



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

18 September 2024

DIVISION MEMORANDUM
No. 494 s. 2024

PARTICIPATION TO THE REGIONAL WORKSHOP FOR THE MULTI-FACTORED ASSESSMENT TOOL (MFAT) AND FORMULATION OF ASSESSMENT GUIDELINES FOR ITS REGION-WIDE ADMINISTRATION

To: CID Chief
Education Program Supervisors
Public Schools District Supervisor/In-Charge of the Districts
Elementary School Principals
All Other Concerned

1. Pursuant to RM No. 00991 s,2024 and in line with the Department's thrust to enhance the contextualization and implementation of the Multi-Factored Assessment Tool (MFAT), the Regional Office is organizing a Regional Workshop on the Contextualization of MFAT and Formulation of Assessment Guidelines for its Region-wide Administration. This office, through the Curriculum Implementation Division (CID), requests the attendance of all identified participants listed below on September 23 to 25, 2024 at a venue to be announced later.


2. The following are the participants:

No.	Name	School/Office/ District	Designation
1.	Marisol T. Lim	San Miguel South District	PSDS
2.	Mary Joe A. Tumala	JMAMESSPED CENTER	SPET Teacher 2
3.	Judy S. Taroy	JMAMES SPED CENTER	SPET Teacher 2
4.	Janelyn G. Belmonte	San Andres Central ES	SPET Teacher 3

3. School heads must ensure that the classes affected by the absence of the identified SNED teachers in this memorandum are properly managed and taken care of. However, if the teacher's absence will adversely affect student learning, please notify the Office of the SDS immediately so that a replacement can be arranged.

4. Transportation and other incidental expenses of the participants shall be charged against local funds subject to the relevant accounting and auditing rules and regulations.

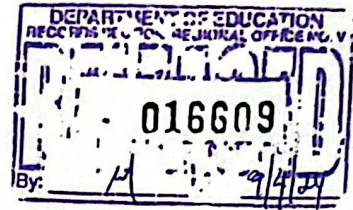
5. Compliance to this Memorandum is desired.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent





Republic of the Philippines
Department of Education
REGION V - BICOL



3 September 2024

REGIONAL MEMORANDUM
No. 00991 s. 2024

**REGIONAL WORKSHOP FOR THE CONTEXTUALIZATION OF MULTI-FACTORED
ASSESSMENT TOOL (MFAT) AND FORMULATION OF IMPLEMENTING
GUIDELINES FOR ITS REGION-WIDE ADMINISTRATION**

To : Schools Division Superintendents

1. Assessment plays a crucial role in providing appropriate educational programs and services for learners with disabilities. This premise is highlighted in DepEd Order No. 29, s. 2018, Policy on the Implementation of Multi-Factored Assessment Tool (MFAT); and more recently in DepEd Order No. 2022, Child Find Policy for Learners with Disabilities Towards Inclusive Education. Both issuances consider the significance of a screening tool that gathers information about the learner's strengths, needs, learning styles, and other educational concerns; and assists teachers in the instructional planning and educational placement of learners.
2. Relevant to this, the Department of Education, Regional Office V, through the Curriculum and Learning Management Division, will initiate the conduct of the Regional Workshop for the Contextualization of Multi-Factored Assessment Tool (MFAT) and Formulation of Implementing Guidelines for its Region-Wide Administration on **September 23-25, 2024** in a venue to be announced later.
3. During the workshop, the following are expected to be accomplished:
 - a. contextualization of the items in the MFAT;
 - b. formulation of simplified scripts for test administration;
 - c. formulation of the implementing guidelines for MFAT administration,
 - d. finalization of the SNED Framework for Region V.
4. Expected to attend this three-day live-in workshop are the following:

13	- division SNED coordinators (1 coordinator per division)
39	- Special Needs Education teachers (3 SNED teachers per division) who have expansive knowledge in the administration of Multi-Factored Assessment Tool for Grade 1 Learners
3	- CLMD (1 regional SNED coordinator and 2 working staff)

55 - total number of participants
5. All the participants are expected to arrive at the venue in the afternoon of September 22, 2024, and leave in the afternoon of September 25, 2024. First meal




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will be dinner on September 22, while the last meal is afternoon snacks on September 25. The names of the division participants should be submitted to this Office, Attention: Joan Lagata, Regional SNED Coordinator, on or before September 16, 2024.

7. Expenses on meals, accommodation, and supplies shall be charged against SNED Continuing Funds downloaded to the Regional Office; while travel and miscellaneous expenses of the participants shall be charged against the division or school Maintenance and Other Operating Expenses (MOOE)/local funds/SNED Program Support Funds, subject to the usual government accounting and auditing rules and regulations.

8. For information, guidance, and strict compliance.


GILBERT T. SADSAD
Regional Director

CLMD/jll
09/03/2024

Enclosure 1 to Regional Memorandum No. 00991 s. 2024

**REGIONAL WORKSHOP FOR THE CONTEXTUALIZATION OF MULTI-FACTORED
ASSESSMENT TOOL (MFAT) AND FORMULATION OF IMPLEMENTING
GUIDELINES FOR ITS REGION-WIDE ADMINISTRATION
September 23-25, 2024**

Time	Day 0	Day 1	Day 2	Day 3
8:00-8:30 am		Opening Program	Preliminaries	Preliminaries
8:31 - 10:00 am		Discussion: DepEd Order No. 29, s. 2018 Policy on the Implementation of Multi-Factored Assessment Tool (MFAT)	Presentation of Group Outputs Critiquing	Presentation of SNED Framework Critiquing
10:01- 12:00 noon				
12:01- 1:00 pm	Lunch	Lunch	Lunch	Lunch
1:01-3:00 pm	Arrival and Registration	Workshop: Contextualization of the items in the MFAT and Formulation of simplified scripts for test administration per Component	Finalization of Contextualized MFAT and Simplified Scripts	Presentation of Final Outputs Agreements/ Clearing House Closing Program
3:01-5:00 pm				
5:01-6:00 pm		Break	Break	
6:01-7:00 pm	Dinner	Dinner	Dinner	

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