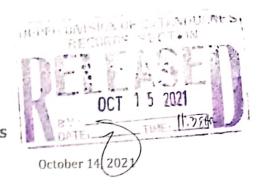


Republic of the Philippines Department of Education REGION V - BICOL

REGION V - BICOL SCHOOLS DIVISION OFFICE OF CATANDUANES



DIVISION MEMORANDUM OSDS-SGOD-DM- 47 s. 2021

PROCESSING OF CLEAN-UP FUNDS IN RELATION TO TY BISING

To

Assistant Schools Division Superintendent

Selected Public Schools District Supervisors

School Heads of Recipient Schools

School DRRM Coordinators of Recipient Schools

All Others Concerned

- As a support mechanism for schools affected by TY Bising last Apil 19, 2021, the cleanup fund and minor repair funds amounting to P20,000 per school will be downloaded to school with reported damages as reflected on the validated Rapid Assessment of Damage Report.
- Below are the names of recipient schools.

Name of School	School ID 113128	
Sagrada ES		
Tilod ES	113180	
Dariao ES	113199	
Pandan CES	113239	
San Andres Elementa	113241	
San Jose ES	113329	
Danicop ES	113338	
Catanduanes N	302083	

- Attached herewith are the guidelines for the Utilization of the downloaded fund.
 Recipient schools are hereby advised to coordinate with the Accounting Office for processing of the said fund support.
- For dissemination and strict compliance.

SUSAN S. COLLANO

Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent









Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0721-0030 MEMORANDUM

14 June 2021

For:

Regional Directors

(Regions V, VIII, and CARAGA)

Subject:

GUIDELINES ON THE UTILIZATION, DOCUMENTATION, AND REPORTING OF FUNDS DOWNLOADED FOR THE CLEAN-UP AND MINOR REPAIR OF SCHOOLS AFFECTED BY TYPHOON "BISING" IN THE DIVISIONS OF CATANDUANES, NORTHERN

SAMAR, AND SURIGAO DEL SUR

In light of the fund support for schools affected by Typhoon (TY) "Bising" last 19 April 2021, the clean-up and minor repair funds amounting to P20,000.00 per school charged to the Disaster Preparedness and Response Program (MOOE), to be downloaded to affected divisions shall be utilized for the following activities but not limited to:

- purchase of supplies and equipment to be used for the said purpose;
- 2. salary/ies for manpower; and
- 3. other expenses related to clean-up and minor repair of the school.

For documentation and monitoring, the divisions are required to do the following:

- take photos of schools and/or division office before and after the clean-up and minor repair;
- consolidate and archive photos, completion reports, and certification of submitted liquidation reports;
- coordinate with the Division Finance Office for other liquidation requirements;
- accomplish the Fund Support for Clean-Up and Minor Repair Monitoring Template attached to this Memorandum; and
- submit accomplished monitoring template to the Disaster Risk Reduction and Management Service (DRRMS).





Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Merulco Avenue, Pasig City Rm 519, Mabini Bldg, Mobile. +0.39260320762, Tel. (+0.32) 80.37703, (+0.32) 80.3770207 Email: usec adminishdeped gov ph. Facebook/Twitter aldepedtayo

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All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to Executive Order (EO) No. 91, titled Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes.

All concerned Division DRRM Coordinators should ensure the submission of accomplished monitoring template on Fund Support for Clean-Up and Minor Repair two weeks after receipt of the sub-ARO.

Kindly submit the reports to drimowdeped.gov.ph and the respective regional offices. Any issues and concerns regarding fund support for school clean-up and minor repairs should be reported to DepEd DRRMS immediately.

For further clarifications, please contact Mr. Jan Manuel M. Hebron, Senior Technical Assistant II of DRRMS, through (02) 8637 4933/8636 4997 or email at drrmo@deped.gov.ph.

For immediate and appropriate action.

ALAIN DEL B. PASCUA Undersecretary





Supervising Administrative Officer OIC, Budget Division



Republic of the Philippines

Department of Education

28 April 2021

AR/ATC No: AR - 2021 - co- 00175

FOR

ANNAIN M SEVILL

Undersecretary for Finance - BPM

THRU

ALAIN DEL B. PASCUA

Undersecretary for Administration

FROM

KONILDA R. CO

Director IV, DRRMS

SUBJECT

Provision of Funds for Clean-up and Minor Repair of

Schools Affected by Typhoon BISING last April 19, 2021

NAME OF PROGRAM(5)/ PROJECT(5)	Learning Continuity and Resilience Interventions						
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Output Code SOC-21-DMS-DRRM DPRP-022			RMS-Regions and divisions received the support and assistance for learning continuity.			Physical Target
ACTIVITY/IES TO BE REQUESTED						ne of Activ	ity nup and minor
		Purpose: [Downloading of Fundunds for clean-up and minor.		of Funds	Total Amount (PHP) 160,000 .00 1,640,000.00 40,000.00 1,840,000.00 Provision of air for schools April 19, 2021	ANNALY Unders Finar	N. M. SEVILLAD Ecretary for Ince - BPM



DEPARTMENT OF EDUCATION

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE



Rm206MABINI BLDG , DEPED COMPLEX, MERALCO AVENUE, PASIG CITY
Tel Nos +632-8635-3764, +632-8637-4933
Mobile Nos +63908-2630382, +63915-5153138
Email address drrmo@deped gov ph

MEMORAN No:		1
FOR	÷	SELWYN C. BRIONES Officer-in-Charge Supervising Administrative Officer Budget Division
FROM	;	RONILDA R. CO, Director IV, Disaster Risk Reduction & Management Service
SUBJECT	:	ENDORSEMENT OF THE APPROVED ACTIVITY REQUEST FOR THE PROVISION OF FUNDS FOR CLEAN-UP AND MINOR REPAIR OF SCHOOLS AFFECTED BY TYPHOON BISING LAST APRIL 19,2021
DATE	:	28 April 2021

This office endorses the approved AR-2021-CO-000175 to download funds for Clean-up and minor repair of schools affected by Typhoon Bising last April 19, 2021 to the following Regions:

Region	Division	Amount (PhP)
Region V	Catanduanes	160,000.00
Region VIII	Northern Samar	1,640,000.00
CARAGA	Surigao del Sur	40,000.00
Total		1,840,000.00

In view of the said approval, may we request your good office to process the Sub-Allotment Release Orders (Sub-AROs) for the aforementioned Regional Office

The funds shall be charged to Activity Code No. AC-21-DMS-DRRMS-DPRP-031 of the DPRP FY 2021 Current Funds subject to usual accounting and auditing rules and regulations.

Attached herewith are the pertinent documents for your reference.

Thank you.



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO ____ MEMORANDUM 28 APRIL 2021

For:

DR. GILBERT T. SADSAD

Regional Director

Region V

MA. GEMMA M. LEDESMA, CESO V

Regional Director

Region VII

EVELYN R. FETALVERO

OIC - Regional Director

CARAGA

Subject:

GUIDELINES ON THE UTILIZATION, DOCUMENTATION, AND REPORTING OF FUNDS DOWNLOADED FOR CLEAN-UP AND MINOR REPAIR OF SCHOOLS AFFECTED BY TYPHOON BISING

LAST APRIL 19,2021

In light of the fund support for schools affected by Typhoon Bising last April 19, 2021, the clean-up and minor repair funds amounting to PhP20,000.00 per school charged to the Disaster Preparedness and Response Program (MOOE), to be downloaded to affected divisions shall be utilized for the following activities but not limited to:

- 1. Purchase of supplies and equipment to be used for clean-up and minor repair;
- 2. Salary/ies for manpower; and
- 3. Other expenses related to clean-up and minor repair of the school.

For documentation and monitoring, the divisions are required to do the following:





Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS). Information and Communications Technology Service (ICTS). Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguo Teuchers Comp (RTC). Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

- 1. Consolidate and/or take photos of schools and Division office before and after the clean-up and minor repair;
- 2. Consolidate completion reports;
- Consolidate and archive certification of submitted liquidation reports;
- 4. Coordinate with the Division Finance office for other needed liquidation requirements;
- 5. Accomplish the Fund Support for Clean-Up and Minor Repair Monitoring Template attached in this memorandum; and,
- 6. Submit photos, completion reports and accomplished monitoring template to DRRMS.

All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to the Executive Order (EO) No. 91, entitled Adopting the Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes.

All concerned Division DRRM Coordinators should ensure the submission of an accomplished monitoring template on Fund Support for Clean-Up and Minor Repair two weeks after receipt of sub-ARO, along with other pertinent documents listed in this memorandum.

Kindly submit the reports to drrmo@deped.gov.ph and your respective regional offices. Any issues and concerns regarding fund support for school clean-up and minor repairs should be reported to DepEd DRRMS immediately.

For further clarification, please contact Mr. Jan Manuel M. Hebron, Technical Assistant II of DRRMS at (02) 637-4933/636-4997 or email at drrmo@deped.gov.ph.

For immediate and appropriate action.

ALAIN DEL B. PASCUA

Undersecretary

Annex 1: Summary of Regions to be Downloaded with Fund Support for Clean-Up and Minor Repair of

Annex 1: Summary of Regions to be Downloaded Will and CARAGA schools affected by Typhoon Bising in Region V, VIII and CARAGA Clean-up and Minor Repair Clean-up and Minor Repair						
No.	Region	Division	No. of Schools	160,000.00		
1 2	Region V Region VIII CARAGA	Catanduanes Northern Samar Surigao del Sur	82	1,640,000.00 40,000.00 1,840,000.00		
-	TOTAL					

Schools allocated with fund support for clean-up are those with approved request from Schools Division Offices.

Prepared by:

JAN MANUEL M. HEBRON

Technical Assistant II, DRRMS

Approved by:

RONILDA R. CO

Director IV, DRRMS