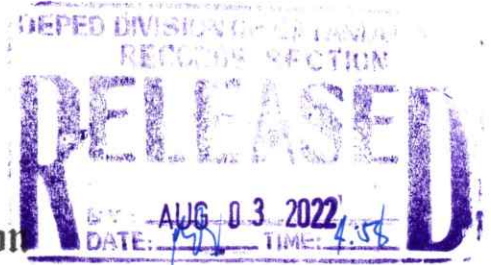




Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



August 3, 2022

DIVISION MEMORANDUM

No. 394 s. 2022

4th REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: **Asst. Schools Division Superintendent**
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Division Executive Committee (DExeCom)
Senior Program Specialists
Engineer III, Medical Officer III, Planning Officer
All Others Concerned

1. The 4th Regular Division Management Committee (ManCom) Meeting shall be held on August 8 and 9, 2022 from 8:00 am to 5:00 pm at a venue to be announced later hosted by the Office of the Schools Division Superintendent following the schedule below:

- August 8, 2022 – Secondary School Heads, Department Heads/Head Teachers, Chief Education Supervisors, Education Program Supervisors, DExeCom, SEPS, Engineer III, Medical Officer III, Planning Officer
- August 9, 2022 – Elementary School Heads, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, DExeCom, SEPS, Engineer III, Medical Officer III, Planning Officer

2. The agenda are:

- a. Opening of Classes SY 2022-2023
- b. OSDS concerns/Updates from the 3rd Regional MANCOM Meeting
- c. School Learning Recovery Plan
- d. Updates from the 3 Functional Division
- e. Other matters



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3. Attendees are advised to bring the following:
 - Laptop
 - School Calendar of Activities
 - List of Teachers and their teaching loads
 - Enrollment Quick Count Report
4. Transportation expenses and a registration fee of six hundred pesos (Php 600.00) shall be charged each participant to cover 2 snacks and lunch etc. charged to School/Division MOOE subject to the usual accounting rules and regulations.

Participants from Implementing Unit (IU) schools will register onsite to the Division Cashier, Ms. Liza R. Bernardo.
5. For information, guidance and compliance.

SUSAN S. COLLANO
Schools Division Superintendent

