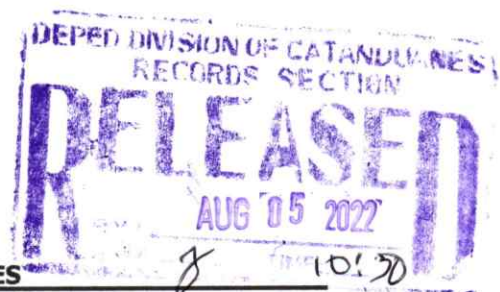




Republic of the Philippines
Department of Education

Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



29 JULY 2022

DIVISION MEMORANDUM

No. 376 s. 2022

**DIVISION WORKSHOP ON PRODUCTION OF VIDEO LESSONS IN MUSIC, ARTS,
PHYSICAL EDUCATION & HEALTH (MAPEH)**

TO: Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division Office through the Curriculum Implementation Division shall conduct a Division Workshop on the Production of Video Lessons in Music, Arts, Physical Education and Health (MAPEH) on August 15 – 19, 2022. The venue will be announced later.
2. The workshop is a live-in activity. The participants may check-in at the venue on Day 0 – August 14, 2022 at 3:00 PM. Selected participants will participate on live-out.
3. The workshop aims to:
Create video episodes for MAPEH (pre-production and production).
Evaluate and edit submitted video lessons (post production).
Provide exposures to potential new members of production team.
Provide model localized/contextualized video lessons for SDO-Catanduanes according to set guidelines of DepEd -LRMDS.
4. Participants to this activity are; scriptwriters, production team, quality assurance team and safety health officer per enclosed list of participants.
5. A maximum of 10 days Service Credits shall be given to the participants for the services rendered in the Pre-production, During and Post-production since the activities fall on vacation. Compensatory Overtime Credit shall also be given to school heads and non-teaching personnel. 6. Enclosed herewith are the list of participants and Training Matrix for reference.
6. Participants are advised to bring the following:
 - a. Laptop
 - b. USB Flashdrive
 - c. Headphone
 - d. Extension wires
 - e. Condenser/mixer (if available)
 - f. Soft and Hard copies of Scripts, Learning Resources (SLMs, LAS, LPs)





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7. Meals, snacks, accommodation and other expenses relative to this activity shall be charged to the Division Fund for Flexible Learning Options (FLO) while travel and other related expenses of the participants shall be charged from the school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
8. For information, guidance, and compliance of all concerned.

SUSAN S. COLLANO
Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

MAPEH/ **DIVISION WORKSHOP ON PRODUCTION OF VIDEO LESSONS IN MUSIC, ARTS, PHYSICAL EDUCATION & HEALTH (MAPEH) 7/29/2022**



San Roque, Virac, Catanduanes
052 - 8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo - Region V - Catanduanes