



Republic of the Philippines  
**Department of Education**  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES



October 6, 2021

**DIVISION MEMORANDUM**

OSDS-SGOD-DM-No. 44s. 2021

**2<sup>ND</sup> VIRTUAL REGIONAL ASSEMBLY FOR SCHOOL-BASED MANAGEMENT  
(SBM) PRACTITIONERS**

**To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors, CID and SGOD  
Public Schools District Supervisors/In – charge of Districts  
Public Elementary and Secondary School Heads  
Concerned School Heads of Identified Schools  
All others concerned**

1. In strengthening the continuous implementation of School-Based Management (SBM), the Department of Education (DepEd) Region V through the Field Technical Assistance Division (FTAD) with the participation of the Schools Division Office of Catanduanes will hold the 2<sup>nd</sup> Virtual Regional Assembly of School-Based Management (SBM) Practitioners on **November 17, 2021**, via Google Meet/Facebook Live Streaming.
2. The activity aims to:
  - a) highlight effective practices implemented in schools and Schools Division Office.
  - b) provide updates on SBM initiatives including future directions on school leadership and management.
3. Participants in this, activity are Regional Office Staff, Schools Division Superintendent, Assistant Schools Division Superintendent, CID and SGOD chiefs, Schools Division Office SBM Coordinating Team members, Education Program Supervisors, Public Schools District Supervisors, School Heads and School SBM Teams of the Presenters.
4. Identified Elementary and Secondary Schools to present their effective practices in SBM school leadership and management are **Caramoran Central Elementary School, Caramoran North District and Caramoran Rural Development High School** headed by **Irma Miraran and Cesmenda Borromeo, respectively.**
5. Presenters are advised to prepare and submit a 3 minute video presentation of the best practices and a write-up of the content of the video at email add: [sarah.chiong@deped.gov.ph](mailto:sarah.chiong@deped.gov.ph). **Deadline is on October 20, 2021.** The said recorded video shall follow the suggested flow:
  - a. Title
  - b. Background / Profile
  - c. Situation (Where we were before)
  - d. Action Steps (What was done)
  - e. Impact / Result (KPIs improvement)



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(052) 811-40-63  
[catanduanes@deped.gov.ph](mailto:catanduanes@deped.gov.ph)



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- f. Testimonies
  - g. Next Steps / Future Plans
  - h. Wrap up / Acknowledgement
6. Relevant to this, best practices should be aligned with the Department of Education's Ten-Point Agenda and the Executive Committee Strategies Vision and focus on contributing to an improvement in capacity or performance at the schools and field (Division and Regional) levels.
7. Travel and other incidental express relative to the preparation and the actual SBM assembly are chargeable against local/school funds subject to the usual accounting and auditing rules and regulations
8. For inquires, all concerned shall contact Sarah S. Chiong, SEPS – SBM Coordinator at [sarah.chiong@deped.gov.ph](mailto:sarah.chiong@deped.gov.ph) or cp no. 09215650921
9. For information, guidance and compliance of all concerned.

**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer – In – Charge  
Office of the Schools Division Superintendent

smme/seps/ssc  
Virtual Assembly of SBM Practitioners 10/6/21



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