

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

08 October 2024

DIVISION MEMORANDUM  
No. 003, s. 2024

**STATUS OF DEPED PARTNERSHIPS DATABASE SYSTEM (DPDS) REPORTING  
FOR THE MONTH OF SEPTEMBER 2024**

To : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors/In-Charge of the Districts  
Public Elementary and Secondary School Heads  
District and School Partnerships Focal Persons  
All Others Concerned

1. Relative to Memorandum OU-LAPP No. Q-453, s. 2021, on the Implementation of the Enhanced DepEd Partnerships Database System (DPDS), this Office commends all DPDS School Uploaders through its PSDSs/In-Charge of the Districts, School Heads, District and School Partnerships Focal Persons for coming up with **100% compliance** in the system for the month of **September 2024** as reflected in the DPDS dashboard.
2. On this note, all Public Schools District Supervisors and In-Charge of the Districts are enjoined to require their schools to update their monthly partnerships reports in the system, on or before **every 6<sup>th</sup> of the succeeding month**. This is to ensure that all resources contributed by stakeholders are properly accounted for as they all form part of the assets to the Department.
3. For immediate dissemination and compliance.

By Authority of the OIC-Schools Division Superintendent:

*[Signature]*  
**ATTY. NORLITO JR. P. AGUNDAY**  
Attorney III - Legal Officer  
Officer-In-Charge

SGOD/mbb  
10/08/2024



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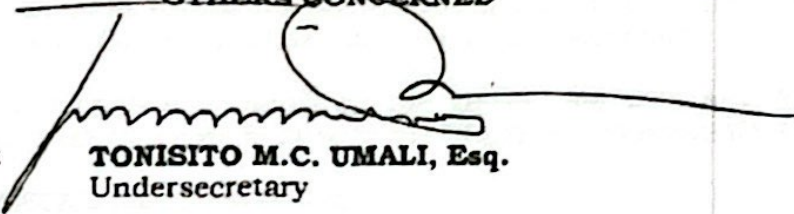


Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
*Tanggapan ng Pangalawang Kalihim*

**MEMORANDUM**

OU-LAPP No. Q-453, s. 2021

TO : **ALL REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL PARTNERSHIP FOCAL PERSONS  
DIVISION PARTNERSHIP FOCAL PERSONS  
OTHERS CONCERNED**

FROM :   
**TONISITO M.C. UMALI, Esq.**  
Undersecretary

SUBJECT : **IMPLEMENTATION OF THE ENHANCED DEPED  
PARTNERSHIPS DATABASE SYSTEM (DPDS)**

DATE : September 24, 2021

Consistent with OU-LAPP Memorandum No. 645, s. 2019 titled "Use of DepEd Partnerships Database System (DPDS) in Reporting Partnership Engagements," the External Partnerships Service (EPS) continuously improved the system to be more beneficial to its users and assist in the effective and efficient performance of tasks.

The EPS, in collaboration with the Information and Communications Technology Service (ICTS), conducted a series of reorientation webinars on the use of the DPDS in August 2021 to introduce and discuss the new features of the DPDS. The reorientation webinar is a result of various consultations with relevant offices and field personnel to provide accurate partnership data relative to the assistance provided by various stakeholders. The enhanced DPDS captures the partnership data requirements of different offices in the Central Office (CO) and was improved to align with the implementation of the Basic Education Learning Continuity Plan (BE-LCP).

During the reorientation of the DPDS, the following were agreed on for the implementation of the enhanced DPDS:

- I. Verification of the DPDS School Accounts;
- II. Availability of the Enhanced DPDS Test Site; and
- III. Deployment of the Enhanced DPDS on October 2021.

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## I. VERIFICATION OF THE DPDS SCHOOL ACCOUNTS:

The Regional Partnership Focal Persons (RPFP) and Division Partnership Focal Persons (DPFP) were requested to verify the School Accounts listed in the DPDS from 25 August to 23 September 2021. This is to ensure that all existing and operational schools are enrolled in the system to provide the partnership data. The summary of the said verification of the DPDS accounts can be viewed through the link: <https://bit.ly/2021VerificationofDPDSAccounts>.

The concerns, comments and other recommendations from the RPFPs and the DPFPs during the verification of school accounts were submitted to the ICTS for technical assistance and consideration.

With the verified accounts in the DPDS, the EPS and the ICTS are certain that concerns relative to the DPDS school accounts will lessen.

## II. ENHANCED DPDS TEST SITE

A Test Site ([www.testsite.deped.gov.ph](http://www.testsite.deped.gov.ph)) of the enhanced DPDS was created for those Regions/Divisions who wish to reorient their focal persons and test how the newly improved DPDS works. During the testing period, field personnel may provide comments and recommendations on the DPDS' new features for possible consideration prior to the deployment of the enhanced system.

RPFPs and DPFPs are reminded that all data inputted in the Test Site shall be deleted after the testing period while the data uploaded in the Live Site ([www.partnershipsdatabase.deped.gov.ph](http://www.partnershipsdatabase.deped.gov.ph)) shall be treated as real data or final partnership data.

## III. DEPLOYMENT OF THE ENHANCED DPDS

Starting October 2021, monthly reporting of partnership data will be available in the system. Considering this, hereunder are the important reminders in reporting the partnership data in the DPDS:

### A. Brigada Eskwela Intervention

Pursuant to DepEd Memo No. 48, s. 2021 titled "2021 Brigada Eskwela Implementing Guidelines," particularly on the monitoring of donations and other partnership initiatives received under the Brigada Eskwela (BE) implementation, the DPDS will capture BE reports from June to September 2021. This means that the June 2021 report shall be uploaded in the enhanced DPDS (on a monthly basis) aside from the reported 2<sup>nd</sup> quarter interventions in the old version of the DPDS. The uploaded June 2021 report will not be included in the total generated report for 2021 except for the Brigada Eskwela Report."

JM

The **3<sup>rd</sup> Quarter Report**, which covers the months of July, August and September 2021 shall also be uploaded on a **monthly basis** using the enhanced DPDS.

This will ensure that the data uploaded in the system and the BE interventions captured by the system are already aligned with the BE-LCP.

#### **B. Reporting Timeline**

The system shall accept uploading of partnership data for the reports covering June, July, August and September 2021 until **30 October 2021**, while the deadline for the uploading of monthly report/partnership data for the 4<sup>th</sup> quarter onwards in the enhanced DPDS shall be **every 6<sup>th</sup> day of the succeeding months**.

#### **C. Roles and Responsibilities of the DPDS Users**

1. School Head (through the School Focal Person/Coordinator) - encode the data on the donation received by the school within the BE implementation and ensure correctness of data provided.
2. Division Partnership Focal Person (DPFP) - evaluate the data provided by the schools and monitor compliance of the schools.
3. Regional Partnership Focal Person (RFPF) - ensure compliance of the Divisions in the submission of reports and provide technical assistance if necessary.
4. Regional/Division Information Technology Officer (RITO/DITO) - create new DPDS account(s) in the respective areas and provide technical assistance to schools, divisions and regions.

The respective DITO and DPFPs shall provide technical assistance to schools on DPDS concerns. Any unresolved concern from the SDOs shall be reported to the RITO and the RFPFs. In case the concern(s) cannot be solved in the SDOs and ROs level, it must be reported to the EPS and the ICTS through the following channels:

Link : [bit.ly/DPDSCONCERNS](https://bit.ly/DPDSCONCERNS)  
Email : [support.dpds@deped.gov.ph](mailto:support.dpds@deped.gov.ph)  
[externalpartnerships@deped.gov.ph](mailto:externalpartnerships@deped.gov.ph)

#### **D. The DPDS User Guide**

In order to assist the users of the DPDS, attached is the copy of the DPDS User Guide per DPDS Account. Detailed in the User Guide is the Step-by-Step Procedure in Accomplishing the Partnerships Data Sheet (PDS). Also provided in the Annex A of the User Guide for Schools is the description of each data elements in the DPDS for the users' guidance.

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The EPS reiterates compliance to OU-LAPP Memorandum No. 421, s. 2019 titled "Reminder on the Valuation of Donations and Proper Recording of Donated Property, Plant and Equipment from Private Partners" wherein all donations that fall under the Property, Plant and Equipment account shall be reported in the book of accounts. This is also compliant with DepEd Order (DO) No. 82, s. 2011, DO No. 24, s. 2016, and the existing government accounting and auditing rules and regulations.

For your strict compliance.

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