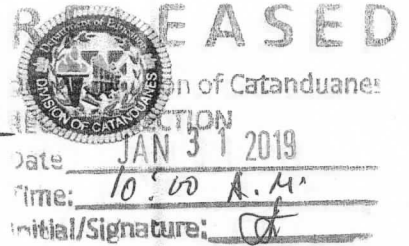


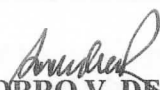


Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



Division Memorandum
No. 37 s. 2019

To : Chief, SGOD
Public Schools District Supervisors
All Secondary School Heads
All Elementary School Heads
All Secondary and Elementary School DRRM Coordinators
All Others Concerned

From : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject : **CY 2019 Quarterly Nationwide Simultaneous Earthquake Drills**

Date : January 30, 2019

Relative to OUA Memorandum Numbered 12-0119-0083, listed below is the Schedule for 2019 Quarterly Nationwide Simultaneous Earthquake Drills with the following objectives:

1. To evaluate the awareness and readiness of learners and DepEd Personnel to earthquakes; and
2. To Evaluate the coordination and communication mechanism during evacuation procedures and response.

1 st Quarter	21 February 2019
2 nd Quarter	20 June 2019
3 rd Quarter	08 August 2019
4 th Quarter	14 November 2019

Attached herewith are (1) **Division Guidelines for the 2019 Quarterly Nationwide Simultaneous Earthquake Drills** and (2) **Post Activity Report** that must be submitted on the dates reflected in the Guidelines.

For immediate and wide dissemination.



RELEASED

DepEd, Division Office of Catanduanes

RECORDS SECTION

Date: JAN 31 2019

Time: 10:00 A.M.

Initial/Signature: [Signature]

Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 12-0119-0083
MEMORANDUM
14 January 2019

For: **Secretary Leonor Magtolis Briones**
Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors, DepEd ARMM Regional Secretary
Schools Division Superintendents
All Schools Concerned

Subject: **CY 2019 QUARTERLY NATIONWIDE**
SIMULTANEOUS EARTHQUAKE DRILLS

In connection with Memorandum No. 140, s. 2018 issued by the National Disaster Risk Reduction and Management Council (NDRRMC), offices across all levels of the Department and Schools are enjoined to participate in the 2019 Quarterly Nationwide Simultaneous Earthquake Drills (NSED), with schedule as follows:

1st Quarter	21 February 2019	Iloilo City, Panay Island
2nd Quarter	20 June 2019	Bayugan City, Agusan del Sur
3rd Quarter	08 August 2019	Ormoc City, Leyte
4th Quarter	14 November 2019	Calapan City, Mindoro

The objectives of the Quarterly NSED are:

1. To evaluate the awareness and readiness of learners and DepEd personnel to earthquakes; and
2. To evaluate the coordination and communication mechanisms during evacuation procedures and response.

Proper dissemination and post-activity evaluation of said drills are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time. (Please see Annex "A" for Submission Report Guidelines.)

For strict compliance.

ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo

Annex A

Division Guidelines for the 2019 Quarterly National Simultaneous Earthquake Drills

1. This issuance shall serve as Official and Final Division Memorandum for the four (4) Quarterly National Simultaneous Earthquake. A new memorandum will only be issued in the event that the activity is cancelled or postponed to a later date.
2. The Division DRRM Coordinator will remind all schools through SMS/Text a week before the scheduled date of drill.
3. School DRRM Coordinators will submit the Post Activity Report (*Annex B*) not later than two (2) working days after the Quarterly NSED. Cut-off will be at 5:00 PM. Submission of reports after the cut-off will no longer be accepted.

3.1 Report Format

a. Size	- 8.5 x 13
b. Portrait Orientation	
c. Margins	- 1" on each side
d. Font	- Times New Roman
e. Font Size	- 11

3.2 Date of Submission of Reports

Quarter	Date of Activity	Date of Submission of Reports
1 st Quarter	February 21, 2019	February 25, 2019
2 nd Quarter	June 20, 2019	June 24, 2019
3 rd Quarter	August 8, 2019	August 12, 2019
4 th Quarter	November 14, 2019	November 18, 2019

4. Reports can be submitted through the following: (*please refer to Annex C for the Procedures*)
 - a. Actual submission at the SDO Office
 - b. Via email at mariaaudrea.vivo@deped.gov.ph or
 - c. Via the Official Facebook Page at <https://www.facebook.com/SDO-Catanduanes-DRRM-211740686024737/>

Annex B

Post Activity Report
National Simultaneous Earthquake Drill

Name of School			School ID	
School Head				

Participants	Baseline Data/Enrolment		No. of Participants		Remarks
	Male	Female	Male	Female	
Students					
Faculty					
Parents					
Other Stakeholders					

For schools with other stakeholder participants, please specify what agency/company and corresponding no. of participants:

Activities Conducted	Yes	No	Remarks
Orientation before the activity			
An Alarm/siren to indicate shaking			
“Duck, Cover and Hold” was performed while the alarm is going			
As soon as the shaking stops, proper evacuation was conducted			
Participants are grouped together properly at the evacuation area			
Head count was conducted			
Post activity evaluation was conducted			

Other scenarios incorporated during the drill, please check below the labels:

Fire	Landslide	Tsunami	Medical/Trauma	None

What are the common issues and concerns encountered during the actual conduct of the drill?	
Was there any untoward incident that happened during the conduct of NSED? If YES, please specify the action of the school to the incident.	

Please attach maximum of 8 photos of the drill at the back of this template.

Prepared by	(Date)	_____ Name of School DRRM Coordinator	(Signature)
Noted	(Date)	_____ Name of School DRRM Coordinator	(Signature)
Received by	(Date)	MARIA AUDREA L. VIVO PDO II - DRRM	(Signature)

**Quarterly National Simultaneous Earthquake Drills
Reporting Procedures**

<u>Format of Submission</u>	<u>Procedures</u>
<p align="center">Actual Submission at SDO</p>	<ol style="list-style-type: none"> 1. Prepare the report according to the format stated in the guidelines. 2. Print 2 copies of the report. 3. Ensure that the report is reviewed properly and signed by both School Head and School DRRM Coordinator. 4. Have the reports Received at the SDO RECORDS SECTION. 5. Proceed to SGOD – DRRM for submission.
<p align="center">Via Email</p> <p align="center">mariaaudrea.vivo@deped.gov.ph</p>	<ol style="list-style-type: none"> 1. Prepare the report according to the format stated in the guidelines. 2. Print one (1) copy of the report. 3. Ensure that the report is reviewed properly and signed by both School Head and School DRRM Coordinator. 4. SCAN and SAVE the report via PDF Format and send it to mariaaudrea.vivo@deped.gov.ph. 5. An acknowledgement will be sent once received. 6. Print the acknowledgement email and attached it to the printed report.
<p align="center">Via Official Facebook Page</p> <p align="center">https://www.facebook.com/SDO-Catanduanes-DRRM-211740686024737/</p>	<ol style="list-style-type: none"> 1. Prepare the report according to the format stated in the guidelines. 2. Print one (1) copy of the report. 3. Ensure that the report is reviewed properly and signed by both School Head and School DRRM Coordinator. 4. SCAN and SAVE the report via PDF Format and submit it via SDO DRRM Official FB Page https://www.facebook.com/SDO-Catanduanes-DRRM-211740686024737/ 5. An acknowledgement will be sent once received. 6. Print the acknowledgement message and attached it to the printed report.