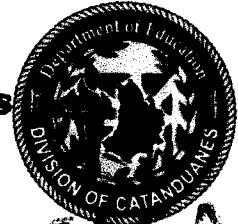




Republic of the Philippines
Department of Education
Region V(Bicol)

SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

catanduanesi@deped.gov.ph / catanduanescli05@gmail.com
www.deped.gov.ph/catanduanes.com (052)511-4063




RELEASED

Division Office of Catanduanes
Records Section
Date: MAR 03 2017
Time: 11:12 A.M.
Initial/Signature: gt

DIVISION MEMORANDUM
NO. 46, S. 2017

TO : CID & SGOD Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
ICT Coordinators

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : SUBMISSION OF THE LIST OF TEACHERS WITH AND
WITHOUT DEPED EMAIL ACCOUNTS

DATE : March 3, 2017

In preparation for the national implementation of the **Enterprise Human Resource Information System (EHRIS)** this year, you are hereby advised to submit the list of teachers with and without DepEd Email Account in your school using the attached template to SDO-IT section on **March 17, 2017** via email: jennifer.metica@deped.gov.ph

Please advise and encourage your teachers to open and use their DepEd Email accounts to avail the updates of DepEd issuances and in accessing the different DepEd systems.

For information, guidance and compliance.

(Enclosure to DM No. 45, s. 2017)

LIST OF TEACHERS WITH AND WITHOUT DEPED EMAIL ACCOUNT

School: _____

District: _____

Name of Teacher/s	Position Title	CP No.	DepEd Email Account		Active (pls. check)	Not Active	Remarks
			With (pls. indicate the DepEd Email Account)	Without (state the reason)			

(Note: If you have non-teaching staff, pls. include them in the list)

Submitted by: _____

School Head or ICT Coordinator