



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

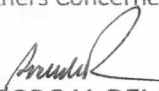
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DIVISION MEMORANDUM

No. 50 s. 2019


TO : Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialist
Elementary and Secondary School Heads
Teacher Applicants
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : **CONDUCT OF ENGLISH PROFICIENCY TEST (EPT) FOR TEACHER APPLICANTS**

Date : FEBRUARY 13, 2019

1. In reference to Division Memoranda Nos.17 and 22, s. 2019 entitled Selection and Recruitment of Elementary and Secondary School Teachers for Teacher I position (S.Y. 2019 – 2020) and Selection and Recruitment of Senior High School Teachers respectively, the **English Proficiency Test (EPT)** for all applicants from Elementary, Junior High School and Senior High School shall be administered on **March 3, 2019, 8:00 AM – 10 AM for Batch 1, 10:00 – 12:00 PM for Batch 2, 1:00 PM – 3:00 PM for Batch 3 and 3:00 PM – 5:00 PM for Batch 4** at **Catanduanes National High School, Constantino Virac, Catanduanes**. In this connection, an **Orientation Conference for Chief Examiner, Room Supervisors, Room Examiners and Support Staff** will be conducted on **March 3, 2019 at 7:00 o'clock in the morning** at **Catanduanes National High School**.
2. Participants to this Orientation is found on Enclosure no. 1 of this Memorandum.
3. The Masterlist of Examinees and their respective Room Assignments by batch will be posted outside the **SDO – School Governance and Operation Division (SGOD) Office** two (2) days before the administration of the test.
4. The EPT takers are reminded of the following:
 - a. They are expected to be at the testing center before **7:00 AM**
 - b. Bring two pencils (Lead No. 2) and snacks.
5. Travel and other allowable expenses of those concerned in the administration of the test are chargeable against local/school funds subject to the usual accounting and auditing rules and regulation.
6. Since March 3, 2019 falls on Sunday, a one day Service Credit/Compensatory Time-Off will be given for the services rendered in the Administration of English Proficiency Test.
7. For Immediate dissemination and strict compliance.

RELEASED
Schools Division of Catanduanes
RECORDS SECTION
FEB 13 2019
Time: 1:30 PM
Initial/Signature: 

Enclosure No. 1

List of Chief Examiner, Room Supervisors, Room Examiners and Support Staff during the Administration of English Proficiency Test (EPT)

Room Supervisors: Josefa V. Zape – Chief, CID – Rooms 1 – 6
Miguel C. Ogalinola – Chief, SGOD – Rooms 7 – 12

Division Testing Coordinator: Sarah S. Chiong – SEPS SMME – DTC

Room Examiners/Room Assignments:

1. Jezrahel Omadto	-	Room 1
2. Josalie Tonio	-	Room 2
3. Mary Rose Sta. Rosa	-	Room 3
4. Cheryl Tupue	-	Room 4
5. Aileen Tabilog	-	Room 5
6. Ramon Templonuevo	-	Room 6
7. Jocelyn Eusebio	-	Room 7
8. Amada Sarmiento	-	Room 8
9. Tessie Breta	-	Room 9
10. Efren Matienzo	-	Room 10
11. Teresa Camu	-	Room 11
12. Ludy Avila	-	Room 12

Support Staff:

1. BEA Representative
2. Dave Tantiado
3. Pureza Isidoro
4. Aroline Borja
5. Sheryl M. Cambonga
6. Regional Monitor
7. Vernie Robles
8. Guard CNHS
9. Guard CNHS
10. Utility CNHS
11. Utility CNHS
12. Ma. Sionne May Crispino
13. Marife Brequillo
14. Driver - SDO

BATCH 1
(Session: 8:00 -10:00 AM)
Rooms 1 - 12

BATCH 2
(Session: 10:00 -12:00 PM)
Rooms 1 - 12

BATCH 3
(Session: 1:00 -3:00 PM)
Rooms 1 - 12

BATCH 4
(Session: 3:00 -5:00 PM)
Rooms 1 - 12

Note:

1. The Room Supervisors and Room Examiners assigned will administer the Test for Four (4) Batches.
2. The first 12 rooms will be used for Batches 1, 2, 3, and 4.