



Republic of the Philippines
Department of Education
REGION V – BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

DEPED DIVISION OF CATANDUANES
OFFICE SECTION

RELEASED
SEP 14 2022 9:10am

September 09, 2022

DIVISION MEMORANDUM

No. 440, s. 2022

**SDO CATANDUANES STRATEGIC PLANNING: CRAFTING OF THE DIVISION
EDUCATION DEVELOPMENT PLAN (DEDP) 2023-2028**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the District
Public Elementary and Secondary School Heads
All Others Concerned

1. Anchored on RA 9155 – Governance of Basic Education Act of 2001, the Division is mandated to develop and implement its strategic Division Education Development Plan that is aligned with the national and regional education goals, policies, and standards.
2. In this view, this Office will conduct the **SDO Catanduanes Strategic Planning: Crafting of the Division Education Development Plan (DEDP) 2023-2028** on **October 3-4, 2022** and **October 10-12, 2022** at a venue to be announced on a separate issuance.
3. Attached is the composition of the Division Planning Team, the matrix of activities, and the expected outputs.
4. Expenses for meals and venue shall be charged from the Division HRTD Fund while traveling expenses of the participants shall be charged to the local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


SUSAN S. COLLANO, CESO V
Schools Division Superintendent



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Enclosure 1 to DM 440, s. 2022

DIVISION PLANNING TEAM

Executive Committee		
1	Susan S. Collano	Schools Division Superintendent
2	Ma. Luisa T. Dela Rosa	Assistant Schools Division Superintendent
3	Mary Jean S. Romero	Chief Education Supervisor, SGOD
4	Romel G. Petajen	Chief Education Supervisor, CID
5	Eva S. Tolentino	Administrative Officer V
Technical Working Group		
Lead		
6	Aroline T. Borja	Education Program Supervisor
7	Anjo G. Tugay	Senior Education Program Specialist
8	Rey C. Bonayon	Planning Officer III
Pillar 1: Access		
9	Carol P. Gil	Master Teacher I/OIC Asst. School Principal II
10	Alan M. Benoyo	Master Teacher I/OIC Asst. School Principal II
11	Jane T. Tuplano	Education Program Specialist II (ALS)
12	Mary Rose V. Sta. Rosa	School Principal I
13	Arjay D. Callos	Teacher III (ALIVE/ Madrasah)
14	Angelo James O. Aguinalde	Accountant III
15	John Dewey B. Chavez	Master Teacher II <i>Writer</i>
16	Ruel C. Fernandez	Master Teacher I <i>Writer</i>
Pillar 2: Equity		
17	Marisol T. Lim	School Principal III/In-Charge of the District
18	Jupiter L. Torno	Head Teacher III
19	Pio T. Teleg Jr.	Master Teacher II
20	Ricky V. Tid	Master Teacher I <i>Writer</i>
21	German A. Tejada	Teacher III <i>Writer</i>
Pillar 3: Quality		
22	Frankie T. Turalde	Education Program Supervisor
23	Jezrahel T. Omadto	Education Program Supervisor
24	Gina B. Pantino	Education Program Supervisor
25	Niño Gerard C. Ceneta	Education Program Supervisor
26	Ma. Gina M. Templonuevo	Education Program Supervisor
27	Amelia B. Cabrera	Education Program Supervisor
28	Cynthia T. Soneja	Education Program Supervisor
29	Jesslyn T. Taway	Education Program Supervisor



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30	Gina L. Custodio	Education Program Supervisor
31	Edgar A. Rima	Public Schools District Supervisor (In-Charge of EPP)
32	Rodolfo B. Tomagan	Teacher I <i>Writer</i>
33	Gener E. Alberto	Teacher I <i>Writer</i>
Pillar 4: Resiliency and Well-Being		
34	Ma. Audrea L. Vivo	Project Development Officer II (DRRM)
35	Kristine G. Santelices	Medical Officer III, SHN Unit
36	Rodger A. Matienzo	Engineer III, Educational Facilities
37	Fidel A. Vegim	School Principal II
38	Marian Claire V. Tulod	Teacher III <i>Writer</i>
39	Paul John C. Padilla	Teacher III <i>Writer</i>
Enabling Mechanism: Governance		
40	Sarah S. Chiong	Senior Education Program Specialist, SMME
41	Elizabeth S. Urbano	Education Program Specialist II/OIC SEPS
42	Achilles V. Alberto I	Education Program Specialist II
43	Marife B. Brequillo	Senior Education Program Specialist, SocMobNet
44	Ma. Cielo C. Tubale	Administrative Officer V (Budget)
45	Marichelle B. Llave	Administrative Officer IV (Personnel)
46	Norlito Jr. P. Agunday	Attorney III
47	Christine Mae P. Brillantes	Teacher III <i>Writer</i>
48	Shaina Mae M. Benavidez	Teacher I <i>Writer</i>
49	Dave S. Tolentino	Master Teacher I <i>Layout Artist</i>
50	Jefferson S. Arcilla	Teacher III <i>Layout Artist</i>
	Dave B. Tantiado	Administrative Aide I <i>Documenter/Support Staff</i>
	Jekyll Kyrr G. Bonavente	Administrative Aide I <i>Documenter/Support Staff</i>





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Enclosure 2 to DM 440, s. 2022

DATA AND ANALYSIS NEEDED

Pillar 1: Access to Quality Basic Education for All

*All school-age children, out-of-school youth, and adults have access to relevant basic learning opportunities

Data to Collect

*Disaggregate Data (District, Gender)

- ✓ Enrollment – Elementary and Secondary, Per Key Stage (series)
- ✓ NER & GER – Elementary and Secondary (series)
- ✓ CSR & CR – Elementary and Secondary (series)
- ✓ Intake & Intake Rate – Kindergarten
- ✓ School Leavers & School Leaver Rate – Per Key Stage
- ✓ Dropouts & Dropout Rate – Per Key Stage, Grade Level
- ✓ Repeaters & Repetition Rate – Per Key Stage, Grade Level
- ✓ Transition Rate – G6 to G7, G10 to G11
- ✓ Enrollment – ALS – OSC, OSY, OSA

Stories (Barriers)

- ✓ Low Intake & Intake Rate – Kindergarten
- ✓ High School Leavers & School Leaver Rate – Per Key Stage
- ✓ High Dropouts & Dropout Rate – Per Key Stage, Grade Level
- ✓ High Repeaters & Repetition Rate – Per Key Stage, Grade Level
- ✓ Low Transition rate – G6 to G7, G10 to G11
- ✓ Low Enrollment – ALS – OSC, OSY, OSA

Inventory of Programs (Strengths and Weaknesses)

- ✓ Intake & Intake Rate – Programs for Kindergarten and related initiatives
- ✓ School Leavers & School Leaver Rate – Programs and related initiatives
- ✓ Dropouts & Dropout Rate – Programs and related initiatives
- ✓ Repeaters & Repetition Rate – Programs and related initiatives
- ✓ Transition Rate – Programs and related initiatives
- ✓ Enrollment – Programs and related initiatives

Pillar 2: Equity for Children, Youth, and Adults in Situations of Disadvantage

*School-age children, youth, and adults in situations of disadvantage benefited from appropriate equity initiatives

Data to Collect (learners with a disability, Muslims, and learners from disadvantaged communities and hard-to-reach areas)

*Disaggregate Data (District, Gender)



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- ✓ Enrollment
- ✓ Retention
- ✓ Dropouts
- ✓ Completers
- ✓ Mastery (Competencies)

Stories

- ✓ Low or decreasing enrollment
- ✓ Low retention
- ✓ High dropouts
- ✓ Low completers
- ✓ Low mastery

Inventory of Programs (Strengths and Weaknesses)

- ✓ Special Programs and related initiatives

Pillar 3: Quality of Education Provisions and Learning Outcomes

*Learners complete K-12 Basic Education having attained all learning standards that equip them with the necessary skills and attributes and are confident to pursue their chosen paths

Data to Collect (per key stage)

(Disaggregate data on achievement test results by district and gender)

- ✓ Reading and numeracy
- ✓ Competencies per learning area

Stories (Barriers and Bottlenecks)

- ✓ Issues affecting learners' performance
- ✓ Issues affecting teachers' performance (delivery of the curriculum)
- ✓ Limitations of schools

Inventory of Programs (Strengths and Weaknesses)

- ✓ Special Programs and related initiatives

Pillar 4: Learners' Resiliency and Well-Being

*Learners are resilient and aware of their rights to education where they are respected, protected, fulfilled, and promoted

Data to Collect

- ✓ Number of schools affected by calamities
- ✓ Damages to school property
- ✓ Number of learners affected
- ✓ Number of deaths and injuries
- ✓ Health and nutritional status of learners

(Disaggregate data by district, gender, and geographical area)

- ✓ Schools affected by calamities
- ✓ Number of learners affected



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- ✓ Schools in hazardous areas
- ✓ Health and nutrition status

Stories

- ✓ Effect to learners' access to schooling
- ✓ Effect to learners' performance
- ✓ Effect to schools' ability to delivery curriculum and other services
- ✓ Initiatives undertaken by the RO and SDO
- ✓ Support received from LGUs and other sources

Inventory of Programs (Strengths and Weaknesses)

- ✓ Programs on disaster risk mitigation
- ✓ Programs on health and nutrition
- ✓ Programs on learner empowerment (awareness of rights)
- ✓ Other

Enabling Mechanism: Governance

*Efficient, agile, and resilient governance and management processes

Data to Collect

- ✓ System management issues
- ✓ Schools and SBM
- ✓ Professional Development
- ✓ Learning Environment
- ✓ Internal Systems
- ✓ Stakeholders Participation
- ✓ Collaboration with Private Schools
- ✓ Others



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Enclosure 3 to DM 40, s. 2022

MATRIX OF DEDP CRAFTING

Date	Time	Topic/Activity	Resource Person/Team
October 3, 2022	8:00-8:15	Opening Preliminaries	
	8:15-10:15	Division Education Development Plan 2017-2022 Terminal Report	Susan S. Collano
	10:15-12:15	Presentation of the Basic Education Development Plan 2023-2028	Ma. Luisa T. Dela Rosa
	12:15-1:00	HEALTH BREAK	
	1:00-3:00	Presentation of the Regional Education Development Plan 2023-2028	Mary Jean S. Romero
	3:00-4:00	Division Education Development Plan 2023-2028 Orientation	Anjo G. Tugay
	4:00-5:00	Wrap-Up/Agreement on Next Steps	Rey C. Bonayon
October 4, 2022	8:00-8:15	Opening Preliminaries	
	8:15-9:30	Introduction: The Strategic Planning Framework	Susan S. Collano
	9:30-10:30	Part 1. VMV-OKRAPI or the 1 st Sequence (Top-Bottom) Right Planning Step 1: Adopt One DepEd Vision, Mission, and Values Statements Step 2: Develop Objectives (Measurable End Results)	Ma. Luisa T. Dela Rosa
	10:30-11:30	Step 3: Formulate Key Result Areas (KRAs) Step 4: Convert KRAs into Performance Indicators	Romel G. Petajen
	11:30-12:30	Workshop and Presentation	
	12:30-1:30	HEALTH BREAK	
	1:30-2:30	Part 2. SPATRes or 2 nd Sequence (Bottom-Up) Left Planning Step 5: Formulate Strategies (Identification of Major Alternatives/Strategic Options)	Mary Jean S. Romero



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		Step 6: Formulate Programs	
	2:30-3:30	Step 7: Identify Activities Step 8: Identify Tasks Step 9: Identify Resources	Aroline T. Borja
	3:30-4:30	Workshop and Presentation	
	4:30-5:00	Wrap-Up	
October 10, 2022	8:00-8:15	Opening Preliminaries	
		DATA CONSOLIDATION AND WRITESHOP	
October 11, 2022	8:00-8:15	Opening Preliminaries	
	8:15-8:45	Mechanics of Presentation	Anjo G. Tugay
	8:45-9:45	Presentation of Pillar 1	Allan M. Benoyo
	9:45-10:00	Processing and Feedback Giving	Rey C. Bonayon
	10:00-11:00	Presentation of Pillar 2	Marisol T. Lim
	11:00-11:15	Processing and Feedback Giving	Anjo G. Tugay
	11:15-12:15	Presentation of Pillar 3	Niño Gerard C. Ceneta
	12:15-1:00	HEALTH BREAK	
	1:00-1:15	Processing and Feedback Giving	Romel G. Petajen
	1:15-2:15	Presentation of Pillar 4	Ma. Audrea L. Vivo
	2:15-2:30	Processing and Feedback Giving	Aroline T. Borja
	2:30-3:30	Presentation of Governance Pillar	Sarah S. Chiong
	3:30-3:45	Processing and Feedback Giving	Mary Jean S. Romero
	3:45-5:00	Wrap-Up/Agreement on Next Steps	
October 12, 2022	8:00-8:15	Opening Preliminaries	
	8:15-8:45	Mechanics of Presentation	Anjo G. Tugay
	8:15-9:15	Presentation of Pillar 1	Allan M. Benoyo
	9:15-10:00	Processing and Feedback Giving	Rey C. Bonayon
	10:00-11:00	Presentation of Pillar 2	Marisol T. Lim
	11:00-11:15	Processing and Feedback Giving	Anjo G. Tugay
	11:15-12:15	Presentation of Pillar 3	Niño Gerard C. Ceneta
	12:15-1:00	HEALTH BREAK	
	1:00-1:15	Processing and Feedback Giving	Romel G. Petajen
	1:15-2:15	Presentation of Pillar 4	Ma. Audrea L. Vivo
	2:15-2:30	Processing and Feedback Giving	Aroline T. Borja
	2:30-3:30	Presentation of Governance Pillar	Sarah S. Chiong



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	3:30-3:45	Processing and Feedback Giving	Mary Jean S. Romero
	3:45-4:30	Wrap-Up/Agreement on Next Steps	Anjo G. Tugay
	4:30-5:00	Closing Remarks	Eva S. Tolentino

