



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

October 21, 2024


DIVISION MEMORANDUM
OSDS-SGOD-DM-531 s. 2024

SCHOOL-BASED PREPAREDNESS AND RESPONSE MEASURES IN RELATION TO TD KRISTINE


TO : Assistant Schools Division Superintendent
Chief Education Supervisors, (CID and SGOD)
All Public Schools District Supervisors
All Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Republic Act (RA) No. 10121 which mandates all national government agencies to institutionalize policies, structures, and coordination mechanisms in times of emergency and disaster as well as DepEd Order NO. 21 s. 2015 entitled Disaster Risk Reduction and Management Coordination and Information Management Protocol, and DepEd Order No. 33 s. 2021 entitled School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding and other Weather-related Disturbances and Calamities, this office issues the enclosed **School Preparatory Measures in Relation to Weather-related Disturbances as well as the Reporting Protocol** that will be implemented in response to **Tropical Depression Kristine**.

2. A daily school status report must be submitted to the SDO DRRM using the link provided below. The submission cut-off is 7:00 AM each morning.

<p>https://bit.ly/TDKristine</p>	
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3. While the DRRM Information System database for SDO Catanduanes is still undergoing data cleansing, an **ONLINE RADAR REPORTING LINK** will be provided to facilitate the quick submission of reports. **However**, all schools are **still required** to submit their **OFFLINE RADAR** reports to the SGOD office through the SDO DRRM Focal Person within 72 hours after the lifting of the signal. The offline template is attached, and an Excel version will be shared in the official group chats for your reference. The online reporting link can be accessed using the link provided below.

<p>https://bit.ly/RADARKristine</p>	
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


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4. Immediate dissemination of and strict compliance with this Order is directed.


CECILE C. FERRO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SGOD/malv
10/21/2024



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Enclosure to Division Memorandum No. ____ s. 2024

School Preparatory Measures in Relation to Weather-related Disturbances

- a. Activate warning systems to disseminate advisories to learners and personnel.
- b. Coordinate with LGU on the cancellation or suspension of classes and work.
- c. Take necessary steps to secure school buildings against heavy rains, flooding, and strong winds.
- d. Prune/trim trees that may cause harm to people or damage school properties in the event of any weather disturbance.
- e. Ensure that all drainage systems are clean and free from blockage.
- f. Ensure that electrical main lines are switched off.
- g. Secure all educational resources and vital records (waterproofing) and transfer them to a pre-identified storage area.
- h. Only in cases where there is no other available place or structure which can be used as a general evacuation center may a school or child development center be used as an evacuation center. If schools will be utilized as Evacuation Centers, this shall be guided by **RA 10821** entitled "**Children's Emergency Relief and Protection Act**". The following processes must be followed:
 1. LGUs shall coordinate with the Schools Heads and respective Schools Division Superintendents before schools may be used as evacuation centers. A Memorandum of Agreement shall be executed between the LGU and the School to be used as evacuation centers.
 2. The use of the school premises shall be as brief as possible. It shall only be up to three (3) days for short-term displacement, fifteen day for medium and long-term displacement, or until such time that the LGU are able to establish alternative transition sites.
 3. Non-instructional rooms shall be utilized first such as gymnasiums, learning and activity centers, auditorium, and other open spaces.
 4. If the use is predicted to exceed fifteen (15) days, the affected LGU shall provide written documentation to the DepED and the DILG on the following:
 - a) The name and location of the school;
 - b) All alternative sites and proposal for final site selection;
 - c) Measures being implemented to prevent interference or disruption to the school and educational activities of children; and;
 - d) Timeline for the relocation of and plan for action for internally displaced persons to sites outside schools.



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**RAPID ASSESSMENT OF DAMAGES REPORT (RADaR)
REPORTING TIMELINE**

Activities	Date	In-Charge
Conduct of School Rapid Damage Assessment	Day 1 after Lifting of Tropical Cyclone Wind Signal	School Head
Preparation of RADAR		
Submission of RADAR to District Office	Day 2 (morning) after Lifting of Tropical Cyclone Wind Signal	District Office
Submission of the CONSOLIDATED RADAR to Division Office	Day 2 (afternoon) after Lifting of Tropical Cyclone Wind Signal	
Submission of VETTED RADAR to DRRMS and Regional Office	Day 3 after Lifting of Tropical Cyclone Wind Signal	Division DRRM



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Records Section RECEIVED Stamp Area

Rapid Assessment of Damages Report (RADaR)

Municipality/District	_____	Primary Hazard	_____
School ID	_____	Secondary Hazard	_____
School	_____		

		Answers	
RADaR 1: Damage to Infrastructures	No. of classrooms that are TOTALLY damaged (cannot be used for academic)		
	No. of classrooms with MAJOR damage (can be repaired with the support of internal and external support)		
	No. of classrooms with MINOR damage (can be repaired through the use of School's MOOE)		
	No. of TLS needed for immediate class resumption		
	No. of damaged toilets		
	No. of damaged hand-washing facilities		
	Incurred other infrastructure/ facilities damage due to the hazard?		
Need support for clean-up? (Yes/No)			
Status of Evacuation	Used as EC? (Y/N)		
	No. of CL used as EC		
	No. of Families in EC		
	No. of Adult Individuals in EC	Female	
		Male	
		Total	
	No. of Learners in EC	Female	
Male			
Total			
Date of Earliest Evacuation (mm/dd/yyyy)			
Date of Final Decampment (mm/dd/yyyy)			
RADaR 2: Damage to Non-Infrastructures	No. of damaged furnitures and other equipments		
	No. of damage sets of computer equipment used for instruction		
	No. of damaged Learning Resources (LRs)		
	No. of damaged Self-Learning Modules (SLMs)		
	Incurred damage to other properties		
RADaR 3: Casualties	No. of Diseased Learners	Female	
		Male	
		Total	
	No. of Diseased Personnel	Female	
		Male	
		Total	
	No. of Missing Learners	Female	
		Male	
		Total	
	No. of Missing Personnel	Female	
		Male	
		Total	
	No. of Injured Learners	Female	
		Male	
Total			
No. of Injured Personnel	Female		
	Male		
	Total		

Prepared by: (Signature) School Head	Noted: District Supervisor	Date:
Date: 	Co-Validated by: RODGER A. MATIENZO Engineer III - Education Facilities	Date:
Validated by: MARIA AUDREA L. VIVO, RN EMT Project Development Officer II	Date: 	Date: