



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

September 30, 2024

DIVISION MEMORANDUM  
No. 496 s. 2024

**5<sup>th</sup> REGIONAL ASSEMBLY OF THE SCHOOL- BASED MANAGEMENT  
(SBM) PRACTITIONERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads of Public Elementary and Secondary Schools  
All Others Concerned

1. Pursuant to Regional Memorandum No. 01053 s. 2024 , the Department of Education (DepEd) Region V, through the Field Technical Assistance Division (FTAD) shall conduct the 5<sup>th</sup> Regional Assembly of School- Based Management (SBM) Practitioners with the theme Empowering Excellence: Sharing Success Stories, on October 29, 2024, 1:00 p.m. in the venue to be announced in a separate advisory.

2. The activity aims to :

a. Showcase success stories and achievements of SGC from various schools within the region to inspire and motivate participants to strive for excellence in their own educational contexts;

b. Strengthen partnerships between schools , communities, government agencies and stakeholders to ensure the sustainability and effectiveness of school-based management initiatives and programs, and

c. Encourage networking and collaboration among school leaders, administrators , teachers and other stakeholders to enhance the quality of education and student outcomes in the region.

3. In this context, the the secondary schools are encouraged to submit their SGC success stories **on or before October 15, 2024** c/o School Governance and Operations Division. ***Below is the format of a 5-7 minute video presentation:***

**Introduction:**

a. Briefly introduce the school governance council and its role within the school community.

b. Mention the goal or initiative that lead to the success story.



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**Background:**

- a. Provide context about the issue or challenge the council aimed to address.
- b. Outline any relevant information about the school's demographics, challenges faced, or specific needs identified.

**Action Taken:**

- a. Describe the specific actions the governance council took to address the challenge.
- b. Highlight any partnerships or collaborations involved in implementing the initiative.

**Key Achievements:**

- a. List the measurable outcomes or achievements resulting from the initiative.
- b. Include data points, statistics, or qualitative feedback that demonstrate success.
- c. Mention any awards, recognition or positive impacts on stakeholders (students, teachers, parents, community).

**Lessons Learned:**

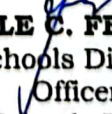
- a. Reflect on challenges encountered during the process.
- b. Discuss strategies that were effective and areas for improvement.
- c. Share insights that could benefit other governance councils or schools facing similar issues.

**Conclusions:**

- a. Summarize the overall impact of the initiative on the school community.
- b. Reinforce the importance of the collaborative governance and community involvement.
- c. Express gratitude to stakeholders, partners, and council members involved.
- d. Include testimonial.

4. Expenses relative to the conduct of this activity shall be charged to school mooe/local funds subject to the usual accounting and auditing rules and regulations.

5. For information guidance and compliance.

  
**CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent