



August 1, 2024

DIVISION MEMORANDUM
No. 369, s. 2024

DISSEMINATION OF THE ACTION RESEARCH TOOLKIT

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Schools Division Research Committee
Public Schools District Supervisors/ In-Charge of the Districts
SEPS for Planning and Research
Public Secondary and Elementary School Heads
All Others Concerned

1. In reference to the attached Regional Memorandum No. 00854, s. 2024 and Memorandum dated July 9, 2024, from the Office of the Assistant Secretary for Administration, Nolasco A. Mempin, with the abovementioned subject, the Action Research Toolkit is hereby disseminated to the field.

2. This issuance is in consonance to DepEd Order No. 16, s. 2017, also known as the Research Management Guidelines (RMG) further amended by DepEd Order No. 26, s. 2021, that aims to enhance the culture of research and evidence-based decision making in basic education and to establish a comprehensive framework for managing research activities, including the Basic Education Research Fund (BERF). These initiatives aim to encourage both teaching and non-teaching personnel to conduct research that supports policy and program development.

3. In line with the abovementioned policies, the Department of Education with the Basic Education Sector Transformation (BEST) Program, created a comprehensive package for discussing action research, particularly during LAC sessions. The Planning Service through the Policy Research and Development Division (PS-PRDD), distributes the Action Research Toolkit. This toolkit is intended to support DepEd personnel by providing fundamental concepts in research writing and management for research-related and other learning and development activities.

4. The module can be accessed through this link: <https://bit.ly/ActionResearchToolkit>, available at DepEd's official research portal, the E-Saliksik, via <https://e-saliksik.deped.gov.ph> and at the Division link: <https://bit.ly/SDOCATRESEARCHLIBRARY>.

5. For information and guidance.

By Authority of the Schools Division Superintendent

Eva S. Tolentino
EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge



San Roque, Virac, Catanduanes
052-514164
sdocat@deped.gov.ph
www.deped.gov.ph / www.sdocat.deped.gov.ph



Republic of the Philippines
Department of Education
 REGION V - BICOL



31 July 2024

REGIONAL MEMORANDUM
 No. 00854, s. 2024

DISSEMINATION OF THE ACTION RESEARCH TOOLKIT

To : Assistant Regional Director
 Schools Division Superintendents
 Chiefs of the Functional Divisions, *this Office*
 Regional Research Committee (RRC)
 Schools Division Research Committee (SDRC)
 SEPS for Planning and Research
 All Others Concerned

1. Cognizant of the attached Memorandum dated July 09, 2024 from the Office of the Assistant Secretary for Administration, Noel T. Baluyan, through the Undersecretary for Administration, Nolasco A. Mempin, with the above-mentioned subject, the Action Research Toolkit is hereby disseminated, for information and guidance.
2. In enhancing the culture of research and evidence-based decision-making in basic education, the Department of Education (DepEd) issued DepEd Order No. 16, s. 2017, also known as the Research Management Guidelines (RMG). This was further amended by DepEd Order No. 26, s. 2021, to establish a comprehensive framework for managing research activities, including the Basic Education Research Fund (BERF). These initiatives aim to encourage both teaching and non-teaching personnel to conduct research that supports policy and program development.
3. In alignment with these policies, the Department of Education, in partnership with the Basic Education Sector Transformation (BEST) Program, created a comprehensive package for discussing action research, particularly during LAC sessions. Additionally, the Planning Service-Policy Research and Development Division (PS-PRDD), through the Policy, Planning, and Research Division (PRDD), distributes the Action Research Toolkit. This toolkit is intended to support DepEd personnel by providing fundamental concepts in research writing and management for research-related and other learning and development activities.
4. The module can be accessed through this link: <https://bit.ly/ActionResearchToolkit> and available at DepEd's official research portal, the E-Saliksik, via <https://e-saliksik.deped.gov.ph>.
5. For information and guidance.

BEBIANO I. SENTILLAS
 Director III
 Officer-In-Charge
 Office of the Regional Director

Encls: As stated.
 Ref.: Memorandum dated July 09, 2024
 To be indicated in the Perpetual Index
 under the following subjects

POLICY RESEARCH

PPRD/hrm
 07/31/24



Address: Regional Center Site, Rawis, Legazpi City, 4500
 Telephone Nos.: 0969 516 9555
 Email Address: region5@deped.gov.ph
 Website: <https://region5.deped.gov.ph>





Republic of the Philippines
Department of Education
 PLANNING SERVICE

DEPARTMENT OF EDUCATION
RECEIVED
 RECORDS SECTION, REGIONAL OFFICE NO. 1
JUL 17 2024
 BY: [Signature] TIME: 1:56 p.m.

MEMORANDUM

FOR: All Regional Directors
 All School Division Superintendents

THROUGH: *[Signature]*
 NOLASCO A. MEMPIN
 Undersecretary for Administration

FROM: *[Signature]*
 NOEL T. BALUYAN
 Assistant Secretary for Administration
 Officer-in-Charge, Planning Service

SUBJECT: DISSEMINATION OF THE ACTION RESEARCH TOOLKIT

DATE: July 09, 2024

DEPED ROV
 PRD
JUL 10 2024
 SIGN: *[Signature]*

The Department of Education (DepEd) continues to strengthen the culture of research and evidence-based decision-making in basic education. It issued DepEd Order 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), and its amendment, DepEd Order No. 26, s. 2021, to establish a comprehensive framework for managing research, including the Basic Education Research Fund (BERF), and continues to encourage teachers and personnel to conduct research for policy and program development.

The Department recognizes the pivotal role of action research in improving teaching and learning processes for quality education. Corollary to this, DepEd Order No. 47, s. 2017 also known as the Philippine Professional Standards for Teachers (PPST), particularly Domain 1, Strand 2, highlights the importance of research-based teaching and learning.

Consistent with these policies, the Department, in collaboration with the concluded Basic Education Sector Transformation (BEST) Program, developed a package for the discussion of action research particularly during LAC sessions. To maximize its use and incorporate updates on education research practice, the Planning Service - Policy Research and Development Division (PS-PRDD) has updated the toolkit for use in general learning sessions/activities.

With this, this office hereby disseminates the Action Research Toolkit for research-related and other learning and development activities to aid teachers and researchers with basic concepts in conducting action research, provide a venue for sharing of action research practices, and utilize learning to improve teaching and learning processes.

[Signature]