

Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

October 19, 2022

**DIVISION MEMORANDUM**


No. 489, s.2022

**DIVISION STAFF ORIENTATION WORKSHOP (DSOW) ON THE CONDUCT OF DIVISION TRAINING WRITESHOP ON GENDER AND DEVELOPMENT (GAD) ADVOCACY MATERIALS**

To : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. Relative to the implementation of DepEd Order no. 36 s. 2017, re: Gender – Responsive Basic Education policy which aims to address the issues of the lack of gender-related advocacies and mainstreaming in the Department, this office will conduct a training- workshop on writing and developing an advocacy material with GAD content such as documentaries, video lesson, big books, lesson plans, etc.
2. Before the conduct of the said training-writeshop, a Division Staff Orientation will be held on Friday, October 21, 2022, at Villa Tolledo Inn, Sta. Elena Virac Catanduanes to be participated by the selected facilitators/ trainers. (Please see attached enclosure). The participants in the DSOW are expected to submit training session guides and prepared the logistics needed in the training write shop. Meals of the participants shall be charged from Division GAD Fund. Likewise, travel and other incidental expenses shall be charged from the school moee subject to the usual accounting and auditing rules and regulations.
3. For information and guidance of all concerned.

By the Authority of the Schools Division Superintendent:

  
**MA. LUISA T. DELA ROSA**  
Assistant Schools Division Superintendent  
Officer-In-Charge

Encls: as stated

To be indicated in the Perpetual Index under the following subjects:  
EST/DM- DIVISION STAFF ORIENTATION WORKSHOP (DSOW) ON THE CONDUCT OF  
DIVISION TRAINING WRITESHOP ON GENDER AND DEVELOPMENT (GAD) ADVOCACY MATERIALS  
0006/OCTOBER 19, 2022





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**List of Facilitators/Trainers**

1. Aroline T. Borja
2. Jogene Alily San Juan
3. Zarita Miraran
4. Emmanuel T. Barrameda
5. Hazel Grace Vargas
6. John Michael Sarte
7. Jessie James Tanael

Schools Division Superintendent  
 Division Supervisors  
 Division Program Supervisors  
 School District Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned

In connection to the implementation of the Department Order (DO) No. 201, s. 2017, on October 19, 2022, the Schools Division Office (SDO) of Catanduanes conducted a training workshop on Gender and Development (GAD) Advocacy Materials. The workshop was held at the Villa Tolledo Inn, Sta. Elena, Virac, Catanduanes. The workshop was attended by the selected facilitators/trainers and the office staff. The workshop was conducted to enhance the knowledge and skills of the participants on the GAD content and to develop GAD Advocacy Materials.

In addition to the training workshop, a Division Staff Orientation (DSO) will be held on Friday, October 21, 2022, at Villa Tolledo Inn, Sta. Elena, Virac, Catanduanes. The DSO will be participated by the selected facilitators/trainers. Please refer to the attached list of participants. The participants in the DSO are expected to attend the workshop on time and prepared the logistics needed in the training workshop. The cost of the workshop shall be charged from Division GAD Fund. Likewise, travel and other expenses shall be charged from the school budget subject to the approval of the Schools Division Office and the concerned departments.

Very truly yours,  
 Schools Division Superintendent

MA. TERESA T. WILSON  
 Schools Division Superintendent