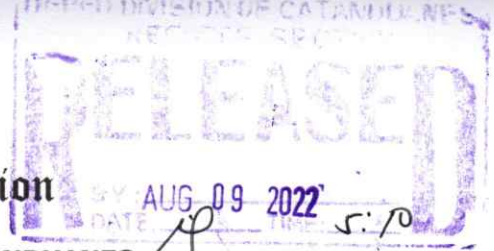




Republic of the Philippines  
**Department of Education**  
Region V - Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



August 9, 2022

DIVISION MEMORANDUM  
OSDS-SGOD-DM- 389, s. 2022

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/In-charge of the Districts  
Public Elementary and Secondary School Heads  
Division Brigada Pagbasa Coordinators  
Division Brigada Eskwela Coordinators  
School/District Brigada Pagbasa Coordinators  
School/District Brigada Eskwela Coordinators  
All Others Concerned

**CALL FOR 2022 BRIGADA PAGBASA VOLUNTEERS**

1. This Office through the SGOD-Social Mobilization and Networking Unit calls for volunteers to participate in the implementation of Brigada Pagbasa for School Year 2022-2023 from **August 29, 2022 to July 7, 2023** pursuant to DepEd Memorandum No. 62, s. 2022 and Regional Memorandum No. 98 and 105, s. 2022
2. Brigada Pagbasa, as a form of Brigada Eskwela, is an after-school reading program in response to *Hamon: Bawat Bata Bumabasa* or DepEd 3B Initiative issued under DepEd Memorandum No. 173, s. 2019. It is a community-based literacy program that envisions to bring together education partners, experts and volunteers, to help learners read and become functionally literate. *Brigada Pagbasa* serves as a platform to synergize efforts and resources to address education-related challenges especially on literacy and numeracy.
3. Brigada Pagbasa Volunteers could choose from among the following options or categories specified hereunder depending on their preference and qualifications, to wit:
  - a. **Volunteer Tutor** – these are teacher applicants, community professionals, retired teachers, and education graduates who will conduct reading tutorial.
  - b. **Volunteer Reader** – these are community professionals, local authorities, and parents who will storytelling and story reading to learners in the community.
  - c. **Volunteer Book Donors** – these are organizations, private individuals and other partners who may not have time to read a book or do tutorial but are willing to share support by donating reading materials and resources to the school and community reading centers for use during Brigada Pagbasa.
  - d. **Volunteer Support** – these are organizations, private individuals, and other partners who will support the conduct of the literacy enrichment activities,





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**SCHOOLS DIVISION OFFICE OF CATANDUANES**

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tutorials and other skills development activities by providing snacks, school supplies and other resources for the learners and their tutors.

- e. **Volunteer Local Government Unit (LGU)** – these are LGUs that will support the program by the enhancement and creation of literacy and technology spaces and centers within the community for all the learners through the enactment of resolutions and ordinances.
4. Interested Brigada Pagbasa Volunteers shall register online at <https://bit.ly/BrigadaPagbasaVolunteerForm> on or before **August 26, 2022**. Volunteers may also proceed to the school of their choice in which the concerned schools shall facilitate the online registration.
5. Volunteer tutors who are teacher applicants shall be granted with corresponding points for relevant teaching experience equivalent to the number of months rendered per DepEd Order No. 7, s. 2015 for Hiring Teacher I positions for elementary and Junior High School. The total number of points should be reflected in the Memorandum of Agreement (MOA) signed by the volunteer tutor and school authorities. Enclosed is a sample MOA for volunteers for information and guidance.
6. Public Schools District Supervisors/In-Charge of the Districts, School Heads, Brigada Eskwela Coordinators, Brigada Pagbasa Coordinators, teaching and non-teaching staff and the community are enjoined to support the call for volunteers by organizing and making advocacy campaign materials or activities be it through online or offline platforms.
7. For immediate dissemination, guidance, and compliance.

**SUSAN S. COLLANO**  
Schools Division Superintendent

Encl: As stated References: DM No. 062, s. 2022 RM 107, s. 2021  
To be indicated in the *Perpetual Index* under the following subjects:  
BRIGADA ESKWELA RELEVANT TEACHING EXPERIENCE  
BRIGADA PAGBASA TEACHER-APPLICANTS  
LITERACY NUMERACY  
MBB/DM 2022/ CALL FOR 2022 BRIGADA PAGBASA VOLUNTEERS  
00\_\_\_\_/August 9, 2022



October 12, 2021

**REGIONAL MEMORANDUM**

No. 107 s. 2021

**ADDENDUM TO REGIONAL MEMORANDUM NO. 52, S. 2021 ON THE REGIONAL IMPLEMENTATION OF BRIGADA PAGBASA DURING THE 2021 BRIGADA ESKWELA IMPLEMENTATION – GRANTING OF CORRESPONDING POINTS FOR RELEVANT TEACHING EXPERIENCE TO VOLUNTEER TEACHER APPLICANTS AND AWARDING OF CERTIFICATES OF APPRECIATION FOR ALL VOLUNTEERS**

TO : Schools Division Superintendents  
 DepEd ROV Functional and Support Divisions  
 SGOD and CID Chiefs  
 Division Brigada Eskwela Coordinators  
 School Heads and School Brigada Eskwela Coordinators  
 All Others Concerned

1. Pursuant to the DepEd Memorandum No. 048, s. 2021 Re: Implementing Guidelines for Brigada Eskwela under the New Normal, this Office will intensify the implementation of Brigada Pagbasa Program to improve the literacy of the K-Grade 6 and struggling readers in secondary schools until March 2022 as presented during the National Brigada Pagbasa Orientation.
2. After the launching of **BRIGADA PAGBASA**, all SDOs are requested to provide the Brigada Pagbasa Volunteers with the necessary technical assistance and capacity building to equip them with skills and competence in implementing the Program.
3. Item No. 4 of the Regional Memorandum No. 52 s. 2021 invites all SDOs to support the program that will contribute to the realization of the 5Bs or "Bawat Batang Bicolano Bihasang Bumasa". Teacher applicants who signed up and became **volunteer tutors** shall be granted with corresponding points for Relevant Teaching Experience equivalent to the number of months rendered per DepEd Order No. 7, s. 2015 for hiring teacher 1 positions for elementary and Junior High School. The total number of points should be reflected in the Memorandum of Agreement (MOA), signed by the volunteer tutors and the DepEd Division/District/School authorities. Enclosed is a sample MOA for volunteers for information and guidance.
4. All schools implementing Brigada Pagbasa shall prepare an Official Master List of their volunteer teacher applicants, number of months rendered, number of learners/tutees and the pre and post reading test assessment result. The Master List may be generated from the RO initiated Sign-Up Form and from onsite registration. This will serve as reference to the Memorandum of Agreement (MOA) with the volunteer teacher applicants. All SDOs are requested to furnish this Office a copy of the signed MOA with volunteers for monitoring purposes, to be emailed at [essd.rov@deped.gov.ph](mailto:essd.rov@deped.gov.ph) on or before December 29, 2021. All Brigada Pagbasa volunteers shall be awarded with Certificates of Appreciation for their support to the Brigada Pagbasa Program. This Office shall provide the SDOs an e-copy of the certificate for reference.
5. For widest dissemination, information and compliance.

  
**GILBERT T. SADSAD**  
 Regional Director


Encls: As started

References: DepEd Memorandum No. 053, s. 2020 & DepEd Memo No. 48, s. 2021

To be included in the Perpetual Index under the following subjects:  
 PROGRAMS BRIGADA PAGBASA BRIGADA ESKWELA VOLUNTEERS APPRECIATION

**"DepEd Bicol cares, shares and serves with a SMILE"**

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 DepEd Region V

Enclosure No. 1 to the Addendum to Regional Memorandum No. 52, s. 2021 on the Regional Implementation of Brigada Pagbasa during the 2021 Brigada Eskwela Implementation – Sample Memorandum of Agreement (MOA) for Volunteer Tutors

## MEMORANDUM OF AGREEMENT

This Agreement made and entered into this \_ th day of March at \_\_\_\_\_, Albay, Philippines, by and between:

The **DEPARTMENT OF EDUCATION**, SDO \_\_\_\_\_, "DepEd" for brevity a government entity mandated by law, particularly Batas Pambansa Blg. 232, otherwise known as the "Education Act of 1982," as amended by Republic Act No. 9155, otherwise known as the "Governance of Basic Education Act of 2001", with office address at San Lorenzo Tabaco City, represented by its **Schools Division Superintendent**, \_\_\_\_\_, herein referred to as the – **FIRST PARTY**

-and-

The **CHILDREN INTERNATIONAL (BICOL), INC.**, "CIBI" for brevity, is part of the non-profit, humanitarian organization, Children International Philippines. Children International Philippines focuses on alleviating the lives of Filipino children who are living in poverty. The organization aims to ensure real and lasting change to the children and break the cycle of poverty by providing medical, educational, material and emotional support, duly organized and existing under the laws of the Republic of the Philippines, with principal business address at Diversion Road, Bogtong, Legazpi City, represented herein by its **OIC Agency Director**, \_\_\_\_\_, herein referred to as the – **SECOND PARTY**

WITNESSETH:

**WHEREAS**, Section 1, Article 14 of the 1987 Constitution provides that "(t)he State shall protect and promote the right of all citizens to quality education at all levels, and shall take appropriate steps to make such education accessible to all."

**WHEREAS**, DepEd, through the External Partnerships Service (EPS) and the Education Support Services Division of this region, believes that partnership is an important paradigm in delivering and achieving DepEd's education development goals and services and to fulfill the mandate of the Constitution to make such quality education accessible to all;

**WHEREAS, DepEd** has the responsibility of securing resources to make the public schools competitive and is now calling on the private sector to serve as a major partner for the improvement of the public education system and in the nation's development;

**WHEREAS, Republic Act No. 8525 (RA 8525),** otherwise known as the "Adopt-a-School Act of 1998" was enacted to encourage private entities to assist in the delivery of better quality education to public schools in the country, particularly in the poverty-stricken provinces;

**WHEREAS, the Parties** shall comply with the provisions of DECS Order No. 28, s. 2001 or "Prohibiting the Commercialization of the DECS Organization through Endorsements and Accreditation of Goods and Services" in the implementation of the program, and DepEd Order No. 39 s. 2009 or "Strict Adherence to DepEd Order No. 28, s. 2001";

**WHEREAS, relative to the Corona Virus Disease 2019 (COVID-19) outbreak,** the Office of the President has issued Presidential Proclamation No. 911, s. 2020 declaring a State of Public Health Emergency throughout the Philippines";

**WHEREAS, in response to the public health emergency, and guided by the issuances on the management of COVID-19 by the Office of the President, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) in the Philippines, and the Department of Health (DOH), the Department of Education developed a Basic Education Learning Continuity Plan (BE-LCP) for the guidance of all DepEd Units, entitled, "Learning Opportunities Shall Be Available: The Basic Education Learning Continuity Plan in the Time of COVID-19", that lays down the direction for the basic education for school year 2020-2021. This likewise provides for the delivery of learning through the following modalities:**

- 1) Printed or digital modules delivered to the homes of the learners, or picked up by their parents at designated places, within coordinated schedules;
- 2) Online learning;
- 3) Television or radio based instructions; and
- 4) Homeschooling;

**WHEREAS, the BE-LCP requires the complementary and broader roles of parents, guardians and other household partners, and members of the community to support the learning process of the students at home, hence, the need for additional manpower and education volunteers in schools;**

**WHEREAS**, the engagement of Learning Support Aides in all public elementary and secondary schools including senior high schools, in school year (SY) 2020-2021 is guided by DepEd Order No. 32, s. 2020 or the Guidelines on the Engagement of Services of Learning Support Aides to Reinforce the Implementation of the Basic Education Learning Continuity Plan (BE-LCP) in Time of COVID-19 Pandemic. All applicable provisions shall follow the guidelines set forth in the said DepEd Order;

**WHEREAS**, CIBI supports DepEd to provide access to quality education and a better teaching and learning environment through the implementation of the Basic Education Learning Continuity Plan and provision of necessary support and additional resources during this time of pandemic and calamities;

**WHEREAS**, to assist the public school system through the implementation of the Community Based Teaching Education Volunteers as Tutors, in support to the implementation of homeschooling, CIBI thus has expressed commitment to carry-out/implement the COMMUNITY BASED TEACHING ASSISTANTS AND EDUCATION VOLUNTEERS FOR BRIGADA PAGBASA PROGRAM as "the Project";

**WHEREAS**, Children International, Inc., (CIBI) expressed its willingness to provide Education Volunteers to Elementary Schools in Tabaco City Division, please see Annex A for the List of the Recipient Schools;

**WHEREFORE**, for and in consideration of the foregoing premises and the terms and conditions herein set forth, the parties do hereby covenant and agree to the following:

- I. **DUTIES AND FUNCTIONS OF THE FIRST PARTY (DEPARTMENT OF EDUCATION)**
  1. Acknowledge and enlist schools and learners identified by the Second Party.
  2. Facilitate and assist the Second Party in the conduct of learning processes particularly in Reading and Numeracy.
  3. Shall certify, through the School Heads, reports, and other papers prepared and submitted by the Second Party and Learning Support Aids/Volunteer Para Teachers/Volunteer Tutors.
  4. Shall give credits to the Learning Support Aids/Volunteer Para Teachers/Volunteer Tutors in accordance with Item III provisions stated in this agreement;

5. Recommend termination of the Learning Support Aids/Volunteer Para Teachers in violation of any rules and regulations established by the Department of Education and other established laws in the county.

## II. DUTIES AND FUNCTION OF THE SECOND PARTY (CHILDREN INTERNATIONAL BICOL INC.)

1. Identifies the recipient schools and learners and shall provide the Learning Support Aids/Volunteer Para Teachers training/coaching on their task.
2. Submit the list of identified schools and learners to the First Party for verification and approval.
3. Submit to the School Head report of accomplishment, problems met, and other concerns every Friday.
4. Monitor and supervise the Learning Support Aids/Volunteer Para Teachers in the conduct of their assigned tasks and same must conform with the conditions;
5. Terminate the Learning Support Aids/Volunteer Para Teachers for violation of the terms set herein, and for other valid and reasonable causes.

## III. DETERMINATION/RECOGNITION OF SERVICES

1. The services of the Second party (Learning Support Aids/Volunteer Para Teachers) will be on a voluntary basis, however, it shall be used as teaching experience that shall be credited in the ranking of teachers, of which points will be given for the services rendered to wit:
  - a. 0.15 point per month of service
  - b. 1.15 Points for the entire school year
2. Education Volunteers are not subject to monetary compensation.

This agreement shall be construed in conformity with the pertinent laws and rules and parties hereby commit to comply with the stipulations contained in this agreement in good faith.

IN WITNESS WHEREOF, the parties hereto set their hands this \_\_\_\_\_ in \_\_\_\_\_, Albay, Philippines.

CHILDREN INTERNATIONAL BICOL, INC.

DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OFFICE OF \_\_\_\_\_

By:

By:

OFFICER-IN-CHARGE

SCHOOLS DIVISION SUPERINTENDENT

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)

\_\_\_\_\_ ) S.S.

BEFORE ME, this \_\_\_ day of \_\_\_\_\_, 2021, personally appeared:

Name	Government Issued ID (Details)	Date and Place Issued
SDS/PSDS		
(Volunteer Tutors)	License-	Valid until

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, signed by the PARTIES and their instrumental witnesses, and they acknowledged to me that the same is their free voluntary act and deed and that of the corporations they represent respectively. This Memorandum of Agreement consists of six (6) pages including this page in which this acknowledgment is written, signed by the parties in their instrumental witnesses each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of 2021.



**Annex A. List of Recipient Schools and Names of Volunteer Tutors**

	Schools	Name of Volunteer Tutors/Teacher Applicants
DepEd Division and District	Tabaco Northwest Central Elementary School	
	San Lorenzo Elementary School	
	San Roque Elementary School	
	San Ramon Elementary School	
	Fatima Elementary School	
	Tabaco South Central Elementary School	



October 12, 2021

REGIONAL MEMORANDUM  
No. 107 s. 2021

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5. For widest dissemination, information and compliance.

  
GILBERT T. SADSAD  
Regional Director


Encls: As started

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 DepEd Region V