



Republic of the Philippines  
Department of Education  
REGION V – BICOL

**SCHOOLS DIVISION OFFICE OF CATANDUANES**

DIVISION MEMORANDUM  
OSDS-SGOD-DM-521, s. 2022


**PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION ELECTION**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors/In-Charge of the Districts  
Elementary and Secondary School Heads  
Municipal Federated PTA Presidents  
All Others Concerned

- Pursuant to DepEd Order No. 13, s. 2022 titled *Omnibus Guidelines on the Regulation of Operations of the Parent-Teacher Associations*, this Office through the SGOD-Social Mobilization and Networking Unit shall conduct the Provincial Federated PTA (PFPTA) Election on **November 15, 2022, 1:00 p.m.** at the **SGOD Office**.
- The expected participants to this activity are the duly elected Municipal Federated PTA-BOD (who are serving concurrently as the Municipal FPTA-EXECOM Presidents). 100% attendance is necessary.
- Public Schools District Supervisors/In-charge of the Districts are requested to submit the list of Municipal FPTA Officers for SY 2022-2023 at the SGOD-Social Mobilization and Networking Unit on or before November 11, 2022, except for Virac.
- The ELECOM is composed of the following:

Chairperson:	Susan S. Collano, Schools Division Superintendent
	Mary Jean S. Romero, SGOD Chief
	Marife B. Brequillo, SEPS, Division PTA Coordinator
Members:	Anjo G. Tugay, SEPS-PRU
	Sarah S. Chiong, SEPS-SMM&E
	Imaculate T. Latorre, EPS II-SocMobNet

- Expenses relative to this activity shall be charged against Local Funds/School MOOE/PTA Fund and other fund source subject to the usual accounting and auditing rules and regulations.
- For further concerns, you may contact Ms. Marife B. Brequillo, SEPS, SGOD-Social Mobilization and Networking Unit, Division PTA Coordinator at 0995-8438071/0939-4513915 or email at [socmob.ctd@deped.gov.ph](mailto:socmob.ctd@deped.gov.ph).
- For immediate dissemination, guidance and compliance.

  
**SUSAN S. COLLANO, CESO V**  
Schools Division Superintendent

MBB/DM 2022/PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION ELECTION  
00\_\_\_/November 7, 2022



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Enclosure No. 1 to Division Memorandum No. √2, s. 2022

**ACTIVITY MATRIX**

**PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION ELECTION**  
**1:00 P.M. / Schools Division Office – SGOD**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON-IN-CHARGE</b>
12:30 – 1:00 p.m.	Registration	Registration Committee
1:00 – 1:15 p.m.	Preliminaries	
1:15 – 1:20 p.m.	Acknowledgement of Participants	Imaculate T. Latorre, EPS II
1:20 – 1:25 p.m.	Welcome Remarks	Mary Jean S. Romero, SGOD Chief
1:25 – 1:30 p.m.	Message	Susan S. Collano, CESO V SDS
1:30 – 2:00 p.m.	Orientation on the Election and Terms of Office of Federated PTA Officers	Marife B. Brequillo, SEPS Division PTA Coordinator
2:00 – 3:00 p.m.	Election Proper	ELECOM
3:00 – 3:05 p.m.	Proclamation of Winners	ELECOM
3:05 – 4:00 p.m.	Open Forum (Future Plans of DFPTA in support to the SDO PPAs	Newly Elected PFPTA Officers
4:00 – 4:05 p.m.	Closing Remarks	Aroline T. Borja, SGOD-EPS
4:05 – 4:10 p.m.	Closing Prayer	



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