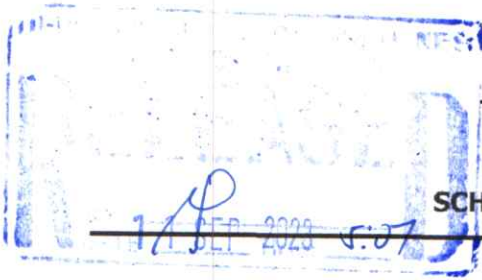




Republic of the Philippines  
Department of Education  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES



September 11, 2023

**DIVISION MEMORANDUM**

No. 365 s. 2023

**CAPACITY BUILDING FOR CURRICULUM IMPLEMENTERS, PROGRAM OWNERS AND  
DIVISION FIELD TECHNICAL ASSISTANCE TEAM MEMBERS ON TECHNICAL  
ASSISTANCE MECHANISM AGENDA (TAMA)**

TO : Assistance Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors, CID and SGOD  
Public Schools District Supervisors/District-In-Charge  
Members of the Division Field Technical Assistance Team  
All Others Concerned

1. Quality assurance of DepEd program is required as a matter of policy. Thus, Curriculum Implementers, Program Owners, and Division Field Technical Assistance Team Members need to be trained to enhance their capacity to provide technical assistance to improve program implementation to align with educational goals based on M&E activity results.
2. Anent to this, the Schools Division Office of Catanduanes, through the School Governance and Operations Division will conduct a **One-Day Capacity Building for Curriculum Implementers, Program Owners, and Division Technical Assistance Team Members on Technical Assistance Mechanism Agenda (TAMA) on October 2, 2023 at Rhaj Inn, Gogon, Virac, Catanduanes.**
3. The activity aims to:
  - a) Equip the participants with a working knowledge for the proper utilization of M&E activity results into data-driven workable ideas anchored on the Technical Assistance Mechanism Agenda (TAMA).
  - b) Facilitate continuous improvement mechanism as TA providers to better serve the clients.
4. Participants to this Capacity Building are the members of the Division Field Technical Assistance Team. The list of participants and the program of activities is attached to this memorandum.
5. For information and compliance.

  
**SOCORRO V. DELA ROSA**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects  
TAMA  
DFTAT  
CAPACITY BUILDING  
CURRICULUM IMPLEMENTERS  
PROGRAM OWNERS

SGOD/SMME/SEPS  
09/11/23



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DepEd Tayo-Region V - Catanduanes



Republic of the Philippines

Department of Education

REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

**DIVISION FIELD TECHNICAL ASSISTANCE TEAMS (DFTATs)**

	<b>Team 1 Virac</b>	<b>Team 2 San Andres</b>	<b>Team 3 Gignoto/Baras/ Bato</b>	<b>Team 4 San Miguel</b>	<b>Team 5 Viga/Panganban</b>	<b>Team 6 Bagamanoc</b>	<b>Team 7 Caramoran</b>	<b>Team 8 Pandanan</b>
<b>Team Leader</b>	Romel G. Petajen	Gina B. Pantino	Mary Jean S. Romero	Gina L. Custodio	Ma. Luisa T. Dela Rosa	Frankie T. Turalde	Jezrahel Z. Omadto	Ma. Gina M. Templonuevo
<b>Asst. Team Leader</b>	Cynthia T. Soneja	Jesslyn T. Taway	Jose T. Arcilla Jr.	Aroline T. Borja	Amelia B. Cabrera	Brenda B. Villarey	Marivic T. Camacho	Nino Gerard C. Ceneta
<b>Members</b>	Elias V. Abundo	Nieva D.J. Tuibeo	Ruth B. Sortera	Marisol T. Lim	Joselito T. Ruiz	Imaculate T. Latorre	Delfin I. De Leon	Arnold M. Valledor
	Miguelito T. Rodriguez	Eva S. Tolentino	Timmy T. Alcantara	Carol P. Gil	Clarissa G. Magdaraog	Kristine G. Santelices	Rey C. Bonayon	Ma. Andrea L. Vivo
	Sarah S. Chiong	Hidelita G. Posada	Belen T. Tapas	Rodger A. Mattenzo	Ma. Cielo C. Tubale	Cristina T. Barameda	Angelo James O. Aguinelde	Marichelle B. Llave
	Cherie V. Perez	Marife B. Breguillo	Amylou B. Celso	Rosario B. Vegim	Jane T. Tuplano	Elizabeth S. Urbano	Ma. Rita SR. Tablate	Liza R. Bernardo
	Emeline Francia P. Abrasaldo	Ma. Lourdes M. Sorra	Achilles V. Alberto		Ahdel D. Idanan	Jennifer B. Metica	Ma. Theresa G. Abundo	Jennifer S. Casallo
	Erma B. Pampanganga	Jogene Ally C. San Juan	Peachie Roshele T. Chavez					



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**Department of Education**  
Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

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**TRAINING MATRIX**

CAPACITY BUILDING FOR CURRICULUM IMPLEMENTERS, PROGRAM OWNERS  
AND DIVISION FIELD TECHNICAL ASSISTANCE TEAM MEMBERS ON TECHNICAL  
ASSISTANCE MECHANISM AGENDA (TAMA)

Rhaj Inn, Gogon, Virac, Catanduanes

October 2, 2023

<b>Time</b>	<b>Activity</b>
8:00-8:30	Registration
8:30-9:30	Opening Preliminaries
9:30-12:00	Technical Assistance Process Framework and Technical Assistance Mechanism (Evangeline A. Saculo, Chief ES, FTAD)
12:00-1:00	Lunch Break
1:00-2:00	Structure in Providing Technical Assistance <ul style="list-style-type: none"><li>• TA Team Composition</li><li>• Functions and Responsibilities of TA Providers</li><li>• Functions and Responsibilities of Clients</li></ul> (Joy C. Chavez-EPS, FTAD)
2:00-4:00	Technical Assistance Mechanism Agenda (TAMA) in DepEd Bicol (Teresa T. Buasan, SEPS SMME, On-Detail)
4:00-5:00	Closing Program

