



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V (BIKOL)  
**TANGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

June 25, 2025

**DIVISION MEMORANDUM**

No. 575 s. 2025

**MEETING OF ZONE 1 AND 2 ELEMENTARY PRINCIPAL II SCHOOL HEADS  
ON THE TRANSFER OF ASSIGNMENTS**

To: OIC-Assistant Schools Division Superintendent  
All Elementary Principal II School Heads of Zone 1 and Zone 2

1. All Elementary Principal II School Heads of Zone 1 and 2 are requested for a meeting tomorrow at 9 o'clock in the morning at the Office of the Schools Division Superintendent.
2. The meeting is about the assignment/reassignment of Principal II in Zones 1 and 2. It is expected that participants in the meeting will come on time and that all issues and concerns regarding the transfer of school heads will be submitted during the meeting.
3. Travel and incidental expenses shall be chargeable to local funds subject to relevant accounting and auditing rules and regulations.
4. Compliance to this memorandum is expected.

**CECILE C. FERRO CESO VI**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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