

Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

August 14, 2024

DIVISION MEMORANDUM

No. 384s. 2024

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SCHOOLS DIVISION
SUPERINTENDENT FROM AUGUST 15 TO 20, 2024**


To: Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All others concerned

1. In view of the Home Visit Privilege and leave of absence of the undersigned on August 15-20, 2024, all concerned are hereby informed that Atty. Norlito Jr. P. Agunday is designated to take charge of the division and act on all routine matters and urgent administrative concerns.

For this purpose, he will sign official papers, thus this should appear on documents for his signature:

ATTY. NORLITO JR. P. AGUNDAY
Legal Officer III
Officer-In-Charge

2. For information and guidance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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