

Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehlyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

16 September 2024

DIVISION MEMORANDUM
 No. 430, s. 2024

**MONITORING OF THE IMPLEMENTATION OF MADRASAH EDUCATION PROGRAM
 (MEP) IN PUBLIC MADARIS**

To: Chief Education Supervisor, CID
 Division MEP Focal Person
 Public Schools District Supervisors
 School Heads & MEP Coordinators
 Asatidz
 All Others Concerned

1. DepEd Order No. 41, s. 2017, known as the *Policy Guidelines on Madrasah Education in the K to 12 Basic Education Program*, aims to enhance inclusive education by offering culturally appropriate and Islamic-friendly educational opportunities through the integration of Arabic Language and Islamic Values Education (ALIVE) in public madaris (schools).
2. Regarding this issuance, a monitoring activity will be conducted to assess the implementation of the Madrasah Education Program (MEP) of Bagamanoc Central Elementary School, San Jose Elementary School, Virac Central Elementary School, and Virac Pilot Elementary School on **October 19, 2024 (Saturday)**.
3. A monitoring tool for overseeing the implementation of the Madrasah Education Program for the school year 2024-2025 is attached to this memorandum.
4. All personnel participating in the activity will be granted service or compensatory overtime credits (COCs) in adherence to D.O No. 35, s. 2003 and CSC and DBM Joint Circular No. 2, s. 2004, which are enumerated below:

No.	Personnel	Position/ Designation	School	District/Division
1	Romel G. Petajen	CID Chief		CID
2	Marivic T. Camacho	EPS/DMEPC		CID
3	Elias V. Abundo	PSDS		Virac North District
4	Salve T. Templo	SP III	Virac Pilot ES	Virac North District
5	Arjay D. Callos	Teacher II	Virac Pilot ES	Virac North District
6	Ahmad D. Ampaso	Ustadz	Virac Pilot ES	Virac North District
7	Nasser Dimatunday	Ustadz	Virac Pilot ES	Virac North District
8	Miguelito T. Rodriguez	PSDS		Virac South District
9	Jane C. Tabor	SP II	Virac Central ES	Virac South District
10	Zohl R. Tatad	SMEPC	Virac Central ES	Virac South District
11	Normalyn T. Tenerife	Ustadzah	Virac Central ES	Virac South District
12	Deo Galaxy B. Celis	Ustadz	Virac Central ES	Virac South District
13	Brenda V. Villarey	PSDS		Bagamanoc South
14	Jose O. Aguinillio	SP I	Bagamanoc CES	Bagamanoc South
15	Nemia Villaluna	Teacher III	Bagamanoc CES	Bagamanoc South
16	Luciano Cabrera	Ustadz	Bagamanoc CES	Bagamanoc South
17	Norjana Cabrera	Ustadzah	Bagamanoc CES	Bagamanoc South
18	Cynthia D. Usero	SP II/loD	Viga CES	Viga West
19	Francía T. Tebelin	SP I	San Jose ES	Viga West






Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehlyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

20	Jose Olfindo	Teacher II	San Jose ES	Viga West
21	Jonathan Pelegrin, JR.	Ustadz	San Jose ES	Viga West District

5. The expenses for the travel, meals, and other incidental costs shall be charged to MEP/local funds, following the relevant accounting rules and regulations.
4. Compliance with this memorandum is desired.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge *N*
Office of the Schools Division Superintendent

Reference: As Stated

To be indicated in the Perpetual Index
Under the following Subjects:

Arabic Language & Islamic Values Education
Madrasah Education Program
Monitoring Tool

CID/MTC
09/16/2024



Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehlyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

MONITORING TOOL
IMPLEMENTATION OF MADRASAH EDUCATION PROGRAM

Name of Ustadz/Ustadzah : _____ Date : _____
 Madrasah : _____ District: _____
 School Head : _____ PSDS : _____

Indicator	Evident	Partially Evident	Not Evident	Not Applicable Yet	Remarks
I. Adherence to Policies					
1. The enrolment should range from a minimum of 10 to a maximum of 40 students as stated in DepEd Order No. 11, 2024 and DepEd Order No. 40. S. 2011.					
2. The class program is duly signed by the School Principal and approved by the PSDS, reflecting the appropriate time allotment of 140 minutes for teaching the Arabic Language and 140 minutes for Islamic Values.					
3. Issuances related to Madrasah Education Program implementation are available.					
4. The ustadz/ustadazah has a prepared school form 1 that reflects the record of attendance of his/her class with the corresponding grade level.					
5. Data on the 5-year enrolment, list of graduates, and list of learners per school year are properly filed and presented during monitoring.					
II. CURRICULUM IMPLEMENTATION					
1. The madrasah offers Arabic Language that enables the learners to read the Holy Qur'an.					
2. Lesson plans/daily lesson logs are prepared weekly.					
3. The Islamic Values program helps students develop strong Islamic principles, which in turn guide them towards the Department's core values: to be maka-Diyos, maka-tao, makakalikasan at makabansa.					
4. Contextualization is evident along:					
a. learning resources;					
b. pedagogy (teaching strategies & approaches)					
c. assessment;					
d. others: (Please specify)					

5. Filipino and Catandunganon Muslims' history and culture are integrated into the MEP contextualization in the classroom.					





Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehlyon V (Ibcol)
TANGGAPANG PANSANGAY NG CATANDUANES

6. The classroom has an adequate number of needed furniture such as chairs, arm chairs, tables and chairs.					
7. Feeding paraphernalia and potable water are present in the classroom.					
8. A designated prayer room or a designated space within the classroom is provided for Muslim learners, visitors, and teachers to perform their Salah.					
III. Learning Resources					
1. Learning materials come in different formats including print, non-print, audio, and visual.					
2. There is a 1:1 ratio of Learning Resources in the classroom.					
3. The school-based developed LRs were quality-assured.					
4. Learning resources are developmentally and age-appropriate.					
5. The classroom is clean and organized.					
IV. Learning Assessment					
1. The students' work is recorded and shared with their parents and kept in conspicuous storage for accessibility					
2. The ustad/ustadzah was oriented on DepEd Order No. 8, s. 2015					
3. Class records, grading sheets, and other assessment records are properly accomplished about DepEd Order No. 8, s. 2015.					
4. Test Items with Table of Specifications were prepared quarterly.					
5. Grades appears in the report cards and SF 10 as: (a) Arabic Language and (b) Islamic Values.					
V. LEARNING & DEVELOPMENT					
1. The asatidz were oriented on:					
a. DepEd Order No. 8. S. 2015 (Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program)					
b. K to 12 Curriculum					
c. Multi-grade delivery					
d. MATATAG Curriculum salient features					
e. DepEd Order No. 41, s. 2017					
f. DepEd Order No. 40, s. 2011 (Policy Guidelines on Madrasah Education in the K to 12 Basic Education Program)					
g. DepEd Order No. 11, s. 2024 (Amendment to DepEd Order No. 25, s. 2024)					
h. DepEd Order 47, s. 2016 (Omnibus Policy on Kindergarten Curriculum					
i. DO 58, s. 2017 (Adoption of New School Forms for Kindergarten, Senior High School, Alternative Learning System, Health					



Republika ng Pilipinas
Kagawaran ng Edukasyon
 Rehlyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

and Nutrition and Standardization of Permanent Records)					
VI. USTADZ AS THE FACILITATOR OF LEARNING					
1. The ustadz is rendering 20 hours a week inclusive of the instructional preparations and render/s beyond the required number of hours if needed.					
2. Wearing of proper school attire is observed.					
3. Readiness is evident in his/her delivery of lessons.					
4. Comes to school on time.					
5. Demonstrates positive attitudes in dealing with his/her learners, parents, co-employees and other stakeholders.					
6. Submits required reports promptly.					
7. Demonstrates effective classroom management and positive discipline.					
Best Practices:	<hr/> <hr/> <hr/> <hr/>				
Challenges Encountered:	<hr/> <hr/> <hr/> <hr/>				
Solutions implemented:	<hr/> <hr/> <hr/> <hr/>				
Level of Satisfaction with the Monitoring Conducted	()	Outstanding			
	()	Very Satisfactory			
	()	Satisfactory			
	()	Poor			

Monitored by: _____
 Designation: _____ Designation: _____

Validated by: **MARIVIC T. CAMACHO**
 Education Program Supervisor

Conforme : _____
 Ustadz/Ustadzah _____ Date _____

