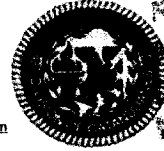




Republic of the Philippines  
Department of Education  
Region V(Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes

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**RELEASED**  
DepEd-Division of Catanduanes  
RECORDS SECTION

JAN 18 2016

10:05 AM

SV

January 15, 2016

**DIVISION MEMORANDUM**  
NO. 5, S. 2016

**TO: SDO Chiefs & Staff**  
**Public Schools District Supervisors**  
**Elementary & Secondary School Heads**  
**School ICT Coordinators Concerned**

**Division Orientation/Briefing of Recipient Public Elementary and Secondary Schools under the DepEd Computerization Program(DCP) Batches 29, 30 & 33**

1. The Information Technology(IT) Section, DepEd, Schools Division Office will conduct a **Division Orientation/Briefing of Recipient Elementary and Secondary Schools under DepEd Computerization Program(DCP) Batches 29, 30 & 33** at a venue to be announced later on the following dates:

|         |   |                  |
|---------|---|------------------|
| Batch 1 | - | January 27, 2016 |
| Batch 2 | - | January 28, 2016 |
| Batch 3 | - | January 29, 2016 |
| Batch 4 | - | January 30, 2016 |
2. This training aims to:
  - a. Orient the recipient schools about the counterpart requirements needed prior to the delivery of the computer packages.
  - b. Orient the recipient schools on the guidelines for the inspection and acceptance of the computer package; and
  - c. Provide updates on the use of Information & Communication Technologies(ICTs) for effective teaching and learning and governance.
3. Attached is the Training Design of the training/activity.
4. Participants to this training are the elementary and secondary school heads and school ICT coordinators who are recipient of DCP Batches 29, 30 & 33(please refer to the attached list). Since January 30, 2016 fall on Saturday, participants/trainers are entitled of one(1) day service credits/COC.
5. Food and venue of the participants and facilitators including training materials shall be charged against 2015 DCP funds while transportation expenses of the participants shall be charged to their respective School MOOE subject to the usual accounting and auditing rules and regulations.
6. Participants are expected to bring their own laptop, pocket wifi/broadband & extension wire.
7. For widest dissemination and compliance.

  
**SOCORRO V. DELA ROSA, CESO VI**  
Schools Division Superintendent

## TRAINING DESIGN

| TIME         | DAY 1   |
|--------------|---|
| 7:00 – 8:00  | Registration  |
| 8:00 – 8:30  | Opening Program   |
| 8:30 – 12:00 | DCP Process and Updates <ul style="list-style-type: none"> <li>• DCP Process Overview</li> <li>• Counterpart Requirements of the School</li> <li>• Guidelines for the inspection and acceptance of computer packages</li> <li>• Maintenance and Utilization of computer packages</li> </ul> Other ICT related Updates <ul style="list-style-type: none"> <li>• DepEd Email Account registration/application</li> <li>• On-line forms</li> </ul> |
| 1:00 – 3:00  | Updates on the use of ICT for effective teaching and learning <ul style="list-style-type: none"> <li>• Using Activity Cards</li> <li>• Integration of ICT skills in other learning areas</li> </ul>   |
| 3:00 – 4:30  | Sharing of Best Practices in utilizing computer packages  |
| 4:30 – 5:00  | Closing Program   |

Jennifer B. Mefica

Maybelle C. Rubio

**DIVISION ORIENTATION/BRIEFING OF RECIPIENT ELEMENTARY AND SECONDARY SCHOOLS  
UNDER DEPED COMPUTERIZATION PROGRAM(DCP) BATCHES 29, 30 & 33**

**LIST OF PARTICIPANTS**  
(School Heads & School ICT Coordinators)

**Batch 1 (January 28, 2016)**

| No | School              | District        | DCP Batch # |
|----|---------------------|-----------------|-------------|
| 1  | Bugao CES           | Bagamanoc North | Batch 29    |
| 2  | Cahan Bo. Sch.      | Bagamanoc North | Batch 29    |
| 3  | Hinipaan ES         | Bagamanoc North | Batch 29    |
| 4  | Mavil ES            | Bagamanoc North | Batch 29    |
| 5  | Sagrada ES          | Bagamanoc North | Batch 29    |
| 6  | San Vicente ES      | Bagamanoc North | Batch 29    |
| 7  | Bacak ES            | Bagamanoc South | Batch 29    |
| 8  | Bagamanoc CES       | Bagamanoc South | Batch 29    |
| 9  | Pangcayanan ES      | Bagamanoc South | Batch 29    |
| 10 | Salvacion ES        | Bagamanoc South | Batch 29    |
| 11 | Suchan ES           | Bagamanoc South | Batch 29    |
| 12 | Agban CES           | Baras North     | Batch 29    |
| 13 | Benticayan ES       | Baras North     | Batch 29    |
| 14 | Genitligan ES       | Baras North     | Batch 29    |
| 15 | Guinsaanan ES       | Baras North     | Batch 29    |
| 16 | Puraran ES          | Baras North     | Batch 29    |
| 17 | San Miguel ES       | Baras North     | Batch 29    |
| 18 | Abihao ES           | Baras South     | Batch 29    |
| 19 | Baras CES           | Baras South     | Batch 29    |
| 20 | Macutal ES          | Baras South     | Batch 29    |
| 21 | Moning ES           | Baras South     | Batch 29    |
| 22 | Paniquihan ES       | Baras South     | Batch 29    |
| 23 | Putsan-Danao ES     | Baras South     | Batch 29    |
| 24 | Salvacion ES        | Baras South     | Batch 29    |
| 25 | Tilod ES            | Baras South     | Batch 29    |
| 26 | Batalay ES          | Bato East       | Batch 29    |
| 27 | Bato CES            | Bato East       | Batch 29    |
| 28 | Bote IS             | Bato East       | Batch 29    |
| 29 | Cagraray ES         | Bato East       | Batch 29    |
| 30 | Carorian ES         | Bato East       | Batch 29    |
| 31 | Libjo ES            | Bato East       | Batch 29    |
| 32 | San Pedro ES        | Bato East       | Batch 29    |
| 33 | San Roque ES        | Bato East       | Batch 29    |
| 34 | Cabugao IS          | Bato West       | Batch 29    |
| 35 | Guinobatan ES       | Bato West       | Batch 29    |
| 36 | Oguis ES            | Bato West       | Batch 29    |
| 37 | Sibacungan ES       | Bato West       | Batch 29    |
| 38 | Sipi ES             | Bato West       | Batch 29    |
| 39 | Buenavista ES       | Caramoran North | Batch 29    |
| 40 | Camburo ES          | Caramoran North | Batch 29    |
| 41 | Caramoran CES       | Caramoran North | Batch 29    |
| 42 | Dariao ES           | Caramoran North | Batch 29    |
| 43 | Mabini ES           | Caramoran North | Batch 29    |
| 44 | Palumbanes IS       | Caramoran North | Batch 29    |
| 45 | Panique ES          | Caramoran North | Batch 29    |
| 46 | San Jose ES         | Caramoran North | Batch 29    |
| 47 | Tubli ES            | Caramoran North | Batch 29    |
| 48 | Tucao-Maysuram ES   | Caramoran North | Batch 29    |
| 49 | Guiamlong ES        | Caramoran South | Batch 29    |
| 50 | Hitoma-Bulalacao ES | Caramoran South | Batch 29    |
| 51 | Inalmasinan ES      | Caramoran South | Batch 29    |
| 52 | Iyao ES             | Caramoran South | Batch 29    |
| 53 | Maui ES             | Caramoran South | Batch 29    |
| 54 | Milaviga IS         | Caramoran South | Batch 29    |
| 55 | Obi ES              | Caramoran South | Batch 29    |
| 56 | Sabloyon ES         | Caramoran South | Batch 29    |
| 57 | Salvacion ES        | Caramoran South | Batch 29    |
| 58 | Supang ES           | Caramoran South | Batch 29    |
| 59 | Datag CES           | Caramoran South | Batch 29    |
| 60 | Biong ES            | Gigmoto         | Batch 29    |

**DIVISION ORIENTATION/BRIEFING OF RECIPIENT ELEMENTARY AND SECONDARY SCHOOLS  
UNDER DEPED COMPUTERIZATION PROGRAM(DCP) BATCHES 29, 30 & 33**

**LIST OF PARTICIPANTS**  
(School Heads & School ICT Coordinators)

**Batch 2 (January 28, 2016)**

| No | School                    | District        | DCP Batch # |
|----|---------------------------|-----------------|-------------|
| 1  | Dororian ES               | Gigimoto        | Batch 29    |
| 2  | Gigimoto CES              | Gigimoto        | Batch 29    |
| 3  | San Pedro ES              | Gigimoto        | Batch 29    |
| 4  | Sicmil IS                 | Gigimoto        | Batch 29    |
| 5  | Sioron ES                 | Gigimoto        | Batch 29    |
| 6  | Baldoc ES                 | Pandan East     | Batch 29    |
| 7  | Canlubi ES                | Pandan East     | Batch 29    |
| 8  | Hiyop ES                  | Pandan East     | Batch 29    |
| 9  | Jose O. Vera ES           | Pandan East     | Batch 29    |
| 10 | Lourdes ES                | Pandan East     | Batch 29    |
| 11 | Marambong ES              | Pandan East     | Batch 29    |
| 12 | Porot ES                  | Pandan East     | Batch 29    |
| 13 | San Isidro ES             | Pandan East     | Batch 29    |
| 14 | Tabugoc CES               | Pandan East     | Batch 29    |
| 15 | Bagawang ES               | Pandan West     | Batch 29    |
| 16 | Balognonan ES             | Pandan West     | Batch 29    |
| 17 | Catamban ES               | Pandan West     | Batch 29    |
| 18 | Cobo IS                   | Pandan West     | Batch 29    |
| 19 | Lumabao ES                | Pandan West     | Batch 29    |
| 20 | Oga ES                    | Pandan West     | Batch 29    |
| 21 | Pandan CES                | Pandan West     | Batch 29    |
| 22 | Panuto Es                 | Pandan West     | Batch 29    |
| 23 | San Andres ES             | Pandan West     | Batch 29    |
| 24 | Sta. Cruz ES              | Pandan West     | Batch 29    |
| 25 | Tariwara ES               | Pandan West     | Batch 29    |
| 26 | Alinawan ES               | Panganiban      | Batch 29    |
| 27 | Babaguan ES               | Panganiban      | Batch 29    |
| 28 | Cabuyoan ES               | Panganiban      | Batch 29    |
| 29 | Cagdarao ES               | Panganiban      | Batch 29    |
| 30 | Mabini ES                 | Panganiban      | Batch 29    |
| 31 | Maculiw Comm. Sch.        | Panganiban      | Batch 29    |
| 32 | Panay Comm Sch.           | Panganiban      | Batch 29    |
| 33 | Panganiban CES            | Panganiban      | Batch 29    |
| 34 | San Miguel ES             | Panganiban      | Batch 29    |
| 35 | Tibo Comm. Sch.           | Panganiban      | Batch 29    |
| 36 | Alibuag ES                | San Andres East | Batch 29    |
| 37 | Batong Paloway ES         | San Andres East | Batch 29    |
| 38 | Bon-ot ES                 | San Andres East | Batch 29    |
| 39 | Caragnag ES               | San Andres East | Batch 29    |
| 40 | Comagaycay ES             | San Andres East | Batch 29    |
| 41 | Jose Rizal ES             | San Andres East | Batch 29    |
| 42 | Lictin IS                 | San Andres East | Batch 29    |
| 43 | Palawig ES                | San Andres East | Batch 29    |
| 44 | San Andres CES            | San Andres East | Batch 29    |
| 45 | San Jose ES               | San Andres East | Batch 29    |
| 46 | Timbaan ES                | San Andres East | Batch 29    |
| 47 | Yocti ES                  | San Andres East | Batch 29    |
| 48 | Agojo ES                  | San Andres West | Batch 29    |
| 49 | Bagong Sirang ES          | San Andres West | Batch 29    |
| 50 | Bislig ES                 | San Andres West | Batch 29    |
| 51 | Cabcab CES                | San Andres West | Batch 29    |
| 52 | Cabungahan ES             | San Andres West | Batch 29    |
| 53 | Catagbacan ES             | San Andres West | Batch 29    |
| 54 | Codon ES                  | San Andres West | Batch 29    |
| 55 | Datag ES                  | San Andres West | Batch 29    |
| 56 | Juan M. Alberto ES(Asgad) | San Andres West | Batch 29    |
| 57 | Manambrag ES              | San Andres West | Batch 29    |
| 58 | Mayngaway ES              | San Andres West | Batch 29    |
| 59 | Puting Baybay ES          | San Andres West | Batch 29    |
| 60 | San Isidro ES             | San Andres West | Batch 29    |

**DIVISION ORIENTATION/BRIEFING OF RECIPIENT ELEMENTARY AND SECONDARY SCHOOLS  
UNDER DEPED COMPUTERIZATION PROGRAM(DCP) BATCHES 29, 30 & 33**

**LIST OF PARTICIPANTS**  
(School Heads & School ICT Coordinators)

**Batch 3 (January 29, 2016)**

| No | School              | District         | DCP Batch #   |
|----|---------------------|------------------|---------------|
| 1  | Tibang ES           | San Andres West  | Batch 29      |
| 2  | Tominawog ES        | San Andres West  | Batch 29      |
| 3  | Alma ES             | San Miguel North | Batch 29      |
| 4  | Balatohan ES        | San Miguel North | Batch 29      |
| 5  | Caglatawan PS       | San Miguel North | Batch 29      |
| 6  | Kilikilihan ES      | San Miguel North | Batch 29      |
| 7  | Mabato CES          | San Miguel North | Batch 29      |
| 8  | Pacogon ES          | San Miguel North | Batch 29      |
| 9  | Pagsangahan ES      | San Miguel North | Batch 29      |
| 10 | Paraiso A ES        | San Miguel North | Batch 29      |
| 11 | Siay ES             | San Miguel North | Batch 29      |
| 12 | Tobrehon ES         | San Miguel North | Batch 29      |
| 13 | JMA Tucao ES        | San Miguel North | Batch 29      |
| 14 | Buhi ES             | San Miguel South | Batch 29      |
| 15 | Katipunan ES        | San Miguel South | Batch 29      |
| 16 | Obo ES              | San Miguel South | Batch 29      |
| 17 | Patagan ES          | San Miguel South | Batch 29      |
| 18 | San Juan ES         | San Miguel South | Batch 29      |
| 19 | San Miguel CES      | San Miguel South | Batch 29      |
| 20 | Batohonan ES        | Viga East        | Batch 29      |
| 21 | Begonia ES          | Viga East        | Batch 29      |
| 22 | Botinagan ES        | Viga East        | Batch 29      |
| 23 | Buenavista ES       | Viga East        | Batch 29      |
| 24 | Magsaysay ES        | Viga East        | Batch 29      |
| 25 | Quirino ES          | Viga East        | Batch 29      |
| 26 | Soboc ES            | Viga East        | Batch 29      |
| 27 | Tambongon CES       | Viga East        | Batch 29      |
| 28 | Tinago ES           | Viga East        | Batch 29      |
| 29 | Villa Aurora ES     | Viga East        | Batch 29      |
| 30 | Almojuela ES        | Viga West        | Batch 29      |
| 31 | Ananong ES          | Viga West        | Batch 29      |
| 32 | Burgos ES           | Viga West        | Batch 29      |
| 33 | Del Pilar PS        | Viga West        | Batch 29      |
| 34 | Mabini ES           | Viga West        | Batch 29      |
| 35 | Ogbong ES           | Viga West        | Batch 29      |
| 36 | Osmena ES           | Viga West        | Batch 29      |
| 37 | P. Vera ES          | Viga West        | Batch 29      |
| 38 | Quezon ES           | Viga West        | Batch 29      |
| 39 | Rizal ES            | Viga West        | Batch 29      |
| 40 | Roxas ES            | Viga West        | Batch 29      |
| 41 | Sagrada ES          | Viga West        | Batch 29      |
| 42 | San Jose ES         | Viga West        | Batch 29      |
| 43 | San Roque ES        | Viga West        | Batch 29      |
| 44 | Sta. Rosa ES        | Viga West        | Batch 29      |
| 45 | Summit ES           | Viga West        | Batch 29      |
| 46 | Viga CES            | Viga West        | Batch 29      |
| 47 | Bigaa ES            | Virac North      | Batch 29      |
| 48 | Buyo IS             | Virac North      | Batch 29      |
| 49 | Calabnigan ES       | Virac North      | Batch 29      |
| 50 | Calatagan ES        | Virac North      | Batch 29      |
| 51 | Danicop ES          | Virac North      | Batch 29      |
| 52 | Dugui San Isidro ES | Virac North      | Batch 29      |
| 53 | Dugui Too ES        | Virac North      | Batch 29      |
| 54 | Dugui Wala ES       | Virac North      | Batch 29      |
| 55 | Gogon ES            | Virac North      | Batch 29      |
| 56 | Hicming ES          | Virac North      | Batch 29      |
| 57 | JMA Puniton ES      | Virac North      | Batch 29      |
| 58 | JMAMES              | Virac North      | Batch 29 & 30 |
| 59 | San Vicente ES      | Virac North      | Batch 29      |
| 60 | Simamla ES          | Virac North      | Batch 29      |

**DIVISION ORIENTATION/BRIEFING OF RECIPIENT ELEMENTARY AND SECONDARY SCHOOLS  
UNDER DEPED COMPUTERIZATION PROGRAM(DCP) BATCHES 29, 30 & 33**

**LIST OF PARTICIPANTS**  
(School Heads & School ICT Coordinators)

**Batch 4 (January 30, 2016)**

| No | School                        | District        | DCP Batch #   |
|----|-------------------------------|-----------------|---------------|
| 1  | Sogod Simamla ES              | Virac North     | Batch 29      |
| 2  | Sto. Domingo ES               | Virac North     | Batch 29      |
| 3  | Sto. Nino ES                  | Virac North     | Batch 29      |
| 4  | Taytay ES                     | Virac North     | Batch 29      |
| 5  | VPES                          | Virac North     | Batch 29 & 30 |
| 6  | Antipolo ES                   | Virac South     | Batch 29      |
| 7  | Balite ES                     | Virac South     | Batch 29      |
| 8  | Batag ES                      | Virac South     | Batch 29      |
| 9  | Buenavista ES                 | Virac South     | Batch 29      |
| 10 | Calampong ES                  | Virac South     | Batch 29      |
| 11 | Casocan ES                    | Virac South     | Batch 29      |
| 12 | Cavinitan ES                  | Virac South     | Batch 29      |
| 13 | Hawan ES                      | Virac South     | Batch 29      |
| 14 | Hawan Ilaya ES                | Virac South     | Batch 29      |
| 15 | Igang ES                      | Virac South     | Batch 29      |
| 16 | Magnesia ES                   | Virac South     | Batch 29      |
| 17 | Marilima ES                   | Virac South     | Batch 29      |
| 18 | Pajo Baguio ES                | Virac South     | Batch 29      |
| 19 | Pajo San Isidro ES            | Virac South     | Batch 29      |
| 20 | Palnab ES                     | Virac South     | Batch 29      |
| 21 | Palta ES                      | Virac South     | Batch 29      |
| 22 | Palta Saday ES                | Virac South     | Batch 29      |
| 23 | Sto. Cristo ES                | Virac South     | Batch 29      |
| 24 | Talisoy ES                    | Virac South     | Batch 29      |
| 25 | Valencia ES                   | Virac South     | Batch 29      |
| 26 | Virac CES                     | Virac South     | Batch 29      |
| 27 | San Rafael ES                 | Bagamanoc South | Batch 29      |
| 28 | Sta. Maria ES                 | Baras South     | Batch 29      |
| 29 | Marinawa ES                   | Bto West        | Batch 29      |
| 30 | San Isidro Village ES         | Virac South     | Batch 29      |
| 31 | Dominador C. Guerrero ES      | Gigmoto         | Batch 29      |
| 32 | San Vicente ES                | Viga West       | Batch 29      |
| 33 | Capilihan ES                  | Virac North     | Batch 29      |
| 34 | F. Tacorda Village ES         | Virac South     | Batch 29      |
| 35 | Agban NHS                     |                 | Batch 33      |
| 36 | Bato Rural DHS                |                 | Batch 33      |
| 37 | Bugao NHS                     |                 | Batch 33      |
| 38 | Buyo IS                       |                 | Batch 33      |
| 39 | Cabcab NHS                    |                 | Batch 33      |
| 40 | Caramoran School of Fisheries |                 | Batch 33      |
| 41 | Catanduanes NHS               |                 | Batch 33      |
| 42 | Dariao NHS                    |                 | Batch 33      |
| 43 | Dororian NHS                  |                 | Batch 33      |
| 44 | Hawan NHS                     |                 | Batch 33      |
| 45 | Manambrag NHS                 |                 | Batch 33      |
| 46 | Palta NHS                     |                 | Batch 33      |
| 47 | Pandan SAT                    |                 | Batch 33      |
| 48 | Panganiban NHS                |                 | Batch 33      |
| 49 | SAVS                          |                 | Batch 33      |
| 50 | San Jose NHS                  |                 | Batch 33      |
| 51 | San Miguel RDHS               |                 | Batch 33      |
| 52 | Mabato NHS                    |                 | Batch 33      |
| 53 | San Vicente NHS               |                 | Batch 33      |
| 54 | Sicmil IS                     |                 | Batch 33      |
| 55 | Supang-Datag NHS              |                 | Batch 33      |
| 56 | Tabugoc NHS                   |                 | Batch 33      |
| 57 | Tinago NHS                    |                 | Batch 33      |
| 58 | Panganiban NHS(CAIC)          |                 | Batch 33      |
| 59 | Cobo IS                       |                 | Batch 33      |