



Republic of the Philippines
Department of Education

Region V - Bicol
TANGGAPANG PANSANGAY NG CATANDUANES


October 31, 2024

DIVISION MEMORANDUM
No. 556 s. 2024

SDO CATANDUANES CALENDAR OF ACTIVITIES FOR NOVEMBER 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All Others Concerned

1. In line with the operational plans of the Schools Division Office of Catanduanes, the Calendar of Activities for November 2024 is hereby released for guidance of all concerned.
2. For information and guidance.


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 Assistant Schools Division Superintendent
 Officer-In-Charge
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Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

CALENDAR OF ACTIVITIES FOR NOVEMBER 2024

Date	Day	Time	Activity	Venue	Responsible Unit/s	Participants
1	Fri	ALL SAINTS DAY (Special Working Holiday)				
2	Sat					
3	Sun					
4	Mon	8:00 – 5:00	Division Staff Orientation Workshop (DSOW) on Leadership, Enhancement, Acquisition, and Development (iLEAD) Phase 2	Victor Hall, VTC	EPS, HRD	PMT and Resource Speakers of iLEAD
		1:00 – 5:00	Gabay-Alalay Program for Teachers	SGOD Office	EPS, HRD	PMT
		8:00 – 5:00	DSOW OK sa DepEd One Health Week	SGOD Office	SHN	SHN Personnels
		8:00 – 5:00	Division DRRM Coordination Meeting	Rakdel Inn	DRRM	All School Heads & SGOD Personnel
5	Tue	8:00 – 5:00	Contingency Planning for Schools	TBA	DRRM	All School Heads
		8:00 – 5:00	Training-Workshop on Writing and Speaking Effectively: English Language Assistance for Non-Teaching Personnel	Rhaj Inn	HRDS	Selected SDO and Schools Non-Teaching Personnel (AA, ADAS, PDO)
6	Wed	8:00 – 5:00	Contingency Planning for Schools	TBA	DRRM	All School Heads
		8:00-5:00	Training-Workshop on Writing and Speaking Effectively: English Language Assistance for Non-Teaching Personnel	Rhaj Inn	HRDS	Selected SDO and Schools Non-Teaching Personnel (AA, ADAS, PDO)
		8:00-5:00	OK sa DepEd One Health Week Activities	SDO Lobby	SHN	SDO Personnel
		8:00-5:00	Division Multigrade Training for School Heads on Multigrade Instructional Strategies and Management	Gran Isabel	CID	School Heads of Multigrade Schools, PSDSs/IODs, EPS in-charge of Multigrade



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7	Thu	8:00-5:00	Division Multigrade Training for School Heads on Multigrade Instructional Strategies and Management	Gran Isabel	CID	School Heads of Multigrade Schools, PSDSs/ODS, EPS in-charge of Multigrade
		8:00 – 5:00	Psychological First Aid Training for SSLG Officers and Advisers	Rakdel Inn	YFD, SHN	SSLG Officers and Advisers
		8:00-5:00	OK sa DepEd One Health Week Activities	SDO Lobby	SHN	SDO Personnel
		8:00-5:00	Leadership, Enhancement, Acquisition, and Development (iLEAD) Phase 2	Victor Hall, VTC	EPS, HRD	Secondary Head Teachers, Category B & C Aspiring Principals
		8:00 – 5:00	Contingency Planning for Schools	TBA	DRRM	All School Heads
8	Fri	8:00-5:00	Division Multigrade Training for School Heads on Multigrade Instructional Strategies and Management	Gran Isabel	CID	School Heads of Multigrade Schools, PSDSs/ODS, EPS in-charge of Multigrade
		8:00 – 5:00	Psychological First Aid Training for SSLG Officers and Advisers	Rakdel Inn	YFD, SHN	SSLG Officers and Advisers
		8:00-5:00	OK sa DepEd One Health Week Activities	SDO Lobby	SHN	SDO Personnel
		8:00-5:00	iLEAD Leadership, Enhancement, Acquisition, and Development (iLEAD) Phase 2	Victor Hall, VTC	EPS, HRD	Secondary Head Teachers, Category B & C Aspiring Principals
9	Sat	8:00 – 5:00	Orientation of the Utilization of DCP Packages – F- Learning Cart, Smart TV, Laptops for Teachers & Laptops for Learners with Disabilities (LWDs) - Batch 1	Raj Inn	OSDS ICTU	ITO, School ICT Coordinators Recipient Schools of DCP FY 2022, 2023 & 2024 (Elementary)
		8:00-5:00	Leadership, Enhancement, Acquisition, and Development (iLEAD) Phase 2	Victor Hall, VTC	EPS, HRD	Secondary Head Teachers, Category B & C Aspiring Principals
10	Sun					
11	Mon	8:00 – 5:00	Building Safer Futures: First Division DRRM Summit	Convention Center	DRRM and YFD	All School Heads & PSDSs



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		8:00-5:00	Leadership, Enhancement, Acquisition, and Development (ILEAD) Phase 2	Victor Hall, VTC	EPS, HRD	Secondary Head Teachers, Category B & C Aspiring Principals
		1:00-5:00	Division Reading Month Kick-off	Catanduanes Provincial Dome	CID	Chief, PSDS/In-Charge of the Districts, EPS, Elem & Sec School Heads
12	Tue	8:00 – 5:00	Building Safer Futures: First Division DRRM Summit	Convention Center	DRRM and YFD	Selected School Heads, PSDSs, SSLG, SELG President & Advisers
		8:00-5:00	Post-Activity Conference of ILEAD	Victor Hall	EPS, HRDS	PMT and Resource Speakers of ILEAD
		8:00-5:00	Monthly District Coordination Meeting	By Districts	CID	Chief, PSDS/In-Charge of the Districts, SHs
13	Wed	8:00 – 5:00	Building Safer Futures: First Division DRRM Summit	Convention Center	DRRM and YFD	All School Heads & Partner Stakeholders
		8:00-5:00	DSOW for the Division Training of Trainers on Strengthening Patriotism, Integrity, Excellence, and Spirituality (PIES) in Schools and Fostering Standardized Procedures in the Administration of Testing Programs	Calatagan ES	CID	EPS Focal Person, 1 Teacher, Members of the Committees, Staff
		8:00-5:00	Division Training of Trainers on Strengthening Patriotism, Integrity, Excellence, and Spirituality (PIES) in Schools and Fostering Standardized Procedures in the Administration of Testing Programs (1 st Wave)	Calatagan ES	CID	EPS Focal Person, 1 Teacher, All Elem. And Sec. SHs, Staff
14	THU	8:00-5:00	U 4 U	School	SHN	Learners
15	Fri	8:00-5:00	Division ManCom Meeting	Venue to be arranged	OSDS-SDS	OIC-SDS, CID & SGOD Chiefs, SDO unit Heads, PSDSs, 1 EPS, 1 Elem School Head, 1 Sec School Heads
		8:00-5:00	U 4 U	School	SHN	Learners



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		8:00-5:00	Division Training of Trainers on Strengthening Patriotism, Integrity, Excellence, and Spirituality (PIES) in Schools and Fostering Standardized Procedures in the Administration of Testing Programs (1 st Wave)	Calatagan ES	CID	EPS Focal Person, 1 Teacher, All Elem. And Sec. SHs, Staff
		8:00 – 5:00	Preparation of materials needed for the Division Training-Workshop for selected personnel (District & School ICT Coordinators) from DCP FY 2022 & 2023 recipient schools on DCP Adoption Program	TBA	OSDS-ICTU	ITO, Trainers & Facilitators for DCP Adoption Program
16	Sat	8:00 – 5:00	Orientation of the Utilization of DCP Packages – E- Learning Cart, Smart TV, Laptops for Teachers & Laptops for Learners with Disabilities (LWDs)-Batch 2	TBA	OSDS-ICTU	ITO, School ICT Coordinators, Recipient Schools of DCP FY 2022, 2023 & 2024 (Secondary)
		8:00-5:00	Writesop on the Alignment of DEEP to MATATAG Agenda	Queen Marcel Inn	PRU	Selected Teachers, School Heads
		8:00-5:00	Division Orientation on Career Guidance			Selected Teachers, School Heads
		8:00-5:00	Division Training of Trainers on Strengthening Patriotism, Integrity, Excellence, and Spirituality (PIES) in Schools and Fostering Standardized Procedures in the Administration of Testing Programs (1 st Wave)	Calatagan ES	CID	EPS Focal Person, 1 Teacher, All Elem. And Sec. SHs, Staff
17	Sun					
18	Mon	8:00-5:00	Healthy Learning Institutions (HLI) Workshop	Rakdel Inn	SHN	PSDS, School Heads of 30 pilot schools (Last Mile Schools)
		8:00-5:00	2024 DepEd NEU Catanduanes Convention & Workshop	Catanduanes Convention Center	NEU	NEU Officers and Members and other DepEd Non-Teaching Personnel



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