

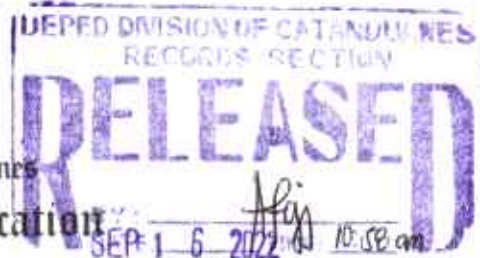


Republic of the Philippines

Department of Education

REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



15 September 2022

DIVISION MEMORANDUM  
OSDS-SDS-DM-40s. 2022

**SUBMISSION OF CONSOLIDATED APAMS RESULTS &  
PERFORMANCE EVALUATION & PLANNING (PEP) FORM FOR SY 2021-2022**

To: Assistant Schools Division Superintendent  
Chiefs  
Section Heads  
Public Schools District Supervisors  
Education Program Supervisors  
Elementary & Secondary School Heads/OIC's  
Teaching and Non-Teaching Personnel  
All concerned

1. Consistent with the Division Policy Guidelines on the Performance Management System of the PRIME-HRM and to address the gaps and streamline the performance evaluation system, the SDO Catanduanes adopted the e-tool dubbed as APAMS (*Automated Performance Appraisal and Monitoring System*) for teachers in Elementary and Secondary schools.
2. This office directs all Public Schools District Supervisor, School Heads, School & District ICT Coordinators to submit the following on or before September 19, 2022 thru the provided email addresses;
  - a. Consolidated IPCRF Data by School – Elementary Level (by District) (Proficient & Highly Proficient) - [efren.gurrobat@deped.gov.ph](mailto:efren.gurrobat@deped.gov.ph)
  - b. Consolidated IPCRF Data by School – Secondary Level (by School) (Proficient & Highly Proficient) - [efren.matienzo@deped.gov.ph](mailto:efren.matienzo@deped.gov.ph)
  - c. SOFT COPY of the Validated OPCR (1 per School Head) - [efren.matienzo@deped.gov.ph](mailto:efren.matienzo@deped.gov.ph)
3. The Performance Evaluation and Planning (PEP) Form for End-of-School Year 2021-2022 must also be submitted in bunch by school, both hard and soft copy.
4. For questions and clarification, you may contact **Efren T. Gurrobat (HTIII-SAVS)** and **Efren O. Matienzo, Jr. (SP1-Palumbanes IS)** thru their email addresses.
5. Widest dissemination of and compliance with this order is desired.

**SUSAN S. COLLANO, CESOV**  
Schools Division Superintendent

SSC/DM- SUBMISSION OF CONSOLIDATED APAMS RESULTS & PERFORMANCE EVALUATION & PLANNING (PEP)  
0002/September 14, 2022



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