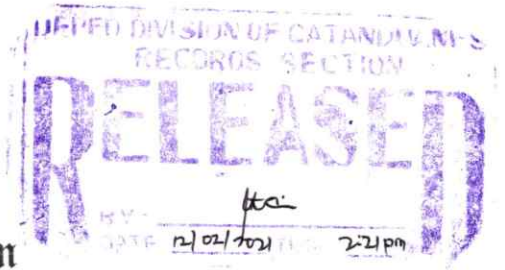




Republic of the Philippines  
**Department of Education**  
REGION V - BICOL

**SCHOOLS DIVISION OFFICE OF CATANDUANES**



01 DEC 2021

**DIVISION MEMORANDUM**

No. 547, s. 2021

**RESUMPTION OF WORK AND CLASSES IN SDO CATANDUANES DUE TO  
THE LIFTING OF ALERT LEVEL 4**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary Schools  
SDO Proper Personnel  
All Others Concerned

1. Considering the lifting of Alert Level 4 in Catanduanes and placing this province under Alert Level II, the field and the SDO proper personnel are hereby informed of the resumption of work and classes starting December 1, 2021.
2. Adhering to the IATF guidelines on Alert level II, onsite capacity shall be 80% of the employees, while the remaining 20% shall continue to adopt the Work-From-Home arrangement.
3. The office, section, and school heads shall submit their workweek plan in accordance with this scheme to the Human Resource Management Office.
4. Distance learning classes shall likewise resume. Make up classes shall already be included in the schedules of the teachers and students.
5. Relative to the reporting of the unvaccinated employees, this office shall await the official communication to this effect.
6. For compliance.

**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

SSC-006-DM-11-29-2021- RESUMPTION OF WORK AND CLASSES IN SDO CATANDUANES DUE TO THE LIFTING OF ALERT LEVEL 4



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