



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes



Email Add: catanduanes@deped.gov.ph / catanduanesdiv15@gmail.com
 Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63

Division Memorandum No. _____ s. 2019 OSDS-FIN-DM-443

To : All Division Office Personnel
 Elementary, Junior High Schools and Senior High Schools
 Non-Teaching Staff
 Contract of Service/Job Order Employees
 All Others Concern

RELEASED
 DepEd, Division of Catanduanes
 RECORDS SECTION
 Date: DEC 09 2019
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 Initial/Signature: [Signature]

From : DANILO E. DESPI
 Schools Division Superintendent

Subject: **6th DEPED NATIONAL EMPLOYEES' UNION (NEU) DIVISION CONGRESS**

Date : December 6, 2019

1. The Department of Education National Employees' Union (DepEd NEU) Catanduanes Chapter, will conduct a two days Division Congress with the Theme : "Sustaining Union and Management Partnership Towards the Attainment of DepEd Mission" on December 16-17, 2019 at Amenia Beach Resort, Palawig, San Andres , Catanduanes.
2. This is a One & Half-Day Activity with Day 1 (December 16) to start at 8:00am for the Registration followed by the Congress/Session Proper. This Congress is at the same time the Christmas Celebration of all Non-Teaching Personnel of the whole Schools Division of Catanduanes, which will follow right after the Congress or the Session Proper.
3. Participants from far towns of Pandan, Caramoran, Bagamanoc, Panganiban, Viga, Gigmoto and Baras are allowed to stay over-night at the said venue. Breakfast on December 17 will be available.
4. Focal persons listed below were assign for every municipality to act as Coordinators to their fellow non-teaching personnel for the Group Presentation during the Christmas Celebration, to wit:

- Viga - Myra B. Tatel/ Nora Capistrano
- Virac - Elma Pitajen/ Joy Alberto/ Maricel Tresmano
- San Andres - Kristine Santelices/ Robert Soneja
- San Miguel - Jenelindo Teves/Edna Lizaso
- Pandan - Evelyn Bonifacio/Jason Oliveros
- Bagamanoc - Mark Lester Urbano/Aileen Joy Villafuerte/
- Panganiban - Jinky Marie Serduar/ Babylen Cabrera
- Baras - Gian Jay Sarmiento/ April Samudio
- Bato - John Ronald Templonuevo/Racel Kay Arsenio
- Caramoran - Ramze Surban/Alyana Mae Arador
- Gigmoto - Chito Carranza/Kristina Arcilla
- Division Office - Chanda Soliveres/Mark Anthony Tabo

5. Meals, accommodation and other necessary supplies and materials, shall be charged against HRTD Funds and other available savings while transportation expenses of the participants shall be charged against School MOOE subject to the usual accounting rules and regulations.

6. For information, guidance and compliance.