



Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehiyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

27 September 2024

DIVISION MEMORANDUM
 No. 460, s. 2024

ADMINISTRATION OF 2024 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

To: Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads & Teachers
 Non-Teaching Personnel
 All Others Concerned

1. In accordance with DepEd Memorandum No. 034, s. 2024 and a September 30, 2024 advisory titled "Changes in the Schedule of Administration of the 2024 Special Philippine Educational Test," the testing program for Luzon areas is scheduled for **October 6, 2024**.
2. The Philippine Educational Placement Test (PEPT) enables learners in special circumstances to access or resume formal education within the DepEd system, and to obtain certification of completion for specific grade levels.
3. Relative to this, an orientation of field testing personnel and validation of documents of takers shall be held on **September 28, 2024 (Saturday)**, from 8:00 A.M. to 5:00 P.M. at the CID Office.
4. The following personnel who are involved in the said activity are advised to attend, to wit:

Personnel	Position	School/District	Role
1. Romel G. Petajen	CID Chief	CID	Oversees the overall the implementation of the PEPT
2. Jane C. Tabor	School Principal II/Chief Examiner	Virac CES/Virac South	Administer the PEPT.
3. Anchelita P. Sicio	School Principal II/Room Examiner	Calatagan ES/Virac North	Conduct the test adherence to the Standard Procedures specified in the Examiners Manual and D.O 55. S. 2016
4. Nelvin Villamartin	Teacher III	Rizal ES/Viga West	
4. Jose Ariel I. Tabirara	Security Guard	Virac CES	Prepare the rooms to be utilized and provide security to the takers, chaperons and field testing personnel.
5. Ma. Lalaine A. Alvaniza	COS/Secretariat	CID	Check the attendance. Prepare the needed documents to be used in the test.
6. Marivic T. Camacho	DTC	CID	Orient the field testing personnel on the



San Roque, Virac, Catanduanes
 052-8114063
 catanduanes@deped.gov.ph
 www.depedrocatanduanes.com / www.catanduanes.deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehlyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

			administration of PEPT. Validate the documents of takers.
--	--	--	---

5. Service or compensatory overtime credits will be granted to field testing personnel attending the orientation, as well as to chaperones, school heads, and other personnel involved in the test administration.
6. Travel and other incidental expenses related to this activity will be charged to local funds/MOOE. Transportation, orientation subsidies, and other administrative expenses will be charged to NASBE funds, adhering to relevant accounting rules and regulations.
8. For the information of all concerned.

By authority of the OIC-SDS:

Norlito
ATTY. NORLITO JR. P. AGUNDAY
 Attorney III-Legal Officer III
 Officer-In-Charge



San Roque, Virao, Catanduanes
 052-8114063
 catanduanes@deped.gov.ph
 www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph