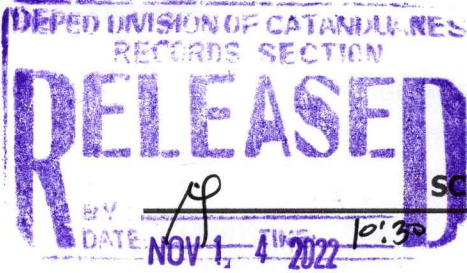




Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES




November 14, 2022

DIVISION MEMORANDUM
OSDS-ICTU-DM- 527

MEETING WITH THE DISTRICT ICT COORDINATORS AND DIVISION TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM

TO : Assistant Schools Division Superintendent
SDO Chiefs & Staff
SDO Section/Unit Heads & Staff
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary and Secondary)
District/School ICT Coordinators
SDO DCP Technical Team
All others concerned

1. In line with Program Support Fund provided by the Regional Office for the assessment and repair of defective DepEd Computerization Program (DCP) packages in schools, the OSDS-ICT unit will conduct a meeting with the District ICT Coordinators and Division Technical Team for DepEd Computerization Program on **November 18, 2022(8:00 a.m to 5:00p.m) at Rakdel Inn, Virac, Catanduanes.**
2. The agenda of this meeting are the following:
 - a) Schedule of onsite visit to identified schools with submitted letter request per Zone;
 - b) Arrangement of schedules with the School Heads thru the District /School ICT Coordinator by the DCP Technical Team; and
 - c) Other related matters.
3. Attached are the List of Participants(Enclosure 1) and Program of Activities(Enclosure 2). 100% attendance is a must.
4. Meals (a.m. snacks, lunch and p.m. snacks) of the participants is chargeable to DCP Support Funds (SUB-ARO NO. OSEC-5-22-2174 FY 2022) while travel and other incidental expenses of the participants relative to this activity shall be charged to school MOOE subject to the usual accounting rules and regulations.
5. For information, guidance and compliance.


MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent
Officer-In-Charge



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DepEd Tayo – Region V - Catanduanes

Enclosure 1

LIST OF PARTICIPANTS

Meeting with the District ICT Coordinators & DCP Technical Team

November 18, 2022 / Rackdell Inn, Virac, Catanduanes

No.	NAME	District/Zone	School/Office	Designation
1	JERICK MANLAGNIT	Virac	Calatagan HS	Team Leader-DCP Technical Team
2	JEROME TINDUGAN	Virac	Buyo IS	DCP Technical Team
3	RENZ REYES	Virac	Antipolo NHS	DCP Technical Team
4	JANE FARRAH D. TALLE	Virac	CNHS	DCP Technical Team
5	ALVIN JOSEF SOLIVERE	San Andres	SAVS	DCP Technical Team
6	CATHERINE DE LEON	San Miguel	San Miguel RD	Team Leader-DCP Technical Team
7	LEO TUPLANO JR.	Baras	Baras RDHS	DCP Technical Team
8	RENE ROMERO	Bato	Bato RDHS	DCP Technical Team
9	MARK LESTER PADILLA	Bato	Cabugao IS	DCP Technical Team
10	RALPH DOLORES	Viga	San Jose NHS	Team Leader-DCP Technical Team
11	JAYSON MOLINA	Bagamanoc	Bagamanoc RI	DCP Technical Team
12	JERSON J. PASUENGOS	Panganiban	Panganiban NH	DCP Technical Team
13	RENE SAMAR	Viga	Viga RDHS	DCP Technical Team
14	IAN ICARANOM	Caramoran	Caramoran SF	Team Leader-DCP Technical Team
15	EMIL T. ROJAS	Caramoran	Caramoran RD	DCP Technical Team
16	MISHAEL LIM	Caramoran	Tubli NHS	DCP Technical Team
17	VICENTE COMIDA	Pandan	Pandan CES	DCP Technical Team
18	ANA MERLA RODRIGUEZ	Bagamanoc North	Sagrada ES	District ICT Coordinator
19	RICHELLE BRAGAIS	Bagamanoc South	Bagamanoc CE	District ICT Coordinator
20	RHEA TATING	Baras North	San Miguel ES	District ICT Coordinator
21	NANCY TENDENCIA	Baras South	Baras CES	District ICT Coordinator
22	PAUL XAVIER TEJERERO	Bato East	Bato Central ES	District ICT Coordinator
23	MARY GRACE TAYAM	Bato West	Marinawa ES	District ICT Coordinator
24	SHYNE BALOLOY	Caramoran North	Caramoran CES	District ICT Coordinator
25	FRONDOZO	Caramoran South	Datag CES	District ICT Coordinator
26	CHITO CARRANZA	Gigmoto	Sioron ES	District ICT Coordinator
27	ARNEL DE QUIROS	Pandan East	Hiyop ES	District ICT Coordinator
28	EMMA LYNN GIANAN	Pandan West	Oga ES	District ICT Coordinator
29	SUZETTE OLARVE	Panganiban	San Miguel ES	District ICT Coordinator
30	DANIEL ALFARO	San Andres East	Timbaan ES	District ICT Coordinator
31	MARITES SOLANO	San Andres West	Cabcab CES	District ICT Coordinator
32	ROSA AUSTERO JRA	San Miguel North	Mabato CES	District ICT Coordinator
33	MARY ANN TINDUGAN	San Miguel South	San Juan ES	District ICT Coordinator
34	KRISTINE LIMPANGOG	Viga East	Buenavista ES	District ICT Coordinator
35	LERMA TIMAJO	Viga West	Viga CES	District ICT Coordinator
36	JAKE SARMIENTO	Virac North	VPES	District ICT Coordinator
37	JOHN ALREY TIDON	Virac South	Cavinitan ES	District ICT Coordinator
38	JENNIFER METICA		SDO-ICT Unit	ITO-1
39	JOHN BRYAN LAGUDA		SDO-ICT Unit	IT Staff
40	SGOD - Medical Team			



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Enclosure 2

PROGRAM OF ACTIVITIES
Meeting with the District ICT Coordinators & DCP Technical Team
November 18, 2022/8:00AM-5:00PM/Rakdell Inn, Virac, Catanduanes

Time	Activities	In-Charge/Facilitator
7:30 – 8:00	Registration of Attendance	Facilitator
8:01 – 8:30	Preliminaries/Opening Program	Facilitator
	Message	Ma. Luisa T. Dela Rosa Asst. Schools Division Superintendent OIC-Office of the Schools Division Superintendent Salvador Deyto (Online) Regional ITO DepEd, Regional Office No.5
8:31 – 9:30	Program Orientation & ICT Updates	Jennifer B. Metica Information Technology-I
9:31-12:00	Updates from the District ICT Coordinators re: Status of DCP Packages in schools	District ICT Coordinators(Elem) of Virac, Viga, Gigmoto, Pandan, San Miguel, San Andres, Bagamanoc, Bato, Baras, Panganiban, Viga
12:01 – 1:00	LUNCH BREAK	
1:01 – 4:00	Schedule of online visit to schools	Team Leaders of SDO DCP Technical Team of Zone 1, Zone 2, Zone 3 & Zone 4
4:01 - 5:00	Clearing House/ Closing Program	Facilitator
Emcee: Chito Carranza – District ICT Coordinator(Gigmoto) Ana Merla Rodriguez – District ICT Coordinator(Bagamanoc North)		



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