



Republic of the Philippines
Department of Education
Region V - Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

October 30, 2024

DIVISION MEMORANDUM
No. 333s. 2024

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SCHOOLS DIVISION
SUPERINTENDENT FROM NOVEMBER 4-8, 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All Others Concerned


1. In view of the attendance of the undersigned to the 2024 ces Lifelong Learning for Leadership Congress (CESCON) on November 4-8, 2024 at the PICC Complex, Pasay City, all concerned are hereby informed that **MS. EVA S. TOLENTINO** is designated to take charge of the division and act on all routine matters and urgent administrative concerns.

For this purpose, he will sign official papers, thus this should appear on documents for his signature:

By Authority of the OIC-Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

2. For information and guidance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent