



Republika ng Pilipinas

**Kagawaran ng Edukasyon**

REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

October 31, 2024



**DIVISION MEMORANDUM**

No. 557 s. 2024

**CONDUCT OF CAREER GUIDANCE ACTIVITIES IN SDO CATANDUANES FOR SCHOOL YEAR 2024-2025**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisor CID/SGOD  
Public Schools District Supervisors  
Public Secondary School Heads  
All Others Concerned

1. Relative to DepEd Memorandum No. 009, s. 2024, re: Implementing Guidelines on the School Calendar and Activities for SY 2024 – 2025, item V-E, Career Guidance General Guidelines:

*“Career guidance activities shall be conducted within the first or second quarter of the SY to assist junior high school (JHS) learners making informed decisions regarding their preferred senior high school (SHS) track, as well as to support SHS learners in pursuing their subsequent curriculum. College and middle-level skills fairs, business and entrepreneurship expos, and similar activities shall be conducted during last quarter on the School Year.”*

2. The school heads/principals in close coordination with the school guidance counselors/coordinators/advocates shall ensure and supervise the implementation of the Career Guidance Modules. The schools are encouraged to deliver four modules each semester. These are Modules 1 to 4 for the first semester and Modules 5 to 8 for the second semester which can be downloaded at DepEd Learning Resource Portal. However, the adviser has leeway on the schedule on the conduct of the modules.

3. Other relevant information is found in the following enclosures:  
Enclosure No.1 – Career Guidance Activities for SY 2024-2025  
Enclosure No.2 – Career Guidance Timetable

4. Expenses to be incurred related to the conduct of the career guidance program shall be chargeable against school MOOE subject to the usual accounting and auditing rules and regulations

5. This memorandum is for information and guidance of all concerned.

**CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 1 to DepEd Memo No 557 s. 2024

**CAREER GUIDANCE ACTIVITIES FOR SY 20204-2025**

<b>Date /Time/Venue</b>	<b>Activities</b>	<b>Person/s Responsible</b>	<b>Source of Fund</b>
October 2024 to January 2025 School	Conduct of CGP in Schools	School Head CG Designate Teacher Adviser	MOOE
October 2024 to January 2025 School	Provision of Technical Assistance to Schools	YFD	N/A
November 16, 20204	Division Career Guidance Orientation	YFD	YFD Fund
November 4-22, 2024 Schools	Career Guidance Caravan	YFD	N/A
November 2024 to January 2025 School	Monitoring of the Conduct of Career Guidance	YFD	N/A



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Enclosure No. 2 to DepEd Memo No. 557 s. 2024

**GRADE 10 and 11 CAREER GUIDANCE TIMETABLE**

DATE	ACTIVITIES	Schedule	Responsible Person
October 14-31 2024	Conduct of Module 1	To be integrated in Homeroom/ Guidance Program	Class Adviser
November 4-15, 2024	Conduct of Module 2		Class Adviser
November 18-22, 2024 December 9-13, 2024	Conduct of Module 3		Class Adviser
January 6-15, 2025	Conduct of Module		Class Adviser
January 20-31, 2025	Career Guidance Week (SHS videos can be viewed during this time.)		Class Adviser
January 25, 2025	Early Registration for incoming K, Grade 1, 7 and 11 for SY 2025-2026		Class Adviser

**GRADE 12 CAREER GUIDANCE TIMETABLE**

DATE	ACTIVITIES	Schedule	Responsible Person
October 14-31 2024	Conduct of Module 1	To be integrated in Homeroom/ Guidance Program	Class Adviser
November 4-15, 2024	Conduct of Module 2		Class Adviser
November 18-22, 2024 December 9-13, 2024	Conduct of Module 3		Class Adviser
January 6-15, 2025	Conduct of Module		Class Adviser
January 20-31, 2025	Career Guidance Week (SHS videos can be viewed during this time.)		Class Adviser
January 25, 2025	Early Registration for incoming K, Grade 1, 7 and 11 for SY 2025-2026		Class Adviser



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