

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**

REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

24 September 2024

Division Memorandum  
No. 457 s. 2024

**DIVISION ECHO-TRAINING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE - EDUCATION IN EMERGENCIES**

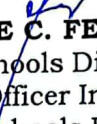
**To:** Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Other Concerned

1. In conformance to Regional Memorandum No. 85 s. 2024, there will be Division Echo-Training on the Implementation of ADM - Education in Emergencies (EIE) on **October 10-12, 2024** at a venue to be announced later.
2. The objectives of the training are the following:
  - a. Orient and capacitate PSDSs /In-charge of the Districts, District ADM Coordinators, District DRRM Coordinators and District MHPSS Coordinators in the implementation of ADM-Education in Emergencies.
  - b. Strengthen commitment of Districts and Schools in the implementation of ADM-EIE.
  - c. Develop a district/school plan for echo - training.
3. Participants to the echo-training are 20 PSDSs/In-charge of the Districts/District DRRM Coordinators, 20 District ADM Coordinators (School Heads), 20 Other School Heads and 11 MHPSS Coordinators (School Nurse/School Heads). **They are requested to bring their laptops and extension wires.**
4. Zonal Rollout shall also be conducted on October 17-19, 2024. Details of this rollout shall be in a separate memorandum.
5. In preparation to the Echo-Training, Division Staff Orientation Workshop (DSOW) shall be conducted on **October 1, 2024** at a venue to be announced later.
6. Attached are the following:
  - a. List of Participants to the DSOW are the attendees during the Regional Training -Workshop last April 10-13, 2014 and concerned Division personnel.
  - b. Training Matrix for Echo -Training.



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7. Venue and meals shall be charged to HRTD Fund for ADM while travel and other incidental expenses shall be charged to Local funds /MOOE subject to the usual accounting and auditing rules and regulations.
8. For information, guidance and compliance.

  
**CECILE C. FERRO CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

**List of Participant to the Division Staff Orientation Workshop (DSOW) on the Conduct of Echo-Training on the Implementation of ADM - Education in Emergencies**

October 1, 2024

<b>Name of Participant</b>	<b>Position</b>	<b>School/Office</b>
1. Jesslyn T. Taway	EPS- ADM Focal Person	CID
2. Jose T. Arcilla Jr.	PSDS – ADM Focal Person Alternate for EIE	CID- Baras South
3. Maria Audrea L. Vivo	Division DRRM Coordinator	SDO-SGOD
4. Ahdel I. Idanan	MHPSS Focal Person	SDO-SGOD
5. Ronald R. Refre	Principal II	Mayngaway NHS
6. Jenylin I. Taopo	Principal I	Agban NHS
7. Eddie S. Ogalesco	Principal I	Panganiban NHS-CC
8. Jeric C. San Jose	Head Teacher - Designate	LIVSNHS
9. Niel F. Bañares	Principal I	Dugui Too ES
10. Chito T. Carranza	Teacher In-Charge	Sioron ES
11. Aileen V. Vera	Head Teacher III	Suchan ES
12. Edgar S. Santos	Head Teacher I	Sabloyon ES
13. Peachie Roshele T. Chavez	Librarian II	SDO-CID
14. Jogene Alilly C. San Juan	PDO II - LRMDS	SDO-CID
15. Sandrine A. Tabuzo	COS	SDO-CID

DIVISION ECHO-TRAINING ON THE IMPLEMENTATION OF ADM – EDUCATION IN EMERGENCIES  
October 10-12, 2024  
Venue – To be announced later

### TRAINING MATRIX

	<b>Participants:</b> 20 PSDSs/ In-charge of the Districts/District DRRM Coordinators 20 Key School Heads - ADM Coordinators 11 MPHSS Coordinators 11 School Head -Representatives 15 Management and Traing Team	
	<b>Day 1 – October 10, 2024</b>	
Time	Activity/Topic	Person Involved
8:00-8:30	<p style="text-align: center;"><b>Opening Program</b></p> <p style="text-align: center;">Philippine National Anthem Prayer DepED Quality Policy Statement <u>Welcome Message</u> ROMEL G. PETAJEN CID Chief Education Supervisor <u>Introduction of Participants</u></p> <p style="text-align: center;"><u>MESSAGE</u> CECILE C. FERRO, CESO VI Asst. Schools Division Superintendent Officer in-Charge Office of the Schools Division Superintendent</p> <p style="text-align: center;"><u>House Rules</u></p>	Management Team
8:31-10:00	ORIENTATION	Jesslyn T. Taway Division ADM Focal Person
10:01 – 11:30	SDO- Catanduanes Update on the DRRM and Management Activities	Training Team
11:31-12:00	Open Forum	Management Team
12:01-1:00pm	Health Break	
1:00-3:00pm	DRRM In Basic Education	DRRM Coordinator /Alternate
3:00-5:00pm	DRRM in Practice: Experiences and Lesson Learned on Implementing DRRM and Education In Emergencies	DRRM Coordinator /Alternate



<b>Day 2</b>		
Time	Activity/Topic	Person Involved
8:00-8:30am	<i>Management of Learning</i>	In-Charge of the Districts
9:00 am 11:30am	Education in Emergencies – Psychological Support Services /Psychological Services	MHPSS Coordinator/Alternate
12:01-1:00pm	Health Break	
1:00- 3 00 pm	Continuation: Education in Emergencies – Psychological Support Services /Psychological Services	MHPSS Coordinator/Alternate
4:00-5:00pm	<i>Planning and Starting Education in Emergencies</i>	ADM Coordinator
<b>Day 3</b>		
8:00-8:30am	<i>Management of Learning</i>	School Heads
	<i>Workshop1 : Planning Education in Emergencies</i>	
8:31-10:00 am	<i>School Initiated Intervention (SH-EIE)</i>	ADM Coordinator
10:00 am 12:00nn	Workshop 2 : SII- EIE	ADM Coordinator
12:01-1:00pm	Workshop 3: Preparation of Zonal Training Program Implementation	<i>ADM EIE Coordinator</i>
1:00-4:00pm	Presentation of Outputs	
4:00-5:00pm	Clearing House	<i>Management Team</i>