	0	1	0	
66	Caramoran North	302081	Caramoran Rural Development High School	1	1	0	1	
67	Caramoran North	302086	Dariao NHS	0	0	0	0	
68	Caramoran North	302106	Tubli National High School	1	1	0	0	
69	Caramoran North	500414	Palumbanes Integrated School	1	1	1	1	
70	Caramoran South	113206	Bocon ES	1	1	1	1	
71	Caramoran South	113207	Guiamlong ES	1	1	1	1	
72	Caramoran South	113208	Hitoma-Bulalacao ES	0	0	0	0	
73	Caramoran South	113209	Inalmasinan ES	0	0	0	0	
74	Caramoran South	113210	Iyao ES	0	0	0	0	
75	Caramoran South	113211	Maui ES	1	0	0	0	
76	Caramoran South	113213	Obi ES	0	0	1	0	
77	Caramoran South	113214	Sabloyon Elementary School	1	1	1	1	
78	Caramoran South	113215	Salvacion ES	1	0	0	0	
79	Caramoran South	113216	Supang ES	0	0	0	0	
80	Caramoran South	113217	Datag CES	1	1	0	0	
81	Caramoran South	302082	Caramoran School of Fisheries	1	1	0	1	
82	Caramoran South	302102	Supang-Datag National High School	1	1	0	1	
83	Caramoran South	434009	Marian Formation Center	0	0	0	0	
84	Caramoran South	500415	Milaviga Integrated School	0	1	1	1	
85	Gigmoto	113218	Biong ES	0	0	0	0	
86	Gigmoto	113219	Dororian E/S	1	0	0	0	
87	Gigmoto	113220	Gigmoto CES	1	0	0	1	
88	Gigmoto	113221	San Pedro ES	0	0	0	0	
89	Gigmoto	113223	Sioron ES	0	0	0	0	
90	Gigmoto	174010	Dominador C. Guerrero ES	1	0	1	1	
91	Gigmoto	302087	Dororian NHS	1	1	1	1	
92	Gigmoto	302088	Gigmoto Rural DHS	1	1	0	1	
93	Gigmoto	500033	Sicmil Integrated School	0	1	1	1	
94	Pandan East	113224	Baldoc ES	0	0	0	0	
95	Pandan East	113225	Canlubi ES	1	1	1	0	
96	Pandan East	113226	Hiyop ES	1	1	1	1	
97	Pandan East	113227	Jose O. Vera ES (Interior Comm. Sch.)	0	0	0	0	
98	Pandan East	113228	Lourdes ES	0	0	0	0	
99	Pandan East	113229	Marambong Elementary School	0	0	0	0	
100	Pandan East	113230	Porot ES	1	1	0	0	
101	Pandan East	113231	San Isidro ES	1	1	0	0	
102	Pandan East	113232	Tabugoc CES	0	0	0	0	
103	Pandan East	302103	Leandro I. Verceles Sr. NHS	1	1	0	0	
104	Pandan West	113233	Bagawang ES	1	1	1	1	

0 - Not yet submitted/incomplete

1 - Submitted

**Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)**  
As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
105	Pandan West	113234	Balogñonan ES	1	1	0	0	
106	Pandan West	113235	Catamban ES	1	1	0	0	
107	Pandan West	113237	Lumabao Elementary School	1	0	0	0	
108	Pandan West	113238	Oga ES	0	0	0	0	
109	Pandan West	113239	Pandan CES	1	1	1	1	
110	Pandan West	113240	Panuto ES	1	1	0	0	
111	Pandan West	113241	San Andres Elementary School	1	1	0	0	
112	Pandan West	113242	Sta. Cruz ES	1	1	0	0	
113	Pandan West	113243	Tariwara ES	1	0	0	0	
114	Pandan West	174009	Caruyo PS	1	0	0	0	
115	Pandan West	174014	San Rafael Elementary School	1	0	0	0	
116	Pandan West	302094	Pandan SAT	0	0	0	0	JHS SF7 and SF4 August
117	Pandan West	434010	Marian Formation Center	0	0	0	0	
118	Pandan West	500159	Cobo Integrated School	0	1	1	1	
119	Panganiban	113244	Alinawan ES	0	0	0	0	
120	Panganiban	113245	Babaguan ES	0	0	0	0	
121	Panganiban	113246	Bayhan PS	0	1	1	1	
122	Panganiban	113247	Burabod Comm. Sch.	1	0	1	0	
123	Panganiban	113248	Cabuyoan ES	0	0	0	0	
124	Panganiban	113249	Cagdarao ES	1	1	0	0	
125	Panganiban	113250	Mabini ES	1	1	0	0	
126	Panganiban	113251	Maculiw Comm. Sch.	0	0	0	0	
127	Panganiban	113252	Panay Comm. Sch.	0	1	1	1	
128	Panganiban	113253	Panganiban Central Elementary School	0	1	0	0	
129	Panganiban	113254	San Miguel ES	1	1	0	0	
130	Panganiban	113255	Tibo Comm. Sch.	0	0	0	0	
131	Panganiban	302095	Panganiban National High School	1	1	0	0	
132	Panganiban	309801	Panganiban National High School, CAIC Compound (Panganiban)	1	1	0	1	
133	San Andres East	113256	Alibuag ES	0	0	0	0	
134	San Andres East	113257	Batong Paloway ES	0	0	0	0	
135	San Andres East	113258	Bon-ot ES	0	0	0	0	
136	San Andres East	113259	Caragñag ES	0	1	0	0	
137	San Andres East	113260	Comagaycay ES	0	0	0	0	
138	San Andres East	113261	Jose Rizal ES	0	0	0	0	
139	San Andres East	113263	Palawig ES	1	0	0	1	
140	San Andres East	113264	San Andres CES	0	0	0	0	
141	San Andres East	113265	San Jose ES	0	0	0	0	
142	San Andres East	113266	Timbaan ES	0	0	0	0	
143	San Andres East	113267	Yocti ES	0	0	0	0	
144	San Andres East	302096	San Andres Vocational School	1	1	0	1	
145	San Andres East	434004	Catanduanes Praise Oriented School Inc.	0	0	0	0	
146	San Andres East	500160	Lictin IS	1	1	1	0	
147	San Andres West	113268	Agojo ES	0	1	1	0	
148	San Andres West	113269	Bagong Sirang ES	1	1	1	1	
149	San Andres West	113270	Barihay ES	1	1	1	1	
150	San Andres West	113271	Bislig ES	1	1	0	0	
151	San Andres West	113272	Cabcab CES	1	1	0	1	
152	San Andres West	113273	Cabungahan ES	1	1	0	1	
153	San Andres West	113274	Catagbacan ES	0	1	0	1	
154	San Andres West	113275	Codon ES	1	1	0	1	

0 - Not yet submitted/incomplete

1 - Submitted

### Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)

As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
155	San Andres West	113276	Datag Elementary School	1	1	0	1	
156	San Andres West	113277	JMA (Asgad) Elementary School	0	1	1	0	
157	San Andres West	113278	Manambrag ES	0	0	0	0	
158	San Andres West	113279	Maygnaway ES	0	1	0	1	
159	San Andres West	113280	Puting Baybay ES		1	0	1	
160	San Andres West	113281	San Isidro ES	0	1	0	1	
161	San Andres West	113282	San Vicente Elementary School	1	1	0	1	
162	San Andres West	113283	Tibang ES	1	1	0	1	
163	San Andres West	113284	Tominawog ES	0	1	0	1	
164	San Andres West	174005	Hilawan ES	1	1	0	1	
165	San Andres West	302078	Cabcab NHS	1	1	0	1	
166	San Andres West	302085	Codon National High School	1	1	0	0	
167	San Andres West	302091	Manambrag NHS	1	0	0	0	
168	San Andres West	302092	Mayngaway NHS	1	1	0	1	
169	San Miguel North	113285	Alma ES	0	0	0	0	
170	San Miguel North	113286	Balatohan ES	0	0	0	0	
171	San Miguel North	113287	Caglatawan Elementary School	1	1	0	0	
172	San Miguel North	113289	Kilikilihan ES	0	0	0	0	
173	San Miguel North	113290	Mabato CES	0	0	0	0	
174	San Miguel North	113291	Pacogon ES	1	0	0	0	
175	San Miguel North	113293	Paraiso-A Elementary School	0	0	0	0	
176	San Miguel North	113294	Paraiso B ES	0	0	0	0	
177	San Miguel North	113295	San Marcos ES	1	1	0	0	
178	San Miguel North	113296	Siay Elementary School	0	1	0	0	
179	San Miguel North	113297	Tobrehon ES	0	0	0	0	
180	San Miguel North	113298	J.M.A.-Tucao ES	0	0	0	0	
181	San Miguel North	302099	San Miguel Rural Development High School (Mabato High School Annex)	1	1	0	0	
182	San Miguel North	410336	Catanduanes School of Advanced Technology, Inc. - Annex	0	0	0	0	
183	San Miguel North	502056	Pagsangahan Integrated School	0	0	0	0	
184	San Miguel South	113299	Buhi Elementary School	0	0	0	0	
185	San Miguel South	113300	Dayawa ES	1	1	0	0	
186	San Miguel South	113301	Katipunan ES	0	0	0	0	
187	San Miguel South	113302	Obo ES	1	1	1	0	
188	San Miguel South	113303	Patagan ES	0	0	0	0	
189	San Miguel South	113304	San Juan ES	0	0	0	0	
190	San Miguel South	113305	San Miguel Central Elementary School	1	1	0	0	
191	San Miguel South	113306	Solong PS	0	0		0	
192	San Miguel South	174007	Pangilao ES	0	0	0	0	
193	San Miguel South	174015	Boton PS	0	0	0	0	
194	San Miguel South	302098	San Miguel Rural DHS	0	1	1	1	
195	Viga East	113307	Batohonan ES	0	0	0	0	
196	Viga East	113308	Begonia ES	1	0	1	1	
197	Viga East	113309	Botinagan ES	0	0	0	0	
198	Viga East	113310	Buenavista ES	0	0	0	0	
199	Viga East	113311	Magsaysay ES	1	0	1	1	
200	Viga East	113312	Quirino ES	0	0	1	0	
201	Viga East	113313	Soboc ES	1	1	0	0	
202	Viga East	113314	Tambongon CES	0	0	0	0	
203	Viga East	113315	Tinago Elementary School	0	0	1	0	
204	Viga East	113316	Villa Aurora Elementary School	1	0	0	0	

0 - Not yet submitted/incomplete

1 - Submitted

### Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)

As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
205	Viga East	302104	Tambogñon NHS	1	1	0	1	
206	Viga East	302105	Tinago NHS	1	1	1	0	
207	Viga West	113317	Almojuela ES	1	0	0	0	
208	Viga West	113318	Ananong ES	1	0	0	1	
209	Viga West	113319	Burgos Elementary School	0	0	0	0	
210	Viga West	113320	Del Pilar Elementary School	1	1	0	1	
211	Viga West	113321	Mabini ES	1	0	0	1	
212	Viga West	113322	Ogbong ES	0	0	0	0	
213	Viga West	113323	Osmena ES	1	0	1	0	
214	Viga West	113324	P. Vera ES	1	1	0	0	
215	Viga West	113325	Quezon ES	0	0	0	0	
216	Viga West	113326	Rizal ES	1	1	1	0	
217	Viga West	113327	Roxas ES	1	0	1	0	
218	Viga West	113328	Sagrada ES	1	1	0	1	
219	Viga West	113329	San Jose ES	0	1	0	0	
220	Viga West	113330	San Roque Elementary School	0	0	0	0	
221	Viga West	113331	Sta. Rosa ES	1	1	0	0	
222	Viga West	113332	Summit ES	1	1	1	0	
223	Viga West	113333	Viga CES	0	0	0	0	
224	Viga West	174011	San Vicente Elementary School	0	0	0	0	
225	Viga West	302097	San Jose NHS	1	1	0	1	
226	Viga West	302107	Viga Rural DHS	1	1	0	1	
227	Viga West	434012	Marian Formation Center	0	0	0	0	
228	Viga West	434023	Sweet Child Learning Center	0	0	0	0	
229	Virac North	113334	Bigaa ES	0	0	1	0	
230	Virac North	113336	Calabnigan ES	1	1	0	1	
231	Virac North	113337	Calatagan ES	1	1	0	1	
232	Virac North	113338	Danicop ES	1	1	1	1	
233	Virac North	113339	Dugui San Isidro Elementary School	1	1	1	1	
234	Virac North	113340	Dugui Too Elementary School	0	0	0	0	
235	Virac North	113341	Dugui Wala ES	1	1	0	0	
236	Virac North	113342	Gogon Elementary School	0	0	0	0	
237	Virac North	113343	Hicming ES	1	1	1	0	
238	Virac North	113344	JMA Puniton ES	1	0	0	0	
239	Virac North	113345	Juan M. Alberto Memorial ES	1	0	1	0	
240	Virac North	113346	San Vicente ES	0	0	0	0	
241	Virac North	113347	Simamla ES	0	1	0	1	
242	Virac North	113348	Sogod Simamla Elementary School	1	0	1	0	
243	Virac North	113349	Sto. Domingo ES	1	1	1	0	
244	Virac North	113350	Sto. Nino ES	0	0	0	0	
245	Virac North	113351	Taytay ES	0	0	0	0	
246	Virac North	113352	Virac Pilot Elementary School	0	0	0	0	
247	Virac North	174012	Capilihan ES	0	0	0	0	
248	Virac North	302083	Catanduanes NHS	1	1	0	1	JHS SF4 September
249	Virac North	302084	Calatagan High School	0	1	0	0	
250	Virac North	402852	Catanduanes School of Advanced Technology, Inc.	0	0	0	0	
251	Virac North	402859	Christian Polytechnic Institute of Catanduanes, Inc.	0	0	0	0	
252	Virac North	403754	Catanduanes Colleges	0	0	0	0	
253	Virac North	408098	Rock School of Achievers	0	0	0	0	

0 - Not yet submitted/incomplete

1 - Submitted

### Report on submission of School Forms No. 7 (SF7) and No. 4 (SF4)

As of November 29, 2022

No.	District	School		SF7 (BOSY)	SF4 (Monthly)			Remark(s)
		ID	Name		August	September	October	
254	Virac North	434002	Immaculate Concepcion Seminary Academy of the Diocese of Virac, Inc.	0	0	0	0	
255	Virac North	434006	Christian Polytechnic Institute of Catanduanes International Academy, Inc.	0	0	0	0	
256	Virac North	434007	Dr. Guillermo A. Reyes Adventist School	0	0	0	0	
257	Virac North	434016	New Hope Learning Center	0	0	0	0	
258	Virac North	434019	Star Learners School, Inc.	0	0	0	0	
259	Virac North	434024	The Blooming Child Developmental School	0	0	0	0	
260	Virac North	434025	Virac Kiddie Smart Learning Center	0	0	0	0	
261	Virac North	500031	Buyo Integrated School	0	1	1		
262	Virac North	600057	Catanduanes State University Laboratory Schools	0	0	0	0	
263	Virac South	113353	Antipolo ES	0	0	0	0	
264	Virac South	113354	Balite Elementary School	0	1	1	1	
265	Virac South	113355	Batag ES	1	1	1	0	
266	Virac South	113356	Buenavista ES	1	1	1	0	
267	Virac South	113357	Calampong ES	0	0	0	0	
268	Virac South	113358	Casocan ES	0	0	0	0	
269	Virac South	113359	Cavinitan ES	0	0	0	0	
270	Virac South	113360	Hawan ES	1	1	0	0	
271	Virac South	113361	Hawan Ilaya ES	0	0	0	0	
272	Virac South	113362	Igang Elementary School	1	1	0	0	
273	Virac South	113363	Magnesia ES	1	1	0	0	
274	Virac South	113364	Marilima ES	0	0	0	0	
275	Virac South	113365	Pajo Baguio Elementary School	1	1	1	1	
276	Virac South	113366	Pajo San Isidro ES	0	0	0	0	
277	Virac South	113367	Palnab ES	1	0	0	0	
278	Virac South	113368	Palta ES	0	0	0	0	
279	Virac South	113369	Palta Saday ES	0	0	0	0	
280	Virac South	113370	Sto. Cristo ES	0	0	0	0	
281	Virac South	113371	Talisoy ES	1	0	1	1	
282	Virac South	113372	Valencia ES	0	0	0	0	
283	Virac South	113373	Virac CES	0	0	0	0	
284	Virac South	174006	San Isidro Village ES	1	1	1	1	
285	Virac South	174013	F. Tacorda Village ES	1	0	0	1	
286	Virac South	302071	Antipolo NHS	0	1	0	0	
287	Virac South	302089	Hawan National High School	1	1	0	0	
288	Virac South	302090	Magnesia National High School	1	1	0	0	
289	Virac South	302093	Palta NHS	1	1	0	0	
290	Virac South	434001	Ville St John School	0	1	0	0	
291	Virac South	434021	St. Mary's Learning Center	0	0	0	0	

0 - Not yet submitted/incomplete

1 - Submitted