



Republika ng Pilipinas

Kagawaran ng Edukasyon

Rehiyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

30 August 2024

DIVISION MEMORANDUM No. <u>400</u>, s. 2024

2024 PPSTA SEARCH FOR OUTSTANDING TEACHERS AND SCHOOL HEADS DIVISION LEVEL

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads & Teachers
All Others Concerned

- 1. Corollary to DM-OUROD-2024-1070, titled "2024 PPSTA Search for Outstanding Teachers and School Heads," SDO Catanduanes believes that acknowledging and celebrating the unwavering dedication, exceptional performance, and significant contributions of those who are instrumental in fostering high-quality basic education is important.
- 2. It therefore supports the 2024 PPSTA Search for Outstanding Teachers and School Heads. The initiative is open to all active PPSTA members currently employed by the Department of Education as classroom teachers and school heads.
- 3. Regional Memorandum No. 862, s. 2024 sets the deadline of the submission for entries on September 6, 2024, through the Office of the Human Resource Development Division.

3. Therefore, the Division Search shall proceed as follows:

	Activity	Date/Time/Venue	Persons Responsible
1.	Orientation of the Members of the Committee on Evaluation	August 30, 2024 3:00 P.M-5:00 P.M. CID Office	Division Search Committee
2.	Submission of Documents	September 3, 2024 8:00-5:00 A.M. Records Office	Candidates for the Search
3.	Evaluation of Documents/Submission of Results to the OIC-SDS for Approval	September 4-5, 2024 8:00 A.M5:00 P.M. CID Office	Division Search Committee
4.	Announcement of Winners/ Submission and Endorsement of Documents of Winners to the Regional Office	September 6, 2024	Division Search Committee











Republika ng Pilipinas

Kagawaran ng Edukasyon Rehiyon V (Bicol) TANGGAPANG PANSANGAY NG CATANDUANES

2. The members of the Division Search Committee who are tasked to evaluate the documents of the candidates and the secretariat members who will assist them are:

Name of Member	Position	Designation
Romel G. Petajen	CID Chief	Chairman
Mary Jean S. Romero	SGOD Chief	Member
Elias V. Abundo	PSDS	Member
Brenda V. Villarey	PSDS	Member
Jesslyn T. Taway	EPS	Member
Aroline Borja	EPS	Member
Carol T. Gil	SEPS, HRTD	Member
Marivic T. Camacho	EPS	Secretariat Head
Jenelyn L. Del Barrio	ADA	Secretariat
May Ann Sapaula	COS	Secretariat
Ma.Lalaine A. Alvaniza	COS	Secretariat

3. Relative to this, the members of the committee shall hold an orientation on August 30, 2024, at 3:00 P.M. at the office of the Curriculum and Implementation Division.

4. Enclosed are the following documents for reference:

Enclosure A
Enclosure B
Enclosure C
Enclosure D
Enclosure E
Enclosure E
Enclosure F
Enclosure F
Enclosure G
Enclosure G
Enclosure G
Enclosure G

-Quidelines for the 2024 PPSTA Search
-Nomination Form for Outstanding Teacher Category
-Nomination Form for Outstanding School Head Category
-Criteria for Evaluation (Outstanding School Head Category
-Copy of DM-OUHROD-2024 issued by DepEd
-Copy of RM 862, s. 2024 issued by RO

5. For those who are interested to participate, please refer to the attached enclosures and contact the SDO PPSTA Secretariat via email at marivic.camacho001@deped.gov.ph.

For your information and guidance.

CECILE C. FERRO CESO VI

Assistant Schools Division Superintendent Officer-In-Charge

Office of the Schools Division Superintendent

Reference: As Stated

To be indicated in the Perpetual Index Under the following Subjects:

PPSTA Rewards and Recognition Search for Outstanding Teachers and School Heads

CID/RGP 08/30/2024











www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph



Republic of the Philippines Department of Education REGION V - BICOL



31 July 2024

REGIONAL MEMORANDUM No.__00862 s. 2024

REITERATION OF THE 2024 PPSTA SEARCH FOR OUTSTANDING TEACHERS AND SCHOOL HEADS

To

Schools Division Superintendents

Assistant Schools Division Superintendents

Public Schools District Supervisors

Public Elementary and Secondary School Heads Public Elementary and Secondary Teachers

All Concerned

- 1. This is to reiterate Regional Memorandum No. 00640 dated June 10, 2024 on the 2024 Search for Outstanding Teachers and School Heads sponsored by the Philippine Public School Teachers Association (PPSTA).
- 2. The search is open to all active PPSTA members who are currently employed by the Department of Education as classroom teachers and school heads.
- Enclosed are the following documents for reference:

Annex A - Gu

- Guidelines for the 2024 PPSTA Search

Annex B

- Nomination Form for Outstanding Teacher Category

Annex C

- Nomination Form for Outstanding School Head Category

Annex D

- Criteria for Evaluation (Outstanding Teacher Category)

Annex E

- Criteria for Evaluation (Outstanding School Head Category)

Annex F

- Copy of DM-OUHROD-2024 issued by DepEd

- 4. For those interested in participating, please refer to the attached guidelines, criteria for evaluation and nomination forms for both teacher and school heads. The Regional Search will be in August to September 2024. Deadline of submission of entries is on or before September 6, 2024 c/o Human Resource Development Division.
- 5. For any further inquiries, please contact the PPSTA Secretariat at the following mobile numbers:0918-544-8046 and or/ 0905-535-5858, or via email at support@ppsta.com.
- 6. Immediate information and dissemination of this Memorandum is desired.

BEBIANO I. SENTILLAS

Director III, Officer In-charge Office of the Regional Director







Address: Regional Center Site, Rawis, Legazpi City, 4500 Telephone Nos.: 0969 516 9555

Telephone Nos.: 0969 516 9555
Email Address: region5@deped.gov.ph
Website: https://region5.deped.gov.ph/





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2024-1070

TO

: Regional Directors

Schools Division Superintendents

All Others Concerned

FROM

WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary Human Resource and Organizational Development

ATTY. REVSEE A. ESCOBEDO Undersecretary for Operations

SUBJECT

2024 PPSTA SEARCH FOR OUTSTANDING TEACHERS AND

SCHOOL HEADS

DATE

: 3 June 2024

The 2024 Philippine Public School Teachers Association (PPSTA) Search for Outstanding Teachers and School Heads is driven by a steadfast commitment to recognize and honor the unwavering loyalty, exemplary performance, and remarkable contributions of individuals who champion quality basic education. This initiative is firmly rooted in the belief that acknowledging excellence within the education sector is essential for cultivating a culture of continuous improvement, fostering professional growth, and elevating the overall quality of basic education.

This search is open to all active PPSTA members who are currently employed by the Department of Education as classroom teachers and school heads.

For those interested in participating, please refer to the attached guidelines, criteria for evaluation and nomination forms for both teachers and school heads.

For any further inquiries, please contact the PPSTA Secretariat at the following mobile numbers: 0918-544-8046 and/or 0905-535-5858, or via email at support@ppsta.com.

Thank you.







Email Address: usec.hrod@deped.gov.ph

Website: https://www.deped.gov.ph

Doc. Ref. Code	PAWIM-F-018	Rev	00
Effectivity	09.20.21	Page	1 of 1



"Bayani ka, gurong Pilipino. Ang PPSTA, kumakalinga sa iyo!"

MEMBERSHIP GUIDELINE NO. 02-2024

TO:

ALL REGIONAL AND DIVISION CHAPTER PRESIDENTS

THRU THE PPSTA TRUSTEES

FROM: DATE: THE PRESIDENT June 6, 2024

SUBJECT:

2024 Search for Outstanding Teachers and School Heads

As part of PPSTA's unwavering commitment in the promotion of quality basic education by advancing the interest and welfare of public school teachers, we are pleased to inform you that PPSTA will once again give honor and commendation to teachers and school heads whose character and reputation as educators are worth emulating and beyond reproach through the "2024 PPSTA Search for Outstanding Teachers and School Heads".

In support of this undertaking, the Department of Education, through the Honorable Officer-in-Charge of the Office of the Undersecretary for Human Resource and Organizational Development, Dir. Wilfredo E. Cabral, and the Undersecretary for Operations, Atty. Revsee A. Escobedo, has issued DM-OUHROD-2024-1070 addressed to all Regional Directors and Schools Division Superintendent endorsing the PPSTA Search.

For this purpose, all PPSTA regional and local/division chapters are advised to start the necessary legworks for the conduct of the division and regional level search. The PPSTA Head Office shall release a mobilization fund of P 10,000.00 to each region to augment existing financial resources. Below is the timeline of our activities:

Division Level Search: June - July 2024

Regional Level Search: August – September 2024 National Level Search: October – November 2024

National Awarding: December 2024 to coincide with the 2024 NRA

Made as integral part of this memo are the following:

Annex A - Guidelines for the 2024 PPSTA Search

Annex B - Nomination Form for Outstanding Teacher Category
Annex C - Nomination Form for Outstanding School Head Category
- Criteria for Evaluation (Outstanding Teacher Category)
- Criteria for Evaluation (Outstanding School Head Category)

Annex F - Copy of DM-OUHROD-2024-1070 issued by DepEd

Thank you and best regards.

GILBERT T. SADSAD

President



2024 PPSTA Search for Outstanding Teachers and School Heads

CRITERIA FOR EVALUATION Category: Outstanding School Head

		GIVEN POINTS	RATING
1. Leading Strategically (15%)		
	ion, mission and core values to sustain shared understanding ograms, projects and activities based on school planning and		
 Copy of approved ESI 	IP, AIP with accomplishment report		
 PAPs anchored on co 	re values of Makadiyos, Makakalikasan		
and Makabansa			
 With documents such 	n as approved AIP, project proposal or		
	completion report, and impact	5	
and impact evaluation	on report		
Rating			
9 PAPs – Above 5			
7-8 4			
5-6 3		Σ.	
3-4 2			
1-2 1			
	of research to facilitate data-driven and evidence-based ool performance and foster continuous improvement		
(cluster, division,	haring of the research to others region, national) with letter of rtificate of participation (6 pts.)		
B.2 Supporting Docum	ments (4 pts.)	4.5	
 Copy of comple 	eted manuscript with the received copy of	10	
	ficate of acceptance/approval, certificate		
	and impact evaluation report		
	ved conducted training on research		
	Research/Innovation Team		
 Copy of approv 	ved conducted training on innovation		
			1

	GIVEN POINTS	RATING SCORE
2. Managing School Operations and Resources (15%)		
A. Exhibited good practice in managing school data and information using technology to ensure efficient and effective school operations		
Records of Management (Copy of EBIES and LIS –		
BOSY and EOSY uploading; SBM Level of Practice with		
certification from the division, region highlighting scores		
from each of the 4 principles – leadership and governance,	5	
curriculum and instruction, accountability and preparedness,		
mitigation and resiliency to sustain continuous delivery of		
instruction		
 Records of Regular MOOE liquidation, no suspensions and 	5	
disallowances		
B. School preparedness, mitigation, and resiliency to sustain continuous delivery of instructions		10.00
School Disaster Risk Reduction Plan	1	
Contingency Plan	1	
School Child Protection Plan	1	
Eco-Friendly School	1	
Homeroom Guidance	1	
3. Focusing on Teaching and Learning (30%)		
A. Shared exemplary practice in the contextualization and implementation of learning standards to assist teachers in making the curriculum relevant to learners		
 School-based Contextualization (list of approved contextualized instructional materials) 	1	
 Copy of Monthly Instructional Supervision Plan and Accomplishment Report 	2	
 Copy of the certification of the use of the contextualized instructional materials 	2	
B. Showed good practices in providing technical assistance to teachers on teaching standards and pedagogies		
Copy of Monthly Technical Assistance Plan, Implementation and Accomplishment Report	2	
Copy of Monthly Instructional Supervision Plan, Implementation and Accomplishment Report	2	
Copy of Report providing technical assistance (beyond the school, i.e. to other schools, division, region, national)	1	
with a letter on invitation or proposal		

	GIVEN POINTS	RATING SCORE
C. Set achievable learning outcome to support learner achievement and other performance indicators		
Learners' Achievement Rate	5	
Dropout Rate	5	
Completion Rate	5	
Average Increase in School/District/Division		
Achievement Test		
10 and above 5		
7-9 4		
4-6 3		
1-3 2		
Below 1 1		
Dropout Rate		
0% 5		
1-3% 4		
4-6% 3		
7 – 9% 2		
10% and above 1		
Completion Rate		
95 – 100% 5		
90 – 94% 4		
85 – 89% 3		
80 – 84% 2		
75 – 79% 1	3-15	
D. Empowered the wider school community in promoting and sustaining a		
learner-friendly, inclusive and healthy learning environment through management of school facilities	'	
 Certified validated Child Friendly School score with documentation for indicators 	1	
Copy of National School Building Inventory		
Report (NSBI)	1	
Copy of School Site Development Plan	1	
Copy of Brigada Eskwela Report	1	
MOA or MOU for Adopt-A-School Program	1	
		1

		GIVEN POINTS	RATING SCORE
4. Developing Self and O	thers (30%)		
	adership practices within and beyond contexts and sional development for oneself and for others		
A. Trainings/Conferences/	//Seminars Attended		
 Copy of certificates v 	vith memo (only DepEd recognized trainings		
are to be considered			
At least 2 international	level 5	5	
At least 4 national level			
At least 5 regional level	3		
At least 6 division level	2		
At least 7 district level	1		
B. Speakership/Facilitation	on/Consultancy		
Copy of certificate of	recognition		
 Copy of memo or invi 	tation		
 Copy of the session/to 	opic facilitated		
		5	
International level	5		
National level	4		
Regional level	3		
Division level	2		
District level	1		
C. Professional Networks			
 Copy of certificate of 	Membership		
International level	5	-	
National level	4	5	
Regional level	3		
Division level	2		
District level	1		
D. Publication/Authorship			
Copy of the book or p	published materials		
Sole Publication	5	_	
2 or more publishers	3 OR	5	
3 articles	5		
2 articles	3		
1 article	1		

	GIVEN POINTS	RATING SCORE
E. Trainings Conducted as Chair or Co-Chair of the Training Management Team		
Copy of the approved training proposal		
Copy of the accomplishment report		
Proof of DepEd Recognition of the Training		
International level 5	5	
National level 4		
Regional level 3		
Division level 2		
District level 1		
F. Succession Planning (List of Promotions of School Personnel)		
Copy of PSIPOP		
Copy of Succession Plan		
 Copy of List of Promotions for Teaching and Non-Teaching Personnel Copy of Appointment/Transmittal 	_	
	5	
7-8 4 5-6 3		
3-4 2		
5. Building Connections (10%)		
A. Created a culture of inclusivity in the school and the community through strengthened stakeholders to support enabling environment for learners		
 Copy of approved plan and completion report for the following: GAD, 		
Physical and Mental Health Awareness, Culture Responsiveness	-	
3 PPAs 5	5	
2 PPAs 3		
1 PPA 1		
B. Community Engagement		
 List of projects with the community stakeholders with MOA/MOU 		
List of partners in Partnership and Collaboration		
List of Initiated Outreach Programs/Activities		
Copy of Report on the conducted Stakeholders' Recognition Day		
Adopt-A-School Program Reports	5	
 Copy of the PPAs that were shared or showcased to others 	_	
(documented with a proposal and completion report)		
15 MOA/MOU 5		
10 MOA/MOU 3		
5 MOA/MOU 1		
TOTAL	100	



2024 PPSTA Search for Outstanding Teachers and School Heads

CRITERIA FOR EVALUATION Category: Outstanding Teacher

A. Instructional Competence is determined using the five domains of the Philippine Professional Standards for Teachers (PPST) such as 1) Content Knowledge and Pedagogy, 2) Learning Environment, 3) Diversity of Learners, 4) Curriculum and Planning, and 5) Assessment and Reporting. It also includes outstanding accomplishments/awards, innovation and research conducted by the teacher that contributed to improving excellence in schools.

a. Teaching Competence (20)

	Domain 1. Content Knowledge and Pedagogy	Observed	Not Observed
1.	Content knowledge and its application within and across curriculum areas		
2.	Research-based knowledge and principles of teaching and learning.		
3.	Positive use of ICT		
4.	Strategies for promoting literacy and numeracy		
5.	Strategies for developing critical and creative thinking, as well as other higher thinking order skills		
6.	Mother Tongue, Filipino and English in teaching and learning		
7.	Classroom communication strategies		
	Rating		

Rating

All seven (7) strands observed – 4 5 to 6 strands observed - 3 3 to 4 strands observed – 2 1 to 2 strands observed -1

	Domain 2. Learning Environment	Observed	Not Observed
1.	Learners' safety and security		
2.	Fair learning environment		-
3.	Management of classroom structure and activities		

4.	Support for learner participation	
5.	Promotion of purposive learning	
6.	Management of learner behavior	
Rating		

All six (6) strands observed - 4

5 strands observed - 3

3 to 4 strands observed - 2

1 to 2 strands observed -1

Domai	Domain 3. Diversity of Learners		Not Observed
1.	Learners' gender, needs, strengths, interests, and experiences		
2.	Learners' linguistic, cultural, socio-economic, and religious backgrounds		
3.	Learners with disabilities, giftedness, and talents		
4.	Learners in difficult circumstances	TO SECURE A CONTRACTOR OF THE SECURE ASSESSMENT ASSESSM	
5.	Learners from indigenous groups		
Rating			

Rating

4 strands observed -4

3 strands observed - 3

2 strands observed -2

1 strand observed - 1

Domain 4. Curriculum and Planning		Observed	Not Observed
1.	Planning and management of teaching and learning process		
2.	Learning outcomes aligned with learning competencies		
3.	Relevance and responsiveness of learning programs		
4.	Professional collaboration to enrich teaching practice		
5.	Teaching and learning resources		
Rating			

Rating

All five (5) strands observed - 4

4 strands observed – 3

3 strands observed - 2

1 to 2 strands observed -1

Domaii	n 5. Assessment and Reporting	Observed	Not Observed
1.	Design, selection, organization, and utilization of assessment strategies		
2.	Monitoring and evaluation of learner progress and achievement		
3.	Fe3edback to improve Learning		
4.	Communication of learner needs, progress and achievement		
	Use of assessment data to enhance teaching and learning practices and programs		
Rating			

All five (5) strands observed - 4

4 strands observed - 3

3 strands observed - 2

1 to 2 strands observed − 1

b. Outstanding Accomplishments/Awards (10)- are recognitions given to teachers by reputable government and non-government organizations in acknowledgement of their exemplary and meritorious contributions in promoting quality basic education. The awards to be considered in this search are those given by recognized government and private organizations and have undergone in-depth selection process. The conduct of the search must have indorsement from the Department of Education/CSC/PRC/CESboard and other government agencies.

Level	Points	
International Awards	10	
National Awards	8	
Regional Level	6	
Division Level	4	

Note: Candidates must present and submit supporting documents such as certificate, memorandum, and other proof. Award or recognition repeatedly given in all levels of governance will be credited only to whatever is the highest level of recognition. Any award that does not observe the usual process of recognition shall not be credited.

c. Research (10) - the research problem conducted must be relevant to the work/function of the candidate.

Means of Verifications		Observed	Not Observed
1.	. Proposal duly approved by the Schools Division	-	Obscived
	Superintendent/Regional Director/Authorized Representative		
	but not Lower than the ASDS for Division /ARD for Region		

2.	Findings and Recommendations verified by the SDS/RD/authorized representative	
3.	Certification of Utilization of the research findings and/recommendations signed by the SDS/RD/Authorized representative	
4.	Certification of Adoption by school/district duly signed by the school head/PSDS and corroborated by at least 5 teachers in the school or by at least 5 school heads in the district	
5.	Proof of citation by other researchers that the research was published and used in their research.	
6.	Proof that the research was published in a recognized bulletin/research page/publication.	
Rating		

All 6 indicators observed – 10

5 indicators observed – 8

4 indicators observed - 6

3 indicators observed - 4

2 indicators observed – 2

d. Creativity and Innovation (10) – refers to intervention programs formulated, crafted and designed by the teacher that will enhance the quality of basic education. The innovation must have direct bearing to the major function of the teacher.

Means	of Verifications	Observed	Not Observed
1.	Proposal approved by the SDS/RD/Authorized Representative such as ASDS for the Division and ARD for the Region		Observed
2.	Approved Innovation/Intervention was implemented duly corroborated by the school head and at least 5 teachers if implemented in the school or corroborated by the PSDS/ SDS and at least 5 school heads if implemented in the district or division or region		
3.			
4.	Certification of adoption in the school/district/region of the recommendations by the SDS/RD		
5.			
6.	Proof or evidence that the innovation was published in a recognized publication		
Rating			The second secon

Rating

All six (6) indicators observed – 10

5 indicators observed - 8

4 indicators observed - 6

3 indicators observed - 4

2 indicators observed – 2

B. Professional Growth

a. Education (5)

Means	of Verifications	Equivalent Rating	Rating of the candidate
1.	Doctor of Education with Special Order	5	
2.	Certificate of Academic Requirement for Ed.D/Ph.D	4	
3.	Masteral Degre with Special Order	3	
4.	Certificate of Academic Requirement in MA	2	
5.	18 units in MA	1	

b. Trainings (5)

Indicators	Rating of the Candidate
Participated in a scholarship Program for 5 days and above or Resource speaker in an international seminar of a duly recognized organization	5
Participated in the International Trainings for at least 5 days or Resource speaker in a national Training of a reputable organization	4
Participated in a national training for at least 5 days or resource speaker in a national seminar/training related to the main function of the candidate	3
Participated or resource speaker in a regional training for at least 3 days	2
Attended a division training for at least 5 days or resource speaker in a division training	1

c. Accomplishments and Membership in Professional Organizations (5)

Indicat	ors	Observed	Not Observed
1.	Formulated community outreach programs duly approved by Head of the Organization duly corroborated by 5 members or officers		
2.	Evidence or proof that the program was implemented in the targeted beneficiaries		
3.	Accomplishment report duly signed by the head of the organization duly corroborated by at 5 officers or member		

4.	Proof of recognition or publication		
5.	Documentary evidences such pictures, list of		
	beneficiaries and others		
Rating			

All five (5) indicators observed - 5

- 4 indicators observed 4
- 3 indicators observed 3
- 2 indicators observed 2
- 1 indicator observed 1

C. Community Development

a. Outreach Activity (5)

ulleaci	1 ACTIVITY (5)			Marine Ma
Means	of Verification		Observed	Not Observed
1.	Formulated Project proposal endorsed by concerned authorities in the District/Division a approved by the Target Beneficiary Head such a Barangay Captain/Mayor			
2.	Certification of Implementation signed by Bara Captain /Mayor duly corroborated by at least fi Barangay /Municipal Councilors			
3.	Certification of Adoption by other community/organization duly signed by the Barangay Captain/Mayor duly corroborated by least five(5) Barangay /Municipal councilors	at		
4.	Documentary evidence/ pictures/ write-ups/lis Beneficiaries	t of		
5. Rating	Proof of Recognition or Publication			

Rating

All 5 indicators observed - 5

- 4 indicators observed 4
- 3 indicators observed 3
- 2 indicators observed 2
- 1 indicator observed 1

b. Network/Linkage (5)

vetwork/ clinkage (5)		
Means of Verifications	Observed	Not Observed
 Approved project proposal endorsed by and duly approved by the Head of the P agency/LGU 		
 Certification of Implementation signed I Head of Partner agency/ LGU duly corre by at least five Officials or members of t Agency /LGU 	oborated	
 Certification of Adoption by other community/organization duly signed by of Partner Agency /LGU duly corroborat least five(5) Officials/members of the pa agency/LGU 	ed by at	
 Documentary evidence/ pictures/ write Beneficiaries 	-ups/list of	
5. Proof of Recognition or Publication		
Rating		

RATING

All 5 indicators observed - 5

4 indicators observed - 4

3 indicators observed – 3

2 indicators observed – 2

1 indicator observed – 1

D. Personnel Qualities and Interview - 20 points

Criteria	4	3	2	1
Communicative	Spoke clearly and	Spoke articulately	Spoke in a	Nervous,
Competence	articulately; was	most of the time.	somewhat	incomplete
	confident in	Used general	nervous manner;	thoughts, not
	knowledge;	words at time	lacked confidence	articulate; no use
	integrated	instead of details;	in knowledge;	of professional
4 pts.	professional	integrated a good	sketchy use of	language;
	language	amount of	professional	response riddled
	throughout the	professional	language; many	with \"ums\",
	response; no	language	\"ums\",\"uhs\",	\"uhs\", \"er\'s\"
	\"ums\", \"uhs\", \"er\'s\" etc.	throughout response; some	\"er\'s\" etc.	etc.

		\"ums\", \"uhs\",		
	W. MUNACOMETERNICO PUBLICATION DE LEGIT CONTRACTO	\"er\'s\" etc.		
Ability to present	Recognized that	Did not recognize	Did not recognize	Did not recognize
ideas	opinions might be	that opinions	that opinions	that opinions
	odds with	might be odds	might be odds	might be odds
	listener's;	with listener's;	with listener's; did	with listener's; did
	indentified that it	identified that it	not identify that	not identify that
4 pts.	was own opinion;	was own opinion;	response was own	response was own
	Expressed	Expressed	opinion;	opinion;
	opinions in a	opinions in a	Expressed	Expressed
	highly tactful and	highly tactful and	opinions in an	opinions in a
	and matured	matured manner.	open but	biased or
	manner		unprofessional	inappropriate
			manner.	manner.
Smartness and	Body language	Body language	Body language	Body language
Alertness	conveyed	conveyed	was difficult to	conveyed
	eagerness to	eagerness to	interpret (too	disinterest and/or
	respond; seemed	respond; seemed	nervous and/or	extreme
4 pts.	natural and at	fairly natural most	casual); conveyed	nervousness.
	ease.	of the time.	eagerness to	
			respond; seemed	
			fairly natural most	
			of the time.	
	Fully integrated	Integrated	Integrated some	Failed to integrate
Knowledge on	knowledge,	knowledge,	knowledge,	knowledge,
issue/question	content and	content and	content or	content or
	experience in an	experience in a	experiences:	experiences;
	organized,	generalized	Response was	inaccurate and/or
	accurate and	organized and	somewhat	incomplete
4 pts.	detailed manner;	accurate manner;	rambling or	responses;
	Engaged listener	invited response	missing details:	Listener was
	with unique	from the listener.	Listener needed	confused.
	answers.		to clarify	
			responses.	
Emotional	Professionally	Somewhat	Didn't	Unprofessional
Stability	acknowledged the	Professional	acknowledge the	and mood was
	situation; mood	acknowledged the	situation; mood	informal.
4 pts.	was formal and	situation; mood	was informal.	
	respectful.	was a little formal.		



2024 PPSTA Search for Outstanding Teachers and School Heads

NOMINATION FORM

Category: Outstanding School Head

1. Name: Last Name	GENERAL INI				
2. Birth date: Birthplace: Cel No. 3. Civil Status: Citizenship: Cel No. 4. Home Address: Tel No. 5. School Station: Address: 6. School District: Address: 7. Division: Region: 8. Present Position: Nos. of Yrs as School Head: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: (Please use additional sheet if necessary) Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	Last	Name	First Name		Middle
S. School Station: 6. School District: 7. Division: 8. Present Position: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	2. Birth date:	Rirthnlace:	1 ii si iyame	Age	mune
S. School Station: 6. School District: Address: 7. Division: Region: 8. Present Position: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	3. Civil Status:	Citizenship:		'el No	
S. School District: Address: 7. Division: Region: 8. Present Position: Nos. of Yrs as School Head: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	4. Home Address:			Tel No.	
6. School District:	5. School Station:		Address:	-	
7. Division: 8. Present Position: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: (Please use additional sheet if necessary) Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate					
8. Present Position: 9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: (Please use additional sheet if necessary) Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	m 1 1 1		and the second s		
9. Performance Rating S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	8. Present Position:		Nos. of Yr	s as School Hea	id:
S/Y 2020-2021 S/Y 2021-2022 S/Y 2022-2023 10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	9. Performance Ratir	ıg			
10. Eligibility Name of Examination Year Taken Rating (Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate			2 S	/Y 2022-2023	
(Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	10. Eligibility				
(Please use additional sheet if necessary) OCCUPATIONAL COMPETENCE 1. Instructional Competence Vision: Mission: (Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	Name of Exa	ımination		Year Taken	Rating
(Please use additional sheet if necessary) Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	- 102041				
Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate	Mission:				
Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate					
Performance Indicators of the school for the 3 school years a. Learners' Achievement Rate					
a. Learners' Achievement Rate	(Plea	se use additional sheet if ne	cessary)		
	a. Learners'		For the 3 school yea	nrs	
c. Drop out rate	b. Completic	on rate		an business teament as in a constant of the co	

	Activities/Program to carry out the Vision & Mission of the school:
	(Please use additional sheet if necessary)
	Curricular Activities/Program Implemented in the school for the last 3 years
	(Please use additional sheet if necessary)
	Staff Development Activities/Program Implemented in the school for the last 3 years:
	(Please use additional sheet if necessary)
2.	Administrative Management (Use separate sheet in answering these questions).
	Describe how you manage available funds in your school. How you source funds to implement the different activities and programs of the school.
	Describe some problems/challenges you have encountered in your school with teachers students and members of the community and the solutions you have offered to overcom those problems.
	Describe the programs and projects of other agencies your school have participated and implemented.
	Describe your partnership with other agencies and the programs you continue to implement.
1.	Outstanding Employee award for the last 3 years: Title of the Award Sponsoring Agency Date
	(Please use additional sheet if necessary)
2.	Innovation/Creativity Implemented for the last 3 years: Title of the Project Level of Implementation

	(Please use additional sheet if necessary)		
3.	Research conducted for the last 3 years: Title of the research		Date
	(Please use additional sheet if necessary)		
4.	Publication/Authorship for the last 3 years: Title	Publication	Date issue
	(Please use additional sheet if necessary)		
5.	Consultancy/Speakership for the last 3 years: Title of the Activity	Role	Date
	(Please use additional sheet if necessary) OFESSIONAL GROWTH ducational Background	Year Graduated	Honor's Received
	Elementary:		
	College:		
	Course:	Major:	
	Masteral:Course:	Major:	
	Doctoral:		
	Course:	Major:	
2	Training Attended for the last 3 years: Title	Date	No. of Hours
	(Please use additional sheet if necessary)		

	,
(Please use additional sheet if necessary)	
I hereby certify to the best of my knowledge in this form are true and correct.	that all legal information contained
Signed thisth day of	_at
	Signature of the Nominee
	Signature of the Nonlinee
I hereby nominate the above-named candida Outstanding School Head with the information nomination.	ate to the 2024 PPSTA Search for herein stated to support his/her
nonmation.	
	Signature Over Printed Name of the
	Nominator



2024 PPSTA Search for Outstanding Teachers and School Heads

NOMINATION FORM Category: Outstanding Teacher

I. PE	RSONAL DATA	X .				
1. Name	e:					
	Last Name	Name Mia		Middle		
2. Birth	date:	Birthplace:		Age:		
3. CIVII	Status:	Citizenship:	Cel No.			
4. Hom	e Address:		lel No.			
o. Scho	of Station:		Address:			
6. Scho	ol District:	Address:				
7. Prese	ent Position/Rank:	Faught:	Nos. of Yrs. in	Teaching	:	
8. Grad	e Level & Subject	Taught:				
Perfo	ormance Rating					
S/Y	2020-2021	S/Y 2021-2022	S/Y 2022	2-2023		
10. Elig			-	ji		
	Name of Examina	tion	Year T	aken	Rating	
Minimum Commission of the Comm						
	(Please use	additional sheet if necessary)				
	STRUCTIONAL (The state of the s				
1.		mplishment(s) for the last 3	years:			
	a. Outstand	ding Employee Award:				
	Title of the Award		Date	Sponson	Sponsoring Agency	
	-					
				Management across sec		
	(Please use	additional sheet if necessary)				
		h Conducted:				
	Title		Date	Part	iculars	
	-			-		
	(Please use	additional sheet if necessary)				
		ty/Innovation Implemented t				
	Title		Date	Part	iculars	
	-			****		

(Please use additional sheet if necessary)

2.	Professional Growth:						
	 a. Educational Attainment 						
	School	Year Graduated	Honor's Rece	ived			
	Elementary:						
	Secondary:						
	College:						
	Course:	Major					
	Masteral:	was					
	Masteral: Specialization/Major:			Salverson Salvas (Salvas) movemberson			
	Doctoral:	***************************************					
	Doctoral:	Major		nadrud vitrorinish v Polisioterritanskom ontarrom onta			
	Course:	iviajoi.					
	b. Training/s Attended for the last 3	veare.					
	Title		Nos	of Hrs.			
	11116	Date	NOS.	or mis.			
	An attraction from the contract of the contrac	-					
				-			
	(Plana Jakis Jalasis						
	(Please use additional sheet if necessary)						
	a Position(s) and Accomplishment	n) in Denfanian	al Ouganization/a	for the lest 7			
	c. Position(s) and Accomplishment(s) in Profession	ai Organization/s	for the last 3			
	years:	Position	A	1: -1 t			
	Name of Organization	Position	Accon	nplishment			
		-					
		-					
	(Please use additional sheet if necessary)						
)	Community Development						
	Community Development a. Outreach Program Implemented/Sponsored for the last 3 years:						
	a. Outreach Program Implemented/Spe	onsored for the	last 3 years:				
	N. C.I. D.	DI	T	D .			
	Name of the Project	Place	Target Clients	Date			
	(Please use additional sheet if necessary)						
	1 377 11 871						
	b. Networking/Linkages:						
	A makes have	7.1	m				
	Activity	Place	Target Clients	Date			
				Allement statement of statement of the s			
	(Please use additional sheet if necessary)						

I hereby certify to the best of my keethis form are true and correct.	nowledge that all legal information contained i
Signed thisth day of	at
	Signature of the Nominee
I hereby nominate the above-name Outstanding Teacher with the information leading to the second seco	ed candidate to the 2024 PPSTA Search for nerein stated to support his/her nomination.
	Signature Over Printed Name of the Nominator

"Bayani ka, gurong Pilipino. Ang PPSTA, kumakalinga sa iyo!"

2024 PPSTA SEARCH FOR OUTSTANDING TEACHERS AND SCHOOL HEADS

GUIDELINES

A. RATIONALE

The 2024 Philippine Public School Teachers Association (PPSTA) Search for Outstanding Teachers and School Heads stems from a dedicated commitment to acknowledge and celebrate the unwavering loyalty, exemplary performance, and remarkable contributions of individuals in promoting quality basic education. This initiative is grounded in the understanding that recognizing excellence in the education sector is pivotal for fostering a culture of continuous improvement, promoting professional growth, and uplifting the overall quality of basic education.

Operational Definition of Terms

Term	Operational Definition
PPSTA	Refers to the "Philippine Public School Teachers Association", a private non-stock, non-profit organization operating as a mutual benefit association for teachers, administrators, supervisors and non-teaching support personnel of public schools and state colleges and universities.
Teaching Personnel	Refers to persons engaged in classroom teaching whether formal or ALS, in any level of instruction, on full-time basis, including guidance counselors, school librarians, industrial arts or vocational instructors, and all other persons performing supervisory and/or administrative functions in any level of governance inclusive in the Department of Education.
Regional Search Committee	Refers to the designated Committee in charge in the facilitation of the PPSTA Regional Search composed of the National Board of Trustee from the Region, Regional Board of Directors (BODs) in coordination with the respective Regional Directors.
Regional President	Refers to the President of the Regional Board of Directors (BODs) of the PPSTA expected to perform coordinating functions with the Board of Trustee in the undertaking.

National Search Committee	Refers to the designated Committee in charge in the facilitation of the National Search composed of identified Board of Trustees and PPSTA ManCom under the leadership of the National of Board of Trustees' President assisted by
	the General Manager.

The following key points elucidate the rationale for this search:

Celebration of Excellence -

The search is designed to honor and celebrate the outstanding achievements and exceptional dedication of classroom teachers, non-teaching personnel, school heads, and education/district supervisors within the PPSTA. This also recognizes the valuable contributions of the division/local chapters in providing different initiatives for PPSTA members and non-members in enhancing personnel, school heads, This also recognizes the providing different initiatives teaching competencies and implementation of various programs and services. By highlighting their accomplishments, the initiative seeks to inspire and motivate educators to strive for excellence in their respective roles and functions.

Inspiration for Professional Development -

Recognizing outstanding individuals serves as stimulus for professional development within the education community. By showcasing the exemplary practices and achievements of educators and school leaders, the initiative aims to encourage a culture of continuous learning and improvement among PPSTA members.

Elevation of the Teaching Profession -

The search contributes to the elevation of the nobility of the teaching profession by emphasizing the crucial role of teachers, school heads, and education/district supervisors in shaping the future through the education of the youth and indispensability of the services of the non-teaching personnel. Appreciating their contributions fosters a sense of pride and professionalism within the education sector.

Promotion of Leadership and Excellence -

Focusing on leadership and excellence, the initiative aims to promote and highlight the crucial role played by educators and school leaders in shaping the educational landscape. Acknowledging those who exemplify leadership qualities and commitment to excellence, the search contributes to the overall improvement of education standards.

Valuing Collaborative Efforts -

Cognizant of the contributions of the non-teaching personnel, it underscores the importance of collaborative efforts in the educational ecosystem. The search acknowledges their significant roles as partners in achieving excellence and enlightening a positive and supportive school environment.

B. OBJECTIVES

Recognize Exemplary Contributions:

To identify and honor outstanding classroom teachers and school heads who have demonstrated exceptional dedication and made significant contributions to the field of education.

Promote Leadership and Excellence:

To encourage and promote leadership qualities and excellence, emphasizing the importance of active involvement in professional development, public service, and organizational activities.

Inspire Professional Growth:

To inspire and motivate PPSTA members to pursue continuous professional growth and development by showcasing the achievements and best practices of outstanding educators and school leaders worthy of emulation.

Edify the PPSTA Commitment:

To foster and strengthen PPSTA's commitment by highlighting the positive impact of its members' exemplary performance in education.

C. SCOPE

This Search applies to all active members of the PPSTA who are employees and officials and are still in the service of the Department of Education as classroom teacher and school heads. Candidates in all categories must have permanent appointments in their respective divisions/regions.

A teacher candidate must be a classroom teacher or ALS mobile teacher. School head candidate must either be a TIC, HT or principal with official appointment and/or designation.

D. NOMINATIONS AND DOCUMENTS

Nomination of a candidate to any of the categories in this Search shall strictly observe the following requirements:

- The Division/Local Chapter in partnership with the Schools Division Office shall conduct its division level search in all categories, and only the 1st placers shall advance to the regional selection.
- 2. Regional winners (one per category per region) must submit accomplished Nomination Form with the required supporting documents properly authenticated by the Regional Search Committee (RSC) and shall be endorsed by the Regional President and duly noted by the Regional Director to the National Search Committee, PPSTA Office, Quezon City;
- Copies of the minutes of the deliberations on the regional search shall be submitted to the National Search Committee;
- 4. Only the Regional Winners (one per category per region) are qualified to submit documents to the National Search Committee; and
- 5. Each region shall submit only one (1) entry per category. Any region with two (2) or more entries for a category shall not be given recognition by the National Search Committee.

E. QUALIFICATION REQUIREMENTS

Candidates in all categories must strictly observe the following:

- a. Active member of the PPSTA for the last three (3) years;
- Performance rating of Very Satisfactory (VS) for the last three (3) rating periods;
- c. With permanent appointment;
- d. No pending administrative case; and
- e. Validity of Supporting Documents: Lifespan must not be more than three (3) years as of June 2024

F. DISQUALIFICATIONS

- 1. Entries from regions that failed to hold regional selection will be disqualified and shall not be given recognition either as regional or national winner; and
- Candidates who failed to submit the accomplished nomination form and the required documents stipulated in the guidelines shall be disqualified.

G. AWARDS AND INCENTIVES

1. Winners under the teacher category will receive the following:

Division Winners

- a. Plaque of Recognition
- b. Cash prize of P 5,000.00

Regional Winners

- c. Plaque of Recognition
- d. Cash prize of P 25,000.00

National Winners

- a. Plaque of Recognition
- b. Cash prizes –

1st Place: P 75,000.00

2nd Place: P 50,000.00

3rd Place P 25,000.00

- c. Gift package
- Winners under the school head category will receive the following: 2.

Division Winners

- a. Plaque of Recognition
- b. Cash prize of P 5,000.00

Regional Winner

- a. Plaque of Recognition
- b. Cash prize of **P25,000.00**

National Winners

- a. Plaque of Recognition
- b. Cash prize -

1st Place: P 75,000.00

2nd Place: P 50,000.00

3rd Place: P 25,000.00

H. CRITERIA

1.	Out	star	ding	Teacher
----	-----	------	------	---------

a.	Instructional Competence				
	i. ii. iii. iv.	Teaching Competence Outstanding Accomplishment/Awards Research Creativity and Innovation	20 10 10 10		
b.	Pi	rofessional Growth			
	i.	Education Training Accomplishments in Professional Organizations	10 5 5		
C.	Co	ommunity Development			
	i. ii.	Outreach Activity Networking/Linkage	5 5		
d.	Pe	ersonal Qualities & Character/Interview	20		
		TOTAL	100		
urtotanding Cahool Hond					

2. Outstanding School Head

a. Leading Strategically

- i. Embodied DepEd vision, mission and core values to sustain shared understanding and alignment of school programs, projects and activities based on school planning and implementation
 ii. Promoted a culture of research to facilitate data-driven and evidence-based innovations to improve school performance and foster continuous improvement
- b. Managing School Operations and Resources

	١.	data and information using technology to	10
	ii.	ensure efficient and effective school operations School preparedness, mitigation, and resiliency	5
		to sustain continuous delivery of instructions	
C.	Fo	ocusing on Teaching and Learning	
	i.	Shared exemplary practice in the contextualization and implementation of learning standards to assist teachers in making the curriculum relevant to others	5
	ii.	Showed good practices in providing technical assistance to teachers on teaching standards and pedagogies	5
	III.	Set achievable learning outcome to support learner achievement and other performance indicators	15
	iv.	Empowered the wider school community in promoting and sustaining a learner-friendly, inclusive and healthy learning environment through management of school facilities	5
d.	De	eveloping Self and Others	
	i. ii. iii.	Trainings/Conferences/Seminars Attended Speakership/Facilitation/Consultancy Professional Networks	5 5 5
	iv.	Publication/Authorship	5
	٧.	Trainings Conducted as Chair or Co-Chair of the Training Management Team	5
	vi.	Succession Planning	5
e.	Bu	ilding Connections	
	i.	Created a culture of inclusivity in the school and the community through strengthened stakeholders to support enabling environment for learners	5
	ii.	Community Engagement	5
		TOTAL	100

I. SCHEDULE OF ACTIVITIES

Division Level Search: June - July 2024

Regional Level Search: August – September 2024 National Level Search: October – November 2024

National Awarding: December 2024

J. PROMOTION AND PUBLICITY

1. The achievements and profiles of the awardees will be featured in PPSTA publications, website, and social media platforms.

2. Press releases and media coverage will be organized to highlight the success of the Search.

K. ANNEXES

1. Nomination Forms

Annex A - Teacher Category

Annex B - School Head Category

2. Criteria for Evaluation

Annex C - Teacher Category

Annex D - School Head Category

L. BUDGETARY REQUIREMENTS

1. MOBILIZATION P 670,000.00

Subsidy @ P 10,000.00/Region P 170,000.00
Transportation/Misc. Expenses for Shortlisted 200,000.00

Candidates for National Level

2 Categories

• 5 Nominees for Each of the 2 Categories

P 20,000 for Each Nominee

Onsite Validation by Search Committee 200,000.00

(Nominees for Outstanding Chapter)

Honorarium (Judges for National Level – 10 Judges) 100,000.00

II. PRIZES P 4,610,000.00

Division Winners

Plaques (2,000 x 235 x 2 categories)	940,000.00					
Cash Prizes Teachers (5,000 x 235) School Heads (5,000 x 235)	1,175,000.00 1,175,000.00					
Regional Winners						
Plaques (3,000 x 17 regions x 2 categories) P Cash Prizes (25,000 x 17 regions x 2 categories)	102,000.00 850,000.00					
National Winners						
Plaques Teachers' Category 1st 2nd 3rd School Heads' Category 1st 2nd 3rd 3rd	5,000.00 4,000.00 3,000.00 5,000.00 4,000.00 3,000.00					
Cash Prizes						
Teachers' Category 1st 2nd 3rd School Heads' Category 1st 2nd 3rd	75,000.00 50,000.00 25,000.00 75,000.00 50,000.00 25,000.00					
Gift Packages						
Teachers' Category 1 st 2 nd 3 rd	10,000.00 7,000.00 5,000.00					
School Heads' Category 1st	10,000.00					

2nd 3rd 7,000.00 5,000.00

III. AWARDING

P 680,000.00

Transportation/Misc. Expenses of Winners (20,000 x 17 winners x 2 categories)

P 680,000.00

GRAND TOTAL

P 5,960,000.00