



November 7, 2022

**DIVISION MEMORANDUM**  
 OSDS-SGOD-DM- 55, s. 2022

**DIVISION SEARCH FOR 2022 BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS AND SPECIAL AWARDS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID, and SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors/In-charge of the Districts  
 Public Elementary and Secondary School Heads  
 District and School Brigada Eskwela and ASP Coordinators  
 All Others Concerned

1. Pursuant to DepEd Memorandum No. 062, s. 2022 titled *2022 Brigada Eskwela Implementing Guidelines*, and Regional Unnumbered Memorandum dated October 18, 2022, this Office, through the SGOD-Social Mobilization and Networking Unit will conduct the Division Search for 2022 Brigada Eskwela Best Implementing Schools and Special Awards.
2. This is to give due recognition to schools whose efforts in the implementation of the Brigada Eskwela program are exemplary highlighting partnership initiatives that complement with DepEd's initiatives in preparing schools for the opening of classes.
3. This search is open to all public elementary and secondary schools that implemented Brigada Eskwela from August 1-26, 2022 and shall be based on the framework relative to the new normal endemic phase situation. This includes the engagement of stakeholders and addressing problems, queries, and other concerns in preparation for the start of classes in the prescribed mode of learning delivery.
4. The timeline of activities for the Division Search for 2022 Brigada Eskwela Best Implementing Schools and Special Awards is as follows:

Activity	Indicative Schedule
District Evaluation and Selection	November 16-18, 2022
Municipal Evaluation and Selection	November 21-24, 2022
Submission of the list of entries by municipality and the document (hardcopy) to the SDO-SocMobNet	November 25, 2022
Division Evaluation and Selection (Document evaluation)	November 28-29, 2022
Division Onsite Validation (if needed)	December 1-2, 2022
Submission of Division Entries to RO	December 5, 2022

5. The localized Brigada Eskwela Evaluation Tool is attached to this Memorandum based on the following criteria:

Criteria	Percentage
a. Brigada Eskwela School Preparation Effort	25%
b. Brigada Eskwela Partnerships Engagement Activities	25%
c. Brigada Eskwela Impact to School Performance	15%
d. Brigada Eskwela Resources Generated	10%
e. Bayanihan effort to support the Brigada Eskwela implementation	10%
<b>Total</b>	<b>100%</b>



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6. Aside from the traditional Brigada Eskwela Best Implementing Schools Award, each municipality shall also identify one (1) elementary and one (1) secondary public school for the Special Awards under the following categories:

<b>Brigada Pagbasa Advocacy Award</b>	
Criteria	Percentage
a. Brigada Pagbasa collaboration with partners and stakeholders	40%
b. Brigada Pagbasa volunteerism (reading tutor and learners)	40%
c. Provision/Production of reading materials and resources	20%
<b>Total</b>	<b>100%</b>

<b>Functional Home Learning Spaces Award</b>	
Criteria	Percentage
a. Involvement of School in the Development of Home Learning Spaces	25%
b. Partner's Involvement in the Development of Home Learning Spaces	25%
c. Number of Beneficiaries of the Program	25%
d. Resources Generated from the Program/Activities	25%
<b>Total</b>	<b>100%</b>

7. The categories for the Division Search for 2022 Brigada Eskwela Best Implementing Schools and Special Awards are as follows. All municipalities may submit one (1) entry per category. For Integrated Schools (K to 12) may choose which level they intend to participate in the Search. For example, if they choose elementary, the documents for the secondary level shall not be included in the evaluation.

CATEGORY	ELEMENTARY	SECONDARY
	Number of Teachers	Number of Teachers
Small School	9 and below	15 and below
Medium School	10 – 29	16 – 30
Large School	30 – 50	31 – 50
Mega School	51 and above	51 and above

8. For school-based initiated projects relative to the new Brigada Eskwela framework with a counterpart from LGU and/or private donors, only funds from the LGU (GAA, etc.), but not SEF fund, and the private entity shall be considered under Generated Resources.

9. Only partnership initiatives and generated resources from **August 1 to September 30, 2021**, shall be considered provided that:

- It was reported in the DepEd Partnerships Database System (DPDS).
- The resources acquired during the time of Brigada Eskwela sa Paghahanda.

10. Rank 1 Winners of the Elementary and Secondary Levels (Small, Medium, Large and Mega Categories) and the winners of the two Special Awards for elementary and secondary will represent the Regional Level search.





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11. The following is the composition of the Division Search Committee. The DSC shall do document evaluation and onsite validation. The result of the evaluation and selection of the search committee is final and irrevocable.

**EXECUTIVE COMMITTEE**

- Overall Chairperson:**        **Susan S. Collano**  
 Schools Division Superintendent
- Co-Chairperson :**        **Ma. Luisa T. Dela Rosa**  
 Assistant Schools Division Superintendent
- Members :**        **Mary Jean S. Romero**  
 SGOD Chief
- Romel G. Petajen**  
 CID Chief
- Aroline T. Borja**  
 SGOD EPS

<b>2022 Division Brigada Eskwela Best Implementing Schools Evaluators</b>			
<b>CATEGORY</b>			
<b>SMALL (Elem &amp; Sec)</b>	<b>MEDIUM (Elem &amp; Sec)</b>	<b>LARGE (Elem &amp; Sec)</b>	<b>MEGA (Elem &amp; Sec)</b>
<b>Chairperson:</b>  Sarah S. Chiong, SEPS-SMM&E  <b>Co-Chairperson:</b>  Maria Audrea L. Vivo, PDO II-DRRM  <b>Members:</b>  Dr. Hidelita G. Posada, Dentist II  Jogene Alilly San Juan, PDO II-CID  Mary Ann T. Obo, Senior Bookkeeper	<b>Chairperson:</b>  Marife B. Brequillo, SEPS-SMN  <b>Co-Chairperson:</b>  Elizabeth S. Urbano, EPS II-HRD  <b>Members:</b>  Rey C. Bonayon, PO III-PRU  Peachie Roshele Chavez, Librarian II  Ahdel D. Idanan, Nurse II	<b>Chairperson:</b>  Anjo G. Tugay, SEPS-PRU  <b>Co-Chairperson:</b>  Dr. Amylou B. Celso, Dentist II  <b>Members:</b>  Rosario B. Vegim, PDO I-YFD  Ma. Theresa G. Abundo, Nurse II	<b>Chairperson:</b>  Dr. Kristine G. Santelices, MO III  <b>Co-Chairperson:</b>  Engr. Rodger Matienzo, EFU  <b>Members:</b>  Maribel B. Samonte, Nurse II  Charmaine C. Tejerero Senior Bookkeeper
<b>Tabulator:</b>	Marife B. Brequillo, SEPS-SMN		



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2022 Division Brigada Eskwela Special Awards Evaluators	
CATEGORY	
Brigada Pagbasa Advocacy Award	Functional Home Learning Spaces Award
<b>Chairperson:</b> Gina B. Pantino EPS, English  <b>Members:</b> Jesslyn T. Taway EPS, LRMS  Imaculate T. Latorre EPS II, SMN	<b>Chairperson:</b> Aroline T. Borja SGOD EPS  <b>Members:</b> Anjo G. Tugay SEPS-PRU  Achilles V. Alberto I EPS II, SMME  Emeline Francia P. Abrasaldo Nurse II
Tabulator: Imaculate T. Latorre, EPS II, SMN	

12. A Virtual Orientation for the **Division Search Committee**, and the **3 participants per district** (PSDSs/*In-Charge of the Districts, Central School Heads and District Brigada Eskwela Coordinators*) on the Criteria for the Division Search for 2022 Brigada Eskwela Best Implementing Schools and Special Awards will held on **November 14, 2022, 1:30 p.m.** via **Google Meet**. Link will be sent via email of the said participants.

13. Attached is Criteria of Selection and Rubrics for 2022 Brigada Eskwela Best Implementing Schools based on DepEd Memorandum No. 62, s. 2022 for reference.

14. Expenses relative to the conduct of this activity shall be charged against the Local Funds, School/Division MOOE, PSF-BPLP and other fund source subject to the usual accounting and auditing rules and regulations.

15. For more information, you may contact Marife B. Brequillo, SEPS, Social Mobilization, and Networking Unit at 09394513915/09958438071.

16. For information, guidance and compliance.

**SUSAN S. COLLANO, CESO V**  
 Schools Division Superintendent



## Enclosure No. 2 Criteria of Selection and Rubrics for 2022 Best Brigada Eskwela Best Implementing Schools based on DepEd Memorandum No. 62, s. 2022

- A. Criteria of Selection and Rubrics for Brigada Eskwela Best Implementing Schools – Per category (Small, Medium, Large, Mega) both for elementary and secondary

### 1. Brigada Eskwela School Preparation Effort – 25%

This pertains to the preparation effort of the school to ensure **cleanliness, sanitation, wash in schools, compliance to health protocols, school safety and disaster preparedness and conducive learning center.**

#### *Cleanliness– 5%*

*General surrounding, presence of compost pits and waste management*

#### *WASH (Water and Sanitation in Schools) – 5%*

WASH in Schools provides safe drinking water, improves access to and maintenance of clean, gender-friendly, and inclusive sanitation facilities, and promotes hygienic behaviors and lifelong good health

*With 16 indicators based on DM 62, s. 2022*

#### *Compliance to Health Protocols – 5%*

*At least 8 indicators based on DO 34 s. 2022,*

#### *School Safety Disaster Preparedness – 5%*

*21 Indicators (based on School Safety Guide, based on DM 62, s. 2022)*

#### *Conducive Learning Center – 5%*

*By definition, a conducive learning environment is a platform devoid of both physical intimidation and emotional frustration, which allows for a free exchange of ideas.*

*The classrooms should be neat, well ventilated and spacious to allow for free movement.*

### 2. Brigada Eskwela Partnerships Engagement Activities – 25%

This pertains to the kind of impact of partnership engagement activities which may be measured in terms of the number of learners, teaching and non-teaching personnel who benefit from the activity.

*List of partnerships activities must be validated through the number of approved and implemented project proposals, project cost, accomplished output and beneficiary. Check the total number of beneficiaries and compare with the enrollment and number of teachers. Evaluate the activities by identifying whether it is one time event (distribution of school supplies, vitamins, hygiene kits) or it is a major one (classroom repair, multipurpose activity center or projects that is continuous like lunch feeding). For every major activity, 5 points may be given, for every minor activity/accomplishment – 1-2 points.*



3. **Brigada Eskwela Impact to School Performance – 25%**  
This pertains to **impact to access, in terms of improvement of Learning Centers, impact to enrollment and participation** and overall school academic performance based on the recent performance indicators.

*Improvement of Learning Centers and efforts to improve access– how many classrooms were repaired or refurbished (major repair ranges from 200-300k per room and equipment) during the BE period and efforts to improve access- 15%*

*Impact to enrolment and participation (attendance)– What activities are done to maintain and/or increase enrollment, invite balik aral, and maintain good attendance and participation of learners in the school - 10%*

4. **BE Generated Resources – 15%**  
Get the total generated resources, determine the percentage by dividing with the number of enrolment. Record the per learner allocation and evaluate the major accomplishments in Brigada Eskwela.

5. **Bayanihan Effort to Support BE – 10%**  
This shall reflect the **impact of Brigada Eskwela in terms of community participation** and level of awareness on education programs. This shall also include the response of the community to volunteer to Brigada Pagbasa and Home Learning Spaces Program.

*Check the advocacies conducted on Brigada Eskwela. Which proposed projects were supported by the community and partners? Evaluate the extent of participation by the community officials, parents, alumni and private sector. MOVs may include Brgy. Resolutions, ordinances, School PTA resolutions, Alumni Resolutions, MOA with private sectors and others supporting Brigada Eskwela and Brigada Pagbasa and Home Learning Spaces.*

## **B. RUBRICS FOR BRIGADA PAGBASA ADVOCACY AWARD (1 ELEM, 1 SEC SCHOOL) -100%**

1. **Brigada Pagbasa Collaboration with partners and stakeholders – 40%**

*Resolutions/Ordinances and/or MOA in support to Brigada Pagbasa with fund allocation and specific activities supported – 20%*

*Number of BP activities being carried out by the partners- 10%*

*Coordination and Updating meetings held with the partners- 10%*

2. **Brigada Pagbasa Volunteerism (reading tutor and learners) – 40%**  
*Number of reading tutors as compared with the Division's total to determine the percentage of contribution – 20%*  
*Number of learners enrolled in Brigada Pagbasa as compared with the Division's total to determine the percentage of contribution – 20%*  
*Total number of volunteers for Brigada Pagbasa as compared with the division total*

3. **Provision/Production of reading materials and resources – 20%**  
*BP reading materials produced and utilized- 10%*  
*Reading materials acquired, generated, mobilized – 10%*

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**C. RUBRICS FOR FUNCTIONAL HOME LEARNING SPACES AWARD (1 ELEM & 1 SEC)-100%**

- Involvement of School in the Development of Home Learning Spaces – 25%

*Approved and Implemented Project Proposals on HLS*

- Partners Involvement in the Development of Home Learning Spaces – 25%

*As reflected in the MOA/Resolutions, Ordinances and other documents on HLS*

- No. of beneficiaries of the Program – 25%

*Percentage of beneficiaries of the program as compared with enrollment*

- Resources generated from the Program/Activities – 25%

*Per recipient learner allocation of generated resources*

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