



Republic of the Philippines  
**Department of Education**  
 Region V – Bicol

**SCHOOLS DIVISION OFFICE OF CATANDUANES**

OFFICE OF CATANDUANES  
 OSDS SECT.  
**RELEASED**  
 SEP 08 2022

September 7, 2022

DIVISION MEMORANDUM  
 OSDS-SGOD-No. 431, s. 2022

**CONDUCT OF ELECTIONS OF THE PARENT-TEACHER ASSOCIATIONS (PTAs)  
 AT THE SCHOOL LEVEL AND THEIR FEDERATIONS FOR SY: 2022-2023**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID & SGOD)  
 Public Schools District Supervisors/In-charge of the Districts  
 Public and Private Elementary and Secondary School Heads  
 All Others Concerned

1. Pursuant to DepEd Order No. 13, s. 2022 titled "OMNIBUS GUIDELINES ON THE REGULATION OF OPERATIONS OF PARENT-TEACHER ASSOCIATIONS (PTA)", Article I, Section 3 states that:

*"Every public, private, and non-DepEd-managed basic education school shall organize a PTA to provide a forum for the discussion of issues and their solutions relative to the total school program and to ensure the full cooperation of parents/guardians in the efficient implementation of such programs."*

2. This Office through the SGOD-Social Mobilization and Networking Unit hereby reminds all PSDSs/In-charge of the Districts and School Heads to facilitate the conduct of election of the homeroom, school federation, and municipal federation levels of PTA officers for school year 2022-2023.
3. The PTA Officers shall be organized by the school heads and PSDSs/In-charge of the Districts following the schedules set below:

DATE	ACTIVITY	PERSON IN-CHARGE
<b>September 20, 2022</b> (within 30 days after the opening of classes)	Last day of the Homeroom and School PTA election of officers	Teacher/School Head
<b>October 30, 2022</b> (within 60 days after the opening of classes)	Last day of the Municipal Federated PTA election of officers	PSDSs/In-charge of the Districts
<b>October 31, 2022</b>	Submission of the Municipal Federated PTA List of Officers @ SGOD SocMobNet	PSDSs/In-charge of the Districts
<b>November 4, 2022</b> (within 75 days after the opening of classes)	Last day of the Provincial Federated PTA election of officers	Division PTA Focal Person





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4. For the procedure of the PTA election of officers, refer to Article II of the Omnibus Guidelines on the Regulations of Operations of Parent-Teacher Associations (PTAs).
5. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
6. All participants are advised to strictly observe the IATF protocols and guidelines on health and safety.
7. For inquiries, you may contact Marife B. Brequillo, SEPS-SocMobNet, Division PTA Coordinator at 0995-8438071.
8. For information, dissemination and compliance.

  
**SUSAN S. COLLANO, CESO V**  
Schools Division Superintendent

