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DIVISION MEMORANDUM

No. 42, s. 2018

RELEASED

TO : Chiefs, Curriculum Implementation Division (CID) &
School Governance & Operation Division (SGOD)
Education Program Supervisory/ Specialists
Public Schools District Supervisors
Unit Heads (Division Office)
Senior Education Program Specialists
Program Development Officers
Elementary and Secondary School Heads
Head Teacher from Secondary Schools

DepEd, Division of Catanduanes
RECORDS SECTION
Date: FEB 15 2018
Time: 8:11 AM
Initial/Signature: [Signature]

FROM : 
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT: 1st REGULAR DIVISION MANAGEMENT COMMITTEE MEETING

DATE : February 14, 2018

1. This Office announces the conduct of the **1st REGULAR DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM)** on February 23, 2018, at Taytay Elementary School, Taytay Virac, Catanduanes.
2. The MANCOM will delve on the following agenda:
 - a) Matters taken up during Regional MANCOM
 - b) Recent DepEd Orders and Memoranda
 - c) Updates from the 3 functional Divisions
 - d) Others
3. The participants are: Chiefs, Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialists, Public Schools District Supervisors, Unit Heads (Division Office), Senior Education Program Specialists, Program Development Officers, Elementary and Secondary School Heads and Head Teacher from Secondary Schools. Everyone is encouraged to be in a **corporate attire** with a touch of valentine, and be at the venue on or before 8: 00 AM.
4. A registration of Php 300.00 shall be charged to each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/ MOOE funds subject to the usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with SDO, said amount shall be deducted from their MOOE.
5. For information, guidance and compliance.